

**RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504**

APPROVED MINUTES

Executive Committee Meeting **March 4, 2021** **#1/21**

Present: Judy Brown Melissa Sullivan
 Brian Dowdall Pieter Leenhouts

Staff: Sommer Casgrain-Robertson

Regrets: None

1.0 Roll Call

The Chair called the meeting to order at 7:03 pm and the General Manager did a roll call.

2.0 Agenda Review

Chair Leenhouts reviewed the agenda.

3.0 Adoption of the Agenda

Motion 1-210304 **Moved by:** Brian Dowdall
Seconded by: Melissa Sullivan

That the Executive Committee of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Carried

4.0 Declarations of Interest

No declarations of interest were identified.

5.0 In-Camera Item

Motion 2-210304 **Moved by:** Judy Brown
Seconded by: Brian Dowdall

That the Executive Committee of the Rideau Valley Conservation Authority move in-camera to discuss a personal matter about an identifiable individual (General Manager's 2020 Performance Appraisal) as per Section C.13(b) of RVCA's Administrative By-law

Motion Carried

Motion 3-210304

Moved by:

Brian Dowdall

Seconded by:

Melissa Sullivan

That the Executive Committee of the Rideau Valley Conservation Authority move out of camera.

Motion Carried

6.0 Rise and Report

The Executive Committee of the Rideau Valley Conservation Authority will recommend to the Board of Directors of the Rideau Valley Conservation Authority that the General Manager / Secretary-Treasurer's job title be modernized to "Chief Administrative Officer / Secretary-Treasurer".

7.0 Adjournment

The Chair adjourned the meeting at 8:30 p.m. on a motion by Melissa Sullivan which was seconded by Brian Dowdall.



2021-03-11

Pieter Leenhouts
Chair

Sommer Casgrain-Robertson
Recording Secretary

