

**RIDEAU VALLEY CONSERVATION AUTHORITY**  
**Box 599, 3889 Rideau Valley Drive**  
**Manotick, Ontario, K4M 1A5**  
**(613) 692-3571, 1-800-267-3504**

**Meeting Held Electronically due to COVID-19 Pandemic**

**DRAFT MINUTES**

<b>Board of Directors</b>	<b>3/22</b>	<b>March 24, 2022</b>
<b>Present:</b>	Gerry Boyce Judy Brown Jamie Crawford Bob Foster Julie Graveline Andy Jozefowicz Dale McLenaghan Gene Richardson Rob Rothgeb	Carolyn Bresee Vince Carroll Brian Dowdall Steve Fournier Victor Heese John McDougall Shawn Pankow Anne Robinson
<b>Staff:</b>	Ferdous Ahmed Dan Cooper Diane Downey Marissa Grondin	Sommer Casgrain-Robertson Kathy Dallaire Glen McDonald
<b>Guests:</b>	Jim and Lynda Foster Ian Murphy, MNP LLP	John McKay David and Sherry Patterson
<b>Regrets:</b>	George Darouze Pieter Leenhouts Kristin Strackerjan	Robin Jones Scott Moffat

The Vice-Chair called the meeting to order at 6:30 p.m.

Sommer Casgrain-Robertson, General Manager/Secretary-Treasurer conducted a roll call and asked guests to introduce themselves. Guests were welcomed and thanked for attending.

**1.0 Land Acknowledgement Statement**

Vice-Chair Brown gave the Land Acknowledgement statement.

**2.0 Agenda Review**

Vice-Chair Brown reviewed the agenda. Ms. Casgrain-Robertson asked to add a new agenda item to discuss the status of the RVCA's COVID-19 vaccination and testing policy, it would be added following agenda item 11.0.

### **3.0 Adoption of Agenda**

**Motion 1-220324**

**Moved by:**

Rob Rothgeb

**Seconded by:**

Dale McLenaghan

THAT the Board of Directors of the Rideau Valley Conservation Authority adopt the agenda as amended.

**Motion Carried**

### **4.0 Declaration of Interest**

There were no declarations of interest

*Note: Julie Graveline entered the meeting at 6:38 p.m.*

### **5.0 Approval of Minutes of February 22, 2022**

**Motion 2- 220324**

**Moved by:**

Andy Jozefowicz

**Seconded by:**

Steve Fournier

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #02/22, February 24, 2022, as circulated.

**Motion Carried**

### **6.0 Business Arising from the Minutes**

Steve Fournier thanked staff for the quick turnaround in providing an answer to a request for a summary of annual operating expenses for the Rideau Ferry Yacht Club Conservation Area, brought up during the February 24<sup>th</sup>, 2022 Board meeting.

### **7.0 Flood Hazard and Regulation Limits Mapping for Upper Jock River**

Ferdous Ahmed, Senior Water Resource Engineer gave an overview of the draft flood hazard and regulation limit mapping for the Upper Jock River from Richmond Road to Ashton Station Road in the Township of Beckwith. Glen McDonald, Director of Planning and Science then spoke to the public consultation process that took place and reviewed the summary of comments that were received during public consultation.

At the request of a board member, Ms. Casgrain-Robertson read aloud the attached email submitted by guest Mr. Jim Foster regarding his concerns about the Upper Jock River mapping.

Staff responded to questions from the board.

**Motion 3- 220324**

**Moved by:** Andy Jozefowicz  
**Seconded by:** Julie Graveline

That the Board of Directors of the Rideau Valley Conservation Authority receive the flood mapping report for the Jock River from Richmond Road to Ashton Station Road (dated July 16, 2021);

That the report and associated maps be adopted as the best available information related to establishing flood risk and regulation limits along the Upper Jock River; and

That the report and associated maps be used in RVCA's planning advisory and regulatory programs, including the administration of Ontario Regulation 174/06 under Section 28 of the *Conservation Authorities Act*, and other watershed management activities.

**Motion Carried**

## **8.0 2021 Audited Financial Statements and Report of the Auditor**

Ian Murphy presented the audited financial statements and advised that it was a clean audit report.

**Motion 4- 220324**

**Moved by:** Gene Richardson  
**Seconded by:** Rob Rothgeb

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached Draft 2021 Audited Financial Statements and receive the Report of the Auditor.

**Motion Carried**

*Note: Ian Murphy left the meeting 7:22 p.m.*

*Note: Jim and Lynda Foster left the meeting 7:23 p.m.*

## **9.0 2021 Annual Report**

Diane Downey presented the 2021 Annual Report and reviewed highlights of the year and responded to questions from the Board.

Ms. Downey confirmed that electronic copies of the Annual Report will be circulated to council members, municipal staff, watershed MPs and MPPs,

local partners, other conservation authorities and the RVCA mailing list once approved. An electronic copy will be posted to the RVCA website, and a small number of hard copies will be available for distribution at meetings and events throughout the year.

Ms. Casgrain-Robertson encouraged members to arrange a time for staff to present a summary of the Annual Report to their municipal council.

Members expressed their appreciation for this year's Annual Report and complimented staff on their efforts.

**Motion 5- 220324**

**Moved by:**

Carolyn Breese

**Seconded by:**

Jamie Crawford

That the Board of Directors of the Rideau Valley Conservation Authority approve RVCA's 2021 Annual Report.

**Motion Carried**

#### **10.0 Timeline Reporting for Section 28 Applications**

Glen McDonald reviewed the report on the RVCA's timeline performance for the issuance of approvals under Section 28 of the *Conservation Authorities Act* and responded to questions. He noted that workload for RVCA's planning and regulations staff is above normal due to the impact that COVID-19 has had on development activity and the complexity of sites. Management will continue to monitor performance and adjust staffing needs as required to keep up with the increase in permits.

**Motion 6- 220324**

**Moved by:**

Brian Dowdall

**Seconded by:**

Dale McLenaghan

That the Board of Directors of the Rideau Valley Conservation Authority receive the attached report for information on timeline performance for the issuance of permits under Section 28 of the Conservation Authorities Act.

**Motion Carried**

*Note: David and Sherry Patterson left the meeting 7:51 p.m.*

#### **11.0 ALUS Lanark Partnership Advisory Committee**

Sommer Casgrain-Robertson reviewed the draft Terms of Reference for the Partnership Advisory Committee and indicated that members would receive a \$70.00 per diem for meetings and the RVCA mileage rate for personal expenses. Ms. Casgrain-Robertson reviewed the members recommended for appointment and responded to questions from the Board.

**Motion 7- 220324**

**Moved by:**

Steve Fournier

**Seconded by:**

Anne Robinson

THAT the Board of Directors of the Rideau Valley Conservation Authority approve the attached Terms of Reference for the Partnership Advisory Committee for ALUS Lanark; and

THAT the following individuals be appointed as members of the ALUS Lanark Partnership Advisory Committee:

- Lorne Heslop
- Deb Knapton
- Peter McLaren
- Hilary Moore
- Scott Sigurdson
- Alberto Suarez-Esteban
- Michelle Vala

**Motion Carried**

*Note: Rob Rothgeb left the meeting 7:56 p.m*

## **12.0 COVID-19 Vaccine Policy Review**

Sommer Casgrain-Robertson indicated that there was not enough information to prepare a recommendation for the termination of RVCA's vaccine and testing policy, but that recent information and direction from public health indicated that it might be appropriate to suspend the policy in April prior to RVCA's next Board meeting.

Board members discussed options and decided to delegate authority to the Chair, Vice-Chair and General Manager to terminate RVCA's vaccine and testing policy.

**Motion 8- 220324**

**Moved by:**

Brian Dowdall

**Seconded by:**

Shawn Pankow

THAT the Board of Directors of the Rideau Valley Conservation Authority delegate authority to the General Manager, Chair and Vice-Chair to terminate RVCA's COVID-19 Vaccination and Testing policy that was approved by the Board at their meeting on September 23, 2021; and

THAT the policy be terminated prior to April 28, 2022.

**Motion Carried**

### **13.0 Meetings**

- a) RVCA Board of Directors AGM: February 24, 2022
- b) Audit Committee Meeting: March 11, 2022
- c) RVCF Board of Directors Meeting: March 16, 2022

Upcoming

- d) Mississippi-Rideau Source Protection Committee Meeting: April 7, 2022
- e) Leeds and Grenville Planners Group Presentation (CA Act): April 8, 2022
- f) North Grenville Council Presentation (Annual Report): April 19, 2022
- g) RVCA Board of Directors Meeting: April 28, 2022

### **14.0 Member Inquiries**

#### June Watershed Tour

In response to a question from a member regarding the status of the tour, staff confirmed that a tour of the watershed will take place in lieu of a meeting in June as long as COVID-19 restrictions permit. Preliminary planning has begun, and more information will be shared once it becomes available.

#### Water Level Sensors

A member inquired about the water level sensors announcement on social media. Staff confirmed that the sensors for monitoring water levels were submerged in the ice over the winter and damaged, however, actions are in place for continued monitoring of water levels for flood status awareness. Staff will get more information from Terry Davidson and report back to the board.

### **15.0 New Business**

There was no new business.

### **16.0 Adjournment**

The Chair adjourned the meeting at 8:23 p.m. on a motion by Andy Jozefowicz which was seconded by Victor Heese.

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**Judy Brown**  
Vice-Chair

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**Marissa Grondin**  
Recording Secretary

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**Sommer Casgrain-Robertson**  
General Manager/Secretary-Treasurer

## Sommer Casgrain-Robertson

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**From:** Jim and Lynda Foster [REDACTED]  
**Sent:** Monday, March 21, 2022 10:05 PM  
**To:** Marissa Grondin  
**Subject:** RVCA Board Meeting

Dear Ms. Grondin:

I would, kindly, request that you make re-known to the board, as I have spoken to the staff previously, my feelings on the Rideau Valley Conservation Authority's Mapping Study and the new designation of the flood zone. I was born and raised on this property and have never seen in 75 years, the flooding that the mapping is describing. I believe that this designation is too extreme. Also, please keep in mind that the designation, as you have described, is to the detriment of the land owners: the value of their land, that they have paid for, paid taxes on and cared for.

I, therefore, ask that the board re-visits the decision of this mapping and scales it down to a more realistic and common occurrence.

Sincerely,

James E. Foster.

[REDACTED] Beckwith