

RIDEAU VALLEY CONSERVATION AUTHORITY
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Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

Meeting Held Electronically due to COVID-19 Restrictions

APPROVED MINUTES

Board of Directors	1/22	January 27, 2022
Present:	Gerry Boyce Judy Brown Jamie Crawford Bob Foster Victor Heese Andy Jozefowicz John McDougall Scott Moffat Gene Richardson Rob Rothgeb	Carolyn Bresee Vince Carroll Brian Dowdall Steve Fournier Robin Jones Pieter Leenhouts Dale McLenaghan Shawn Pankow Anne Robinson Kristin Strackerjan
Staff:	Sommer Casgrain-Robertson Martin Czarski Terry Davidson Marissa Grondin	Dan Cooper Kathy Dallaire Diane Downey Glen McDonald
Regrets:	George Darouze	Julie Graveline

Chair Leenhouts called the meeting to order at 6:30 p.m.
Sommer Casgrain-Robertson conducted a roll call.

1.0 Land Acknowledgement Statement

Chair Leenhouts gave the Land Acknowledgement statement then introduced the newest Board member representing South Frontenac, Councillor John McDougall.

2.0 Agenda Review

Chair Leenhouts reviewed the Agenda.

3.0 Adoption of Agenda

Motion 1-220127 **Moved by:** Andy Jozefowicz
Seconded by: Brian Dowdall

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Motion Carried

4.0 Declaration of Interest

There were no declarations of interest.

5.0 Approval of Minutes of November 25, 2021

Motion 2-220127 **Moved by:** Rob Rothgeb
Seconded by: Carolyn Bresee

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #09/21, November 25, 2021, as amended.

Motion Carried

6.0 Business Arising from the Minutes

There was no business arising.

7.0 Election of Chair and Vice-Chair

Chair Leenhouts asked for a motion to appoint Sommer Casgrain-Robertson, General Manager as Acting Chair for the purpose of conducting the election of Chair and Vice-Chair.

Motion 3-220127 **Moved by:** Robin Jones
Seconded by: Dale McLenaghan

THAT the Board of Directors of the Rideau Valley Conservation Authority appoints the General Manager as Acting Chair for the purpose of Election of Officers.

Motion Carried

Pieter Leenhouts surrendered the Chair to Ms. Casgrain-Robertson who then conducted the election for Chair of the Rideau Valley Conservation Authority Board of Directors for 2022.

Ms. Casgrain-Robertson called for nominations from the floor for Chair of the Rideau Valley Conservation Authority Board of Directors for the year 2022.

Brian Dowdall nominated Pieter Leenhouts and Mr. Leenhouts accepted the nomination.

Ms. Casgrain-Robertson called for further nominations from the floor two more times.

Motion 4-220127 **Moved by:** Rob Rothgeb
Seconded by: Judy Brown

That nominations for the position of Chair of the Rideau Valley Conservation Authority Board of Directors for the year 2022 be closed.

Motion Carried

Pieter Leenhouts was acclaimed as Chair of the Rideau Valley Conservation Authority for 2022.

Sommer Casgrain-Robertson then conducted the election for Vice-Chair of the Rideau Valley Conservation Authority Board of Directors for 2022.

Ms. Casgrain-Robertson called for nominations from the floor for Vice-Chair of the Rideau Valley Conservation Authority Board of Directors for the year 2022.

Steve Fournier nominated Judy Brown and Ms. Brown accepted the nomination.

Ms. Casgrain-Robertson called for further nominations from the floor two more times.

Motion 5-220127 **Moved by:** Gene Richardson
Seconded by: Carolyn Bresee

That nominations for the position of Vice-Chair of the Rideau Valley Conservation Authority Board of Directors for the year 2022 be closed.

Motion Carried

Judy Brown was acclaimed as Vice-Chair of the Rideau Valley Conservation Authority for 2022.

Pieter Leenhouts resumed as Chair of the meeting.

8.0 Rideau Watershed Plan Update and Workplan

Martin Czarski, Watershed Ecologist, provided an update and presented a workplan for RVCA's Watershed Plan and responded to questions.

Staff confirmed that ongoing updates will be provided to the Board at key milestones including the completion of a draft existing conditions report. Staff also emphasized that the Board will play a key role in prioritizing whatever recommendations and actions are identified to address issues and concerns documented in the conditions report, including the reallocation of resources if needed.

Motion 6-220127 **Moved by:** Anne Robinson
Seconded by: Brian Dowdall

THAT the Board of Directors of the Rideau Valley Conservation Authority receive this report for information.

Motion Carried

Chair Leenhouts then asked the Board members to introduce themselves. Each board member gave a brief introduction about themselves and the municipality they represent.

9.0 Part 8 Sewage System Fee Schedule

Terry Davidson gave a brief history of the RVCA's sewage system inspection program (currently delivered in Ottawa and Tay Valley) and informed members that the Leeds, Grenville and Lanark District Health Unit had notified municipalities that they will be withdrawing from providing this service to municipalities as of September 2022. RVCA has contacted municipalities to offer our septic approval services and Mr. Davidson presented a proposed fee schedule to be used across the watershed for this service.

In response to questions, staff explained that RVCA's fee schedule is slightly higher than the one used by the health unit (but lower than the fee schedule in Frontenac) because RVCA's fee includes a final grading inspection of septic systems. Our fee schedule also enables us to process permits in 5 days which is half the time outlined in the Building Code. Members suggested that this explanation be conveyed to municipalities, so they understand why there is a difference in the fee schedules.

Staff also clarified in response to a question, that a different fee schedule is currently being used in Tay Valley Township because it was prepared as part of a previous MOU. Going forward, all new municipalities who contract us to provide septic system services on their behalf would follow the proposed fee

schedule, and over time the fee schedule and MOU with Tay Valley will be brought in line with the others.

Motion 7-220127 **Moved by:** Carolyn Bresee
Seconded by: Judy Brown

THAT the Board of Directors of the Rideau Valley Conservation Authority approve the attached 2022 Fee Schedule for Sewage System Services provided under Part 8 of the Ontario Building Code, except where the conservation authorities already have a signed agreement with a municipality to provide these services.

Motion Carried

10.0 Withdrawal of Hydrogeology Plan Review Services in Lanark County

Ms. Casgrain-Robertson provided a brief history of RVCA's hydrogeological plan review services on behalf of municipalities and explained why staff are recommending the RVCA withdraw from providing this service in Lanark County where it is currently provided.

In response to questions, staff emphasized that the RVCA will work closely with municipalities on the timing of RVCA's withdrawal to ensure a seamless transition for both municipalities and residents.

Motion 8-220127 **Moved by:** Steve Fournier
Seconded by: Dale McLenaghan

THAT staff be directed to notify the County of Lanark as well as lower tier municipalities within the County that the RVCA will be withdrawing from providing hydrogeology plan review services and to work with municipalities to help them develop a transition plan.

Motion Carried

11.0 Program Inventory Under the Conservation Authorities Act

Sommer Casgrain-Robertson provided an update on the Program Inventory under the *Conservation Authorities Act* and responded to questions.

Motion 9-220127 **Moved by:** Brian Dowdall
Seconded by: Anne Robinson

THAT the Board of Directors of the Rideau Valley Conservation Authority receive this report for information and direct staff to prepare a draft program inventory based on the approach outlined in this report.

Motion Carried

12.0 Meetings

- a) Eastern General Managers Meeting, November 26, 2021
- b) RVCF Board of Directors Meeting: December 8, 2021
- c) Conservation Ontario Council Meeting: December 13, 2021
- d) ROMA Conference (session on the new CA Act): January 24, 2022

Upcoming

- e) Flood Forecast & Warning Program Meeting: February 22, 2022
- f) Annual General Meeting: February 24, 2022
- g) RVCF Board of Directors Meeting: March 9, 2022

Diane Downey, Executive Director RVCF, provided an update on the Rideau Valley Conservation Foundation's fundraising efforts and land donation program.

As a member of the ROMA Board, Robin Jones thanked Ms. Casgrain-Robertson for her presentation at their recent conference and said she had received positive feedback about the session.

13.0 Member Inquiries

Andy Jozefowicz directed an inquiry to Terry Davidson regarding the upcoming changes to the Rocky Ramp in Perth. Mr. Davidson explained that the RVCA is working with the municipality who are looking at changing the flow split between the two channels of the Tay River.

14.0 New Business

Ms. Casgrain-Robertson shared with the Board that the Province of British Columbia reached out to Ontario during their flooding state of emergency in December and asked for Ontario to provide technical experts and field staff to assist with observation, documentation and monitoring. Ontario turned to conservation authorities given our expertise and six RVCA staff volunteered to deploy with many more volunteering from other conservation authorities. While the flooding subsided and staff did not need to deploy, conservation authorities received a thank you letter from the Minister of Natural Resources in BC thanking us for our willingness to assist and noted how lucky Ontario is to have conservation authorities and their expertise and knowledge regarding flooding.

15.0 Adjournment

The Chair adjourned the meeting at 8:33 p.m. on a motion by Andy Jozefowicz which was seconded by Steve Fournier.

Pieter Leenhouts
Chair

Marissa Grondin
Recording Secretary

Sommer Casgrain-Robertson
General Manager/Secretary-Treasurer