

RIDEAU VALLEY CONSERVATION AUTHORITY  
Box 599, 3889 Rideau Valley Drive  
Manotick, Ontario, K4M 1A5  
(613) 692-3571, 1-800-267-3504

**Meeting Held Electronically due to COVID-19 Pandemic**

**APPROVED MINUTES**

**Board of Directors** 3/21 April 22, 2021

<b>Present:</b>	Pat Barr Carolyn Bresee Vince Carroll Brian Dowdall Victor Heese Pieter Leenhouts Scott Moffatt Gene Richardson Rob Rothgeb	Gerry Boyce Judy Brown Jamie Crawford Julie Graveline Andy Jozefowicz Dale McLenaghan Shawn Pankow Anne Robinson Melissa Sullivan
<b>Staff:</b>	Sommer Casgrain-Robertson Kathy Dallaire Diane Downey Glen McDonald Michelle Paton	Dan Cooper Terry Davidson Marika Livingston Phil Mosher Brian Stratton
<b>Guests:</b>	Ian Murphy, MNP LLP	
<b>Regrets:</b>	George Darouze George Sachs Kristin Strackerjan	Guy Desjardins Don Halpenny

Chair Leenhouts called the meeting to order at 6:50 p.m.

A roll call was taken to confirm attendance.

**1.0 Agenda Review**

Chair Leenhouts reviewed the Agenda.

**2.0 Adoption of Agenda**

**Motion 1-210422**                      **Moved by:**                      Andy Jozefowicz  
**Seconded by:**                      Melissa Sullivan

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

**Motion Carried**

**3.0 Declaration of Interest**

No declarations of interest were identified.

**4.0 Approval of Minutes of March 25, 2021**

**Motion 2-210422**                      **Moved by:**                      Anne Robinson  
**Seconded by:**                      Brian Dowdall

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #02/21, March 25, 2021 as circulated.

**Motion Carried**

**5.0 Business Arising from the Minutes**

There was no business arising.

**6.0 2020 Audited Financial Statements and Report of the Auditor**

Kathy Dallaire, Manager of Finance, noted that the audit was complete and introduced Ian Murphy of MNP LLP.

Ian Murphy presented the financial statements and advised that no issues had been identified during the audit process.

Kathy Dallaire confirmed that MNP LLP is finishing their work on the Foundation's audit.

**Motion 3-210422**

**Moved by:**

Rob Rothgeb

**Seconded by:**

Jamie Crawford

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached Draft 2020 Audited Financial Statements and receive the Report of the Auditor.

**Motion Carried**

*Note: Ian Murphy left the meeting*

**7.0 2020 Annual Report**

Diane Downey presented RVCA's 2020 Annual Report and responded to questions.

In response to a question, Ms. Downey will confirm which of the Rural Clean Water Programs was most popular. Ms. Downey also confirmed that a small number of hard copies will be available.

Sommer Casgrain-Robertson advised that the Township of Montague has already requested a presentation to Council and encouraged members to relay the offer to their respective municipalities.

Members expressed their appreciation for this year's Annual Report and complimented staff on their efforts.

**Motion 4-210422**

**Moved by:**

Melissa Sullivan

**Seconded by:**

Julie Graveline

THAT the Board of Directors of the Rideau Valley Conservation Authority approve RVCA's 2020 Annual Report.

**Motion Carried**

*Note: Marika Livingston and Brian Stratton left the meeting*

**8.0 Comprehensive Update of Development Review Policies**

Phil Mosher, Planner, provided an overview of the approach being proposed to review and update RVCA's development review policies and responded to questions.

**Motion 5-210422**

**Moved by:**

Judy Brown

**Seconded by:**

Julie Graveline

THAT the Board of Directors of the Rideau Valley Conservation Authority receives this report for information and approves the process outlined in the report to undertake a comprehensive review and update of RVCA's policies related to plan review and Section 28.

**Motion Carried**

## **9.0 Minister Zoning Orders**

Sommer Casgrain-Robertson presented an update on recent changes relating to Minister Zoning Orders (MZOs) and responded to questions.

**Motion 6-210422**

**Moved by:**

Brian Dowdall

**Seconded by:**

Shawn Pankow

THAT the Board of Directors of the Rideau Valley Conservation Authority receive this report and direct staff to undertake the following action items:

- Work with member municipalities and neighbouring conservation authorities to be prepared for any potential MZOs or MZO requests;
- Prepare a fee schedule update for Board consideration; and
- Prepare compensation guidelines for Board consideration

**Motion Carried**

## **10.0 Meetings**

- a) Mississippi-Rideau Source Protection Committee Meeting: April 8, 2021  
Sommer Casgrain-Robertson advised that the Source Protection Committee meeting addressed the issues covered in this evening's Source Protection Authority meeting.
- b) Conservation Ontario Council Meeting: April 12, 2021  
Sommer Casgrain-Robertson noted that the new Chair of Conservation Ontario is Andy Mitchell, Chair of Otonabee Region Conservation Authority. Ms. Casgrain-Robertson added that most of the meeting had dealt with the Conservation Authorities Act review and anticipated regulation changes.
- c) RVCA Audit Committee Meeting, April 16, 2021  
Sommer Casgrain-Robertson noted that draft financial statements were reviewed and no concerns were raised by the Auditor or members.
- d) RVCF Board of Directors Meeting: April 22, 2021  
Diane Downey, Executive Director of the RVCF, updated the Board on recent Foundation developments including a recent carbon neutral partnership agreement with Modern Niagara that will bring in \$60,000 each year for the next five years. These funds will be used to cover

costs associated with land acquisition. Ms. Downey thanked Dan Cooper, RVCA's Director of Conservation and Stewardship Services, for his efforts in encouraging the partnership and Jason Kelly, the Foundation's Chair, for his work in initiating the carbon neutral program.

Upcoming

e) RVCA Board of Directors Meeting: May 27, 2021

## **11.0 Member Inquiries**

### Lanark County 1 Million Trees Program

In response to a question from a member regarding the spring tree giveaway, Dan Cooper confirmed that the giveaway was still scheduled for May 15 and would likely use a scheduled pick up system to minimize the number of people on site.

### Exception Request

In response to a question from a member regarding the exception request submitted to the Minister regarding the term of Chair and Vice-Chair, Sommer Casgrain-Robertson confirmed that no response has been received as yet. Ms. Casgrain-Robertson added that exceptions filed by other conservation authorities had been granted and that the RVCA has been following up with MECP and Conservation Ontario.

## **12.0 New Business**

There was no new business.

## **13.0 Adjournment**

The Chair adjourned the meeting at 8:02 p.m. on a motion by Andy Jozefowicz which was seconded by Shawn Pankow

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**Pieter Leenhouts**  
Chair

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**Michelle Paton**  
Recording Secretary

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**Sommer Casgrain-Robertson**  
General Manager/Secretary-Treasurer