

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

Meeting Held Electronically due to COVID-19 State of Emergency

APPROVED MINUTES

Board of Directors **6/21** **July 22, 2021**

Present:	Pat Barr	Gerry Boyce
	Carolyn Bresee	Judy Brown
	Vince Carroll	Jamie Crawford
	Brian Dowdall	Julie Graveline
	Victor Heese	Robin Jones
	Andy Jozefowicz	Pieter Leenhouts
	Dale McLenaghan	Scott Moffatt
	Shawn Pankow	Gene Richardson
	Anne Robinson	Rob Rothgeb
 Staff:	 Sommer Casgrain-Robertson	 Dan Cooper
	Laura Cummings	Kathy Dallaire
	Terry Davidson	Diane Downey
	Glen McDonald	Michelle Paton
	Brian Stratton	
 Regrets:	 George Darouze	 Don Halpenny
	George Sachs	Kristin Strackerjan

Chair Leenhouts called the meeting to order at 6:28 p.m.
A roll call was taken to confirm attendance.

1.0 Agenda Review

Chair Leenhouts reviewed the Agenda.

2.0 Adoption of Agenda

Motion 1-210722	Moved by:	Andy Jozefowicz
	Seconded by:	Gene Richardson

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Motion Carried

3.0 Declaration of Interest

No declarations of interest were identified.

4.0 Approval of Minutes of June 24, 2021

Motion 2-210624 **Moved by:** Judy Brown
Seconded by: Julie Graveline

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #05/21, June 24, 2021 as circulated.

Motion Carried

5.0 Business Arising from the Minutes

There was no business arising.

6.0 Financial Reports for the Period Ending May 31, 2021

Kathy Dallaire, Manager of Finance, presented the financial reports for the period ending May 31, 2021 and responded to questions.

Motion 3-210722 **Moved by:** Rob Rothgeb
Seconded by: Robin Jones

That the Board of Directors of the Rideau Valley Conservation Authority approve the Revenue and Expenditure Reports and Balance Sheet for the period ending May 31, 2021.

Motion Carried

7.0 Montague Service Agreement: Plan Review and Technical Clearance

Glen McDonald, Director of Science and Planning, presented the Montague Service Agreement and responded to questions.

Mr. McDonald clarified that the agreement may have to be updated once further direction is received from the province regarding recent amendments to the *Conservation Authorities Act*.

Motion 4-210722

Moved by:

Carolyn Bresee

Seconded by:

Victor Heese

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached Service Agreement with the Township of Montague to provide specific plan review and technical clearance services to the municipality as outlined in the agreement.

Motion Carried

8.0 Revisions to Hearing Procedures under Section 28

Sommer Casgrain-Robertson presented the proposed revisions to Hearing procedures under Section 28 of the *Conservation Authorities Act* and responded to questions.

Ms. Casgrain-Robertson confirmed that Executive Committee members had received training on July 19, 2021.

Motion 5-210722

Moved by:

Anne Robinson

Seconded by:

Brian Dowdall

That the Board of Directors of the Rideau Valley Conservation Authority approve the following addition to *RVCA's Executive Committee Rules of Procedure*:

9. Hearings Generally

(12) Members of the Tribunal shall receive an agenda at least five calendar days in advance of the hearing and the agenda shall be made available to the public on the Authority's website at the same time, unless the hearing is closed to the public. The applicant shall be given at minimum two weeks to prepare a report once the reasons for the staff recommendations have been received. Subsequently, this may affect the timing and scheduling of the staff hearing reports. The applicant's report will accompany the staff hearing report provided with the agenda to the members of the Tribunal. The applicant will be provided a copy of the staff hearing report at the same time the report is provided to the members.

Motion Carried

9.0 Discussion of 2022 – 2023 Priorities

Sommer Casgrain-Robertson reviewed the proposed priorities for 2022 / 2023 including the preparation of a watershed plan, improved indigenous

awareness and engagement, and of course implementation of anticipated regulatory changes.

Chair Leenhouts and Ms. Casgrain-Robertson then facilitated a discussion of the members regarding priorities for 2022 / 2023. In response to input from members, Ms. Casgrain-Robertson confirmed that:

- A large portion of the Watershed Plan will be completed internally but there are some components that will need to be completed by external consultants
- Staff will prepare a more detailed staff report for the Board this fall regarding the Watershed Plan outlining a draft timeline and workplan. It is estimated that the conditions report could be completed by spring 2022 and the whole plan completed within 18 to 24 months.
- Staff will prepare a land acknowledgement statement to be read at the start of each meeting to recognize local indigenous communities and their traditional territories.
- Staff will also look into arranging indigenous speakers and/or awareness training for the Board of Directors and staff.
- Staff will look into new and more visual ways of communicating the results and conclusions of the conditions report and subsequent watershed plan, recognizing the importance of communicating our message to new audiences.
- Staff will also look for opportunities to build climate change messaging into our outdoor education programs at Baxter and Foley Mountain, especially for high school audiences.

Motion 6-210722

Moved by:

Carolyn Bresee

Seconded by:

Dale McLenaghan

That the Board of Directors of the Rideau Valley Conservation Authority receive this report for information and endorse the high-level priorities outlined in the report.

Motion Carried

10.0 Meetings

a) Upper Rideau Lake Association AGM: July 10, 2021

Robin Jones spoke to the Upper Rideau Lake Association's AGM which was held virtually on July 10. She noted that the presentations given by Sommer Casgrain-Robertson and Tracy Zander were very informative.

b) Policy Working Group Meeting #3: July 20, 2021

Sommer Casgrain-Robertson noted that the multi-stakeholder Policy Working Group was making significant progress on revising and drafting policies.

Upcoming

- b) Mississippi-Rideau Source Protection Committee Meeting: September 7, 2021
- c) RVCF Board of Directors Meeting: September 8, 2021
- d) RVCA Board of Directors Meeting: September 23, 2021
- e) Conservation Ontario Council Meeting: September 27, 2021

11.0 Member Inquiries

There were no Member Inquiries.

12.0 New Business

There was no New Business.

13.0 Adjournment

The Chair adjourned the meeting at 7:55 p.m. on a motion by Andy Jozefowicz which was seconded by Gerry Boyce.

Pieter Leenhouts
Chair

Michelle Paton
Recording Secretary

Sommer Casgrain-Robertson
General Manager/Secretary-Treasurer