

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

Meeting Held Electronically due to COVID-19 State of Emergency

APPROVED MINUTES

Board of Directors **6/20** **September 24, 2020**

Present: Gerry Boyce
Judy Brown
Jamie Crawford
Don Halpenny
Andy Jozefowicz
Dale McLenaghan
Shawn Pankow
Anne Robinson
Melissa Sullivan

Carolyn Bresee
Barclay Cormack
Brian Dowdall
Victor Heese
Pieter Leenhouts
Scott Moffatt
Gene Richardson
George Sachs

Staff: Sommer Casgrain-Robertson
Kathy Dallaire
Michelle Paton

Dan Cooper
Glen McDonald

Regrets: Pat Barr
George Darouze
Julie Graveline

Vince Carroll
Guy Desjardins
Rob Rothgeb

Chair Leenhouts called the meeting to order at 6:34 pm.
A roll call was taken to confirm attendance.

1.0 Agenda Review

Chair Leenhouts reviewed the Agenda.

2.0 Adoption of Agenda

Motion 1-200924 **Moved by:** Gene Richardson
Seconded by: Judy Brown

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Carried

3.0 Declaration of Interest

No declarations of interest were identified.

4.0 Approval of Minutes of August 27, 2020

Motion 2-200924 **Moved by:** Brian Dowdall
Seconded by: Gerry Boyce

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #05/20, August 27, 2020 as circulated.

Carried

5.0 Business Arising from the Minutes

None.

6.0 Revised Approval Process for Section 28 Regulatory Mapping

Glen McDonald, Director of Science and Planning, presented a revised approval process for Section 28 regulatory mapping and responded to questions.

Motion 3-200924 **Moved by:** Andy Jozefowicz
Seconded by: Carolyn Bresee

That the Board of Directors of the Rideau Valley Conservation Authority adopt a revised process for new and updated hazard land and wetland regulation limits mapping whereby:

Hazard land mapping comes into force and effect after public consultation has been completed and the mapping and associated technical report has been approved by the Board;

Provincially Significant Wetlands and the 120 metre adjacent lands be subject to regulation upon receipt of mapping from the Ministry of Natural Resources and Forestry and confirmation that public notification has been undertaken in accordance with the Ministry's standard protocol.

Motion Carried

7.0 COVID-19 Pandemic Response Update

Sommer Casgrain-Robertson, General Manager, gave an update on RVCA's response to the COVID-19 pandemic and responded to questions.

Ms. Casgrain-Robertson informed the Board that a few Forest School classes had to be cancelled earlier in the month due to staffing shortages. Staff will be meeting to discuss the Forest School model moving forward in light of a second wave of COVID-19.

Motion 4-200924 **Moved by:** Brian Dowdall
Seconded by: Anne Robinson

THAT the Board of Directors of the Rideau Valley Conservation Authority receive this report for information and approve RVCA's ongoing response to the COVID-19 pandemic.

Motion Carried

8.0 Administrative By-Law Amendment – Electronic Participation

Sommer Casgrain-Robertson provided an update on the proposed Administrative By-Law Amendment which amended the Electronic Participation section. Ms. Casgrain-Robertson explained that this amendment would allow Members to participate in a meeting electronically when it is deemed appropriate by the Authority's Chair and General Manager. It was acknowledged that this provision would be used sparingly but would be valuable in situations of inclement weather that would normally cause a meeting to be cancelled.

Motion 5-200924 **Moved by:** Don Halpenny
Seconded by: Carolyn Bresee

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the attached amended Administrative By-Law which amends Section C "Meeting Procedures" by removing clause 1B "Declared State of Emergency" and revising clause 10. "Electronic Participation".

Motion Carried

9.0 2021 Budget and Workplan Preliminary Discussion

Sommer Casgrain-Robertson spoke to the attached PowerPoint presentation on 2021 Budget and Workplan factors and responded to questions.

In response to a question from Anne Robinson regarding the implementation of Ontario's Flooding Strategy, Ms. Casgrain-Robertson stated that conservation authorities were most hoping for updated technical guidance from MNRF regarding natural hazard mapping.

In response to a suggestion from Barclay Cormack regarding the proposed policy work on Hearing Guidelines, Ms. Casgrain-Robertson agreed that a survey of Executive Committee Members would be beneficial.

Following discussion, staff were directed to prepare a preliminary draft budget for 2021 for Board review in October within the following parameters:

- Increase planning and regulation fees by 2%
- Increase municipal levy by no more than 2% plus assessment growth (1.5%)
- Increase salaries by 0.5% (cost of living)

10.0 Meetings

- a) Provincial CA General Managers: September 10, 2020
- b) RVC Foundation AGM and Board of Directors Meeting: September 23, 2020
 - The Foundation welcomed seven new members following a public recruitment process.

Upcoming

- c) Conservation Ontario Council: September 28, 2020
 - Pieter Leenhouts and Sommer Casgrain-Robertson will participate in the virtual meeting.
- d) Ontario East Municipal Conference: October 21-22, 2020
- e) RVCA Board of Directors Meeting: October 22, 2020

11.0 Member Inquiries

Baxter Vandalism

In response to a question from Melissa Sullivan, Sommer Casgrain-Robertson confirmed that extensive damage had been incurred at Baxter Conservation Area due to vandalism. Specifically, smashed windows in the river cabin along with broken paddles and damaged canoes. Ms. Casgrain-Robertson added that the response from the community had been extremely supportive with offers of donations and help with clean up coming in. Staff are still in the process of quantifying the value of the damage which will be reported to the Board.

Tree Planting Program

Barclay Cormack inquired about the effect of the summer's dry weather on the tree planting program and asked that staff prepare a brief report for the Board. Dan Cooper, Director of Conservation Lands and Stewardship

confirmed that the trees planted this spring were doing very well despite the drought due in large part to how quickly they are delivered to RVCA's cold storage facility once lifted at the Ferguson Tree Nursery and then how quickly and well they are planted after that.

12.0 New Business

None

13.0 Adjournment

The Chair adjourned the meeting at 8:10 p.m. on a motion by Andy Jozefowicz which was seconded by Jamie Crawford.

Pieter Leenhouts
Chair

Michelle Paton
Recording Secretary

Sommer Casgrain-Robertson
General Manager/Secretary-Treasurer