

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

Meeting Held Electronically due to COVID-19 State of Emergency

APPROVED MINUTES

Board of Directors **4/20** **July 23, 2020**

| | | |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Present: | Gerry Boyce Judy Brown Jamie Crawford Julie Graveline Andy Jozefowicz Dale McLenaghan Anne Robinson George Sachs | Carolyn Bresee Barclay Cormack Brian Dowdall Don Halpenny Pieter Leenhouts Gene Richardson Rob Rothgeb Melissa Sullivan |
| Staff: | Ferdous Ahmed Dan Cooper Terry Davidson Shane Olive Brian Stratton | Sommer Casgrain-Robertson Kathy Dallaire Glen McDonald Michelle Paton |
| Regrets: | Pat Barr George Darouze Victor Heese Shawn Pankow | Vince Carroll Guy Desjardins Scott Moffatt |

Chair Leenhouts called the meeting to order at 6:30 pm.
A roll call was done to confirm attendance.

1.0 Agenda Review

Chair Leenhouts reviewed the Agenda.

2.0 Adoption of Agenda

| | | |
|------------------------|---------------------|-----------------|
| Motion 1-200723 | Moved by: | Gene Richardson |
| | Seconded by: | Jamie Crawford |

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Carried

3.0 Declaration of Interest

None.

4.0 Approval of Minutes of June 25, 2020

Motion 2-200723

Moved by:

Barclay Cormack

Seconded by:

Brian Dowdall

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #03/20, June 25, 2020 as circulated.

Carried

5.0 Business Arising from the Minutes

None.

6.0 RVCA Low Water Response Program

Brian Stratton, Manager Engineering Services, provided a report on RVCA's Low Water Response Program and current low water conditions and responded to questions.

Motion 3-200723

Moved by:

Carolyn Bresee

Seconded by:

George Sachs

THAT the Board of Directors of the Rideau Valley Conservation Authority receives this report for information purposes.

Motion Carried

7.0 Flood Risk and Regulation Limits Mapping for Mud Creek From 3rd Line Road North to the Rideau River, City of Ottawa

Ferdous Ahmed, Senior Water Resources Engineer, and Glen McDonald, Director of Planning and Watershed Science, provided a summary of the public open house held for RVCA's Flood Risk and Regulations Mapping for Mud Creek from 3rd Line Road North to the Rideau River and responded to questions.

In response to a question from a member, Mr. McDonald confirmed that the next flood mapping studies to be completed are Stevens Creek, Mosquito Creek and Monahan Drain.

Motion 4-200723 **Moved by:** Anne Robinson
Seconded by: Brian Dowdall

THAT the Board of Directors of the Rideau Valley Conservation Authority receive the flood mapping report for Mud Creek from 3rd Line Road North to the Rideau River (dated July 9, 2019);

THAT the report and associated maps be adopted as the best available information related to establishing flood risk and regulation limits along Mud Creek;

THAT the Board receives the outcome of the public consultation, including a public open house, on the draft report and maps;

THAT the report and maps be used in RVCA's planning advisory and regulation programs, including the administration of Ontario Regulation 174/06 under Section 28 of the *Conservation Authorities Act*, and other watershed management activities; and

THAT the report and maps be published and put on the RVCA website for public use and information.

Motion Carried

8.0 Britannia Village Flood Control Works: Wall Repair

Terry Davidson, Director of Engineering and Regulations, updated the Board on the tender process for proposed repairs to the wall at 2789 Jamieson Street and responded to questions.

Motion 5-200723 **Moved by:** Judy Brown
Seconded by: Julie Graveline

That the Board of Directors of the Rideau Valley Conservation Authority approve KWC2000 Ltd. to repair the wall at 2789 Jamieson Street associated with the Britannia Village Flood Control Works at a cost of \$177,839.00 plus HST to be funded by the City of Ottawa;

That the Board approve J.L. Richards for the engineering supervision phase of the project at a cost of up to \$35,000 plus HST;

And that RVCA staff be allowed to issue Change Work Orders (contingencies) up to a total maximum of \$25,000 plus HST to complete the

project.

Motion Carried

9.0 RVCA Office Roof Repair

Terry Davidson, Director of Engineering and Regulations, and Shane Olive, Maintenance and Operations Technician, reported on the current condition and proposed restoration of the roof at RVCA's main office building and responded to questions.

In response to concerns from members regarding the premature aging of the existing roof, staff were directed to put on file for future consideration a more durable longer-term roof.

Motion 6-200723 **Moved by:** George Sachs
Seconded by: Rob Rothgeb

THAT the Rideau Valley Conservation Authority Board of Directors approve Commercial Roofing Inc. to restore the roof at RVCA's main office building at 3889 Rideau Valley Drive using a liquid applied restoration product at a cost of \$144,608 plus HST; and

THAT staff consideration of a more durable roof in the future be put on file.

Motion Carried

10.0 Financial Reports for the Period Ending June 30, 2020

Sommer Casgrain-Robertson, General Manager, presented the Revenue and Expenditure Reports and Balance Sheet for the period ending June 30, 2020.

Motion 7-200723 **Moved by:**
Seconded by:

THAT the Board of Directors of the Rideau Valley Conservation Authority approve the Revenue and Expenditure Reports and Balance Sheet for the period ending June 30, 2020.

Motion Carried

11.0 COVID-19 Pandemic Response Update

Sommer Casgrain-Robertson, General Manager, gave an update on RVCA's response to the COVID-19 pandemic and responded to questions.

Ms. Casgrain-Robertson confirmed that future Executive Committee meetings (Hearings under Section 28) would be conducted using a hybrid model allowing both in-person and electronic participation. Board meetings will continue to be held electronically while staff investigate options to hold in-person meetings that conform to public health and workplace safety guidelines, including physical distancing. The use of alternative sites will be considered.

Ms. Casgrain-Robertson, through a roundtable, asked members to update the Board and staff on the status of their municipality's COVID procedures, specifically whether their office was open to the public, if staff were working on-site or remotely and if Council meetings are being held in-person or virtually.

Members also had a discussion about the possibility of RVCA running day camps during the last three weeks of August. A few members expressed concern and discomfort with running day camps in light of the risks of COVID-19 while a couple of members expressed support for running the camps with safety measures in place. Staff will consider the views raised by members, reach out to those organizations who are running day camps and make a determination based on student and staff safety.

Motion 8-200723

Moved by:

Brian Dowdall

Seconded by:

Julie Graveline

THAT the Board of Directors of the Rideau Valley Conservation Authority receive this report for information and approve RVCA's ongoing response to the COVID-19 pandemic.

Motion Carried

12.0 Meetings

Upcoming

a) RVCA Board of Directors Meeting: August 27, 2020 (Tentative)

Sommer Casgrain-Robertson explained that time-sensitive issues may necessitate an August Board meeting. Members were asked to hold the date which would be confirmed closer to the date and communicated to members.

b) RVCA Board of Directors Meeting: September 24, 2020

13.0 Member Inquiries

None

14.0 New Business

Pieter Leenhouts thanked the Board and staff for their efforts regarding the COVID-19 pandemic.

15.0 Adjournment

The Chair adjourned the meeting at 8:10 p.m. on a motion by Andy Jozefowicz which was seconded by Don Halpenny.

Pieter Leenhouts
Chair

Michelle Paton
Recording Secretary

Sommer Casgrain-Robertson
General Manager/Secretary-Treasurer