



Schedule A: Planning Advisory Program

Approvals Fee Schedule
Effective: January 1, 2021

Application Type	Description	2021 Fee	
Official Plan Amendment	Minor	\$ 765	
	Major	\$ 3,840	
Zoning By-law	All	\$ 390	
Minor Variance	All	\$ 390	
Site Plan Control	Single residential	\$ 390	
	Multiple residential, commercial or industrial	Minor	\$ 650
		Standard	\$ 1,040
		Major	\$ 2,600
Consent to Sever (per application)	All	\$ 480	
	Clearance of Conditions (No site visit required)	\$ 225	
Plan of Subdivision/ Part Lot Control/ Condominium	No previous SPC in circulation	\$ 3,840	
	Clearance of Conditions (Subdivision registration/per phase)	\$ 1,930	
	Draft plan approval revisions (Alteration to site plan/layout)	\$ 1,930	
	Draft plan extension (Original conditions about to lapse)	\$ 3,840	
Lifting of 30 cm Reserve		\$ 225	
City of Ottawa Screening Fee		\$ 115	
Site visit		\$ 165	
Reactivate dormant file (<i>Files inactive for two years or more</i>)		100% of fee	
Application revision		50% of fee	

Notes for Schedule "A":

Reviews are undertaken in accordance with the Conservation Authority's mandates and are directly related to circulation requirements under the Planning Act and the 2001 Provincial Memorandum of Understanding on Procedures to Address Conservation Authority Delegated Responsibility. Some reviews are completed under Municipal Memorandums of Understanding and agreements with the Provincial and Federal governments to provide planning advice. Section 21.2 of the Conservation Authorities Act enables Conservation Authorities to charge fees for such services.

Fees are exclusive of technical report review fees (refer to Schedule C). All fees must be paid prior to the release of written comments to an approval authority. For concurrent applications, unless otherwise stated, one fee (the highest) applies.

The CA reserves the right to charge additional fees in the event that the review requires a substantially greater level of effort than the norm, additional site visits, etc., OR where additional processing past the initial submission period is required. Current fees apply for the reactivation or revision of files.

Application Categories: Minor – no technical studies, Standard – one technical study, Major – more than one tech. study.

Screening fee applies inside the Urban Boundary only as defined on Schedule "B" to the City of Ottawa Official Plan approved at the time of application.

Schedule B: Conservation Authorities Act Applications
per Ontario Regulation 174/06

Development: Structures*		
Auxiliary Buildings	Outside hazard, but within regulation limit (floodplain, slope & wetland)	\$ 260
	Within floodplain or slope hazard at existing grade, less than 538 ft ²	\$ 620
	Within floodplain or slope hazard, farm building less than 1000 ft ²	\$ 620
	Within floodplain or slope hazard, farm building greater than 1000 ft ²	\$ 1,000
Additions	Outside wetland hazard, but within 120-metre regulation limit	\$ 260
	Outside floodplain and slope hazard, but within regulation limit	\$ 440
	Within floodplain or slope hazard, less than 20% or 215 ft ²	\$ 620
	Within floodplain or slope hazard, greater than 20% or 215 ft ²	\$ 1,000
Foundation	Replacement or reconstruction	\$ 620
Decks	Single storey and open	\$ 260
New Residential Construction	Outside wetland hazard, but within 120-metre regulation limit	\$ 620
	Outside floodplain hazard, but within regulation limit (foundation above & outside of 1:100 RFL and no floodproofing required)	\$ 620
	Within slope or floodplain hazard	\$ 1,970
	Large residential, multiple residential units/blocks, institutional or commercial buildings	\$ 2,570
Residential Reconstruction	Outside wetland hazard, but within 120-metre regulation limit	\$ 260
	Outside floodplain and slope hazard, but within regulation limit	\$ 620
	Single-family home, without addition, within floodplain or slope hazard	\$ 1,000
	Single-family home, with addition, within floodplain or slope hazard	\$ 1,970
Stairs to water		\$ 260
Swimming Pools		\$ 260
Stamp Plan Approval	Minor works outside hazard, but within regulation limit	\$ 105
Development: Fill Placement & Grading (incl. temporary storage)*		
Balanced Cut & Fill, Fill & Grading (incl. septic beds in hazard areas)	< 50 m ³	\$ 260
	50-100 m ³	\$ 620
	100-500 m ³	\$ 1,000
	500-1000 m ³	\$ 1,970
	>1000 m ³	\$ 2,570
Road Repair & Reconstruction (no cut & fill)	Municipal recreational pathways, private road repair, municipal road reconstruction < 500 linear m	\$ 620
	Municipal recreational pathways, private road repair, municipal road reconstruction > 500 linear m	\$ 1,000
	New roadway/access construction	\$ 1,970

Alteration to Shorelines & Watercourses & Interference with Wetlands*		
Shoreline Erosion Protection (in linear metres)	<15 m (approx. 50 ft)	\$ 260
	15-30 m	\$ 620
	>30 m (approx 100 ft)	\$ 1,000
Watercourse Alteration (in linear metres)	<100 m	\$ 620
	100-500 m	\$ 1,000
	500-1000 m	\$ 1,970
	>1000 m	\$ 2,570
Infrastructure: Culvert (New or replacement)	New or like-for-like, length < 25 m and <1 m diametre	\$ 260
	New or like-for-like, length > 25 m and <1 m diametre; storm water outlets	\$ 620
	Multiple new culverts, or culverts >1 m but <2 m diametre	\$ 1,000
	New culvert > 2 m diametre	\$ 1,970
	Culvert lining < 25 m	\$ 260
	Culvert lining > 25 m	\$ 620
Infrastructure: Bridge	Repair and/or rehab with shoreline disturbance	\$ 260
	Full pedestrian bridge replacement, like-for-like	\$ 620
	Full road bridge replacement, like-for-like	\$ 1,970
	New bridge construction, stormwater pond/cell, major utility crossing	\$ 2,570
Debris removal or Dredge	Municipal drain maintenance (DART Protocol)	\$ 85
	Non-municipal drain < 25 m	\$ 260
Watercourse	Non-municipal drain > 25 m	\$ 620
Directional Drill		\$ 620
Open-Cut Water Crossing		\$ 1,000
Dock	Shoreline interference for residential dock	\$ 260

Deposits (refundable less 10% administrative fee)		
Fill Deposit	Minor projects	\$ 1,650
	Major projects	\$ 3,305
Planting Deposit	Commercial/industrial/institutional/residential (per 30 m of waterfrontage)	\$ 530
Other Fees & Services		
Revisions	Changes made to applications after permit issuance	50% of fee
Retroactive	Application made after work has started requires 100% surcharge of application fee	100% surcharge
Stamp Plan	Confirmation that development is outside of regulation limit	\$ 85
Property File Search	File search only-standard service (min. 10 business days)	\$ 260
	File search only - expedited service (5 business days)	\$ 520
	Site inspection- additional charge of	\$ 175
Sec. 28 Application Review Hearing	Hearing fee only	\$ 210

Notes for Schedule B:

* Where multiple application types are proposed in one application, RVCA reserves the right to determine the fee based on each individual project proposal.

Project descriptions are only typical examples. RVCA reserves the right to determine the fee based on each individual project proposal, on a case-by-case basis, at the discretion of the Director of Regulations.

Fees are exclusive of the Technical Report Review Fees (see Schedule "C").

Fees are approved by the CA Board of Directors and apply to application review only; acceptance of an application as complete is not to imply permission may be granted. Permission will be forthcoming only if submissions address statutory requirements and are in conformity with approved CA policies in effect at the time an application is made or where allowances are granted by the Authority's Executive Committee. All fees are payable at the time the application is submitted, failing which the application cannot be deemed complete or processed.

The CA reserves the right to charge additional fees in the event that the review requires a substantially greater level of effort than the norm, additional site visits, etc., OR where additional processing past the initial submission period is required. A 50% surcharge on the current fee will be charged for applications left dormant for one year (reactivation fee).

Development: see definition under Section 28 (5) of the Conservation Authorities Act of Ontario (R.S.O. 1990, c. C. 27).

Watercourse: see definition under Section 28 (5) of the Conservation Authorities Act of Ontario (R.S.O. 1990, c. C. 27).

Wetland: see definition under Section 28 (5) of the Conservation Authorities Act of Ontario (R.S.O. 1990, c. C. 27).

Current fees apply for the revision of files.



Schedule C: Technical Report Review

Report Type	Development Area	Fee
Normal Review (20 business days)	< 0.5 hectares	\$ 430
	0.5 - 2 hectares	\$ 835
	2 - 3 hectares	\$ 1,140
	3 - 5 hectares	\$ 1,770
	> 5 hectares	\$ 2,755
Major Projects		Hourly (See Schedule D)
Aggregate Resources Act Application		\$ 3,755

Notes for Schedule C:

Reviews are prepared by 'qualified professionals' in the fields of water resources engineering, groundwater science, site servicing, geotechnical engineering, environmental assessments, floodproofing, ecology and planning to support appropriate development. Our reviews involve evaluation of whether the applicable guidelines and legislation have been appropriately addressed.

Technical report review services are tracked per file on an hourly basis. Where the reviews exceed the standard allocated review time, or require multiple submissions, re-reviews, RVCA reserves the right to charge an hourly professional rate (Schedule "D") in addition to the initial fee.

Major projects are those with a high level of concern about the local environment, complex ecological, groundwater and surface water interactions and which may require RVCA staff attendance at multiple meetings with proponents, consultants, or public meetings to satisfy regulatory requirements.



Schedule D: Information & Professional Services

Product/Service		
Staff Time		
Administrative Rate		\$ 65/hour
Professional Rate		\$ 95/hour
Management Rate		\$ 125/hour
photography		
First item		\$155
Additional itmes		\$ 65/item plus staff time
Digital & Paper Maps		
Floodplain		\$ 80/item
Other		\$ 60/item
Customized		Professional Rate
Reports		
Base Cost (digital & paper)	Small (1-30 pages)	\$135
	Medium (31-100 pages)	\$260
	Large (>100 pages)	\$390
Photocopying	Black and white	\$ 0.60/page
	Colour	\$ 1.10/page plus staff time
Models* -digital copies		
Hydraulic Model	HEC II, HES RAS model files	\$ 2,080 plus staff time
	HES-HMS, SWMHYMO model files	\$ 2,080 plus staff time
Watershed Model		\$ 10,405 plus staff time

Notes for Schedule D

*A signed digital data license agreement with the RVCA is required. A copy of the updated input and output files and revised floodplain maps must be provided to RVCA.