

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

APPROVED MINUTES

Board of Directors **3/16** **April 28, 2016**

Present:	Jeff Banks Pat Barr Vince Carroll Erin Greco Victor Heese Pieter Leenhouts Lyle Pederson Gerald Schwinghamer Tom Scott	Anne Barr Brian Campbell Joe Gallipeau Ed Hand Andy Jozefowicz Dale McLenaghan Ralph Pentland Ray Scissons
Staff:	Sommer Casgrain-Robertson Terry Davidson Ewan Hardie Michelle Paton	Dan Cooper Rudy Dyck Glen McDonald
Regrets:	Gerry Boyce Barclay Cormack Sharon Mousseau	Judy Brown Scott Moffatt

1.0 Agenda Review

Lyle Pederson called the meeting to order at 7:34 pm and reviewed the Agenda.

2.0 Adoption of Agenda

Motion 1-160428	Moved by:	Andy Jozefowicz
	Seconded by:	Tom Scott

That the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Motion Carried

3.0 Declaration of Interest

No declarations of interest were declared.

4.0 Approval of Minutes of March 31 2016

Motion 2-160428 **Moved by:** Pieter Leenhouts
Seconded by: Victor Heese

That the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #2/16, March 31, 2016 as presented.

Motion Carried

5.0 Business Arising from the Minutes None

6.0 Progress on Audit Recommendations

Lyle Pederson provided an update on the work of the Audit Committee since meeting with the Auditor on February 24, 2016. The Committee has been reviewing and discussing the audit recommendations with management and is working on the implementation of an improved financial reporting system and a revised Chart of Accounts as well as addressing the accumulated unrestricted deficit.

Motion 3-160428 **Moved by:** Brian Campbell
Seconded by: Andy Jozefowicz

That the Board of Directors of the Rideau Valley Conservation Authority receive the following report regarding financial reporting.

Motion Carried

Motion 4-160428 **Moved by:** Tom Scott
Seconded by: Jeff Banks

That the Board of Directors of the Rideau Valley Conservation Authority direct staff to address the accumulated unrestricted deficit by applying surplus funds from deferred revenue (primarily from Stewardship Services). In addition, any 2016 operating surplus is to be directed towards the remaining amount of the unrestricted deficit and/or the balance can be included in the 2017 operating budget.

Motion Carried

7.0 City Stream Watch 2015/2016 Program Update

There was nothing to report.

8.0 Headwater Drainage Feature Monitoring Program Update 2016

Glen McDonald updated the Board on the Headwater Drainage Features Guideline, developed by Toronto Region Conservation Authority, which RVCA staff having been testing. The Guideline has proven very helpful to both staff and the development community. Mr. McDonald advised that staff hope to bring a Headwater Drainage Features policy to the Board within the next few months that will formalize the Guideline.

Staff were asked to ensure that the Friends of the Tay are aware of the Guideline.

9.0 Meetings

a) Conservation Ontario Council: April 11, 2016 (Toronto)

Lyle Pederson provided an update on the *Conservation Authorities Act* review. Sommer Casgrain-Robertson advised that Eastern Ontario is well represented on the Conservation Ontario Board with the re-election of Mark Burnham (Mississippi Valley) and Steve Knechtel (Cataraqui) and the election of Doug Thompson (South Nation).

b) RVC Foundation: April 18, 2016 (Manotick)

Sommer Casgrain-Robertson advised that the Foundation held their Annual General Meeting. Elections took place and financial statements approved.

c) Presentation to North Grenville Council: April 25, 2016 (Kemptville)

Sommer Casgrain-Robertson reported that Council expressed support for the work of the RVCA and indicated that they value the partnership they have with us.

Upcoming:

d) RVCA Board of Directors: Thursday, May 26, 2016 (Manotick)

Sommer Casgrain-Robertson reminded participants that prior to the meeting on May 26, there will be additional departmental presentations and discussions beginning at 5:00 pm.

10.0 Member Inquiries

Otter Creek

Jeff Banks inquired as to whether staff had the capacity to undertake a study of the culvert under Otter Creek Road this year. He indicated that the culvert is close to 50 years old and will need replacement. Sommer Casgrain-Robertson thanked Mr. Banks for raising the issue early in the process and said staff would follow up with the municipality.

Water Quality Monitoring

Tom Scott confirmed that staff had responded to his questions regarding water quality monitoring. Mr. Scott commended the work of Mike Yee, Manager of Biology and Water Quality, and Kaitlin Brady, Junior Resource Technician.

Windmill and Solar Farms

Sommer Casgrain-Roberson will forward information to members regarding the role of Conservation Authorities when windmill or solar farms are proposed.

11.0 New Business None

12.0 Adjournment

The Chair adjourned the meeting at 8:35 on a motion by Andy Jozefowicz which was seconded by Pieter Leenhouts.

Lyle Pederson
Chair

Michelle Paton
Recording Secretary