

DELEGATION REQUEST FORM

Please fill out and return to the Executive Assistant by 4:30 on the Tuesday preceding the meeting you wish to speak at.

Email: michelle.paton@rvca.ca
Tel: 613-692-3571 or 1-800-267-3504 ext. 1177
Fax: 613-692-0831

Date of meeting you wish to speak at: _____

Name of Organization/Person: _____

Name of Speaker(s): _____

Phone #: _____ Fax #: _____

Address: _____

Email Address: _____

Agenda Item or Topic: _____

Is there a specific request that the Rideau Valley Conservation Authority Board of Directors will be asked to consider? If yes, please provide the request.

*****Please read the Delegation Information Sheet*****

If there is further information to be presented to the RVCA Board of Directors, please attach it to this sheet. Please note that this form and any information provided may be attached to the Agenda and circulated publicly (unless otherwise requested).

FOR OFFICE USE ONLY

Date Delegation Request Received _____ Accepted by: _____

Comments: _____

