

**RIDEAU VALLEY CONSERVATION AUTHORITY**  
**Box 599, 3889 Rideau Valley Drive**  
**Manotick, Ontario, K4M 1A5**  
**(613) 692-3571, 1-800-267-3504**

**Meeting Held Electronically due to COVID-19 State of Emergency**

**APPROVED MINUTES**

**Board of Directors** **3/20** **June 25, 2020**

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<b>Present:</b>	Pat Barr	Gerry Boyce
	Carolyn Bresee	Judy Brown
	Barclay Cormack	Jamie Crawford
	Brian Dowdall	Julie Graveline
	Victor Heese	Andy Jozefowicz
	Pieter Leenhouts	Dale McLenaghan
	Scott Moffatt	Shawn Pankow
	Anne Robinson	Rob Rothgeb
	George Sachs	Melissa Sullivan
<b>Staff:</b>	Ferdous Ahmed	Sommer Casgrain-Robertson
	Kathy Dallaire	Terry Davidson
	Glen McDonald	Michelle Paton
<b>Regrets:</b>	Vince Carroll	George Darouze
	Guy Desjardins	Don Halpenny
	Gene Richardson	

Chair Leenhouts called the meeting to order at 6:30 pm.

A roll call was done to confirm attendance.

**1.0 Agenda Review**

Chair Leenhouts reviewed the Agenda.

**2.0 Adoption of Agenda**

<b>Motion 1-200625</b>	<b>Moved by:</b>	Judy Brown
	<b>Seconded by:</b>	Victor Heese

THAT the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

**Carried**

**3.0 Declaration of Interest**

None.

**4.0 Approval of Minutes of May 28, 2020**

**Motion 2-200625**

**Moved by:**

Barclay Cormack

**Seconded by:**

Brian Dowdall

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #02/20, May 28, 2020 as circulated.

**Carried**

**5.0 Business Arising from the Minutes**

None.

**6.0 Reporting on Timelines for Decisions under Section 28 of the Conservation Authorities Act**

Glen McDonald, Director of Planning and Watershed Science, provided a report on the first quarter timelines for the processing of applications under Section 28 of the *Conservation Authorities Act* and responded to questions.

In response to a question from a Member, Glen McDonald advised that definitions of "Major", "Minor" and "Routine" permits will be added to the reporting document.

**Motion 3-200625**

**Moved by:**

Carolyn Bresee

**Seconded by:**

Anne Robinson

THAT the Board of Directors of the Rideau Valley Conservation Authority receive this report for information.

**Motion Carried**

**7.0 Britannia Village Flood Control Works: Access Ramp Rehabilitation**

Terry Davidson, Director of Engineering & Regulations, provided an update on the Britannia Village flood control project and the need to rehabilitate a damaged access ramp at 174/176 Kehoe Street.

**Motion 4-200625**

**Moved by:**

Rob Rothgeb

**Seconded by:**

Pat Barr

THAT the Board of Directors of the Rideau Valley Conservation Authority approve Ken White Construction 2000 Ltd. to undertake rehabilitation work on the access ramp at 174/176 Kehoe Street associated with the Britannia Village Flood Control Works at a cost of \$59,800 plus HST to be funded by the City of Ottawa.

**Motion Carried**

## **8.0 COVID-19 Pandemic Response Update**

Sommer Casgrain-Robertson, General Manager, gave an update on RVCA's response to the COVID-19 pandemic and responded to questions.

Members indicated a desire to see day camps resume to assist with restarting the local economy by providing parents with a childcare option as people head back to work in stage 2 of Ontario's pandemic recovery plan.

**Motion 5-200625**

**Moved by:**

George Sachs

**Seconded by:**

Julie Graveline

THAT the Board of Directors of the Rideau Valley Conservation Authority receive this report for information and approve RVCA's ongoing response to the COVID-19 pandemic.

**Motion Carried**

## **9.0 Meetings**

- a) Leeds, Grenville, Lanark Health Unit Teleconference: June 1, 2020
- b) RVCA Summer Student Orientation: June 1, 2020  
Sommer Casgrain-Robertson advised that eight summer students have been hired this year.
- c) General Managers Teleconference: June 2, 2020.  
The teleconference concentrated on COVID-19 and re-opening plans.
- c) RVC Foundation Board Meeting, June 10, 2020 (Manotick)
- d) FOCA Webinar *Understanding Water Quantity Management in Ontario*: June 24, 2020  
Sommer Casgrain-Robertson advised that Brian Stratton, Manager of Engineering, was a speaker on the Federation on Ontario Cottagers' Associations webinar.

Upcoming

e) RVCA Board of Directors Meeting: July 23, 2020 (Manotick)

#### **10.0 Correspondence**

Sommer Casgrain-Robertson responded to questions regarding the recent correspondence received from Faith Blacquiere.

**Motion 6-200625**

**Moved by:**

Judy Brown

**Seconded by:**

Pat Barr

THAT the Board of Directors of the Rideau Valley Conservation Authority receive the attached correspondence.

**Motion Carried**

#### **11.0 Member Inquiries**

Sommer Casgrain-Robertson responded to two questions that had been raised at the May 28, 2020 Board meeting. Members had asked about the cost of the annual audit. Ms. Casgrain-Robertson reviewed the audit costs over the last three years noting that approximately \$3,000 in savings had been achieved in 2019. Members had also inquired about Conservation Ontario. Ms. Casgrain-Robertson reported that Conservation Ontario has 12 full-time staff and an annual budget of over \$3M with revenues coming from conservation authority levies, special projects, Latornell, and Source Water Protection.

#### **12.0 New Business**

Brian Dowdall thanked Meaghan McDonald and staff for their efforts during the Lanark County 1 Million Trees Project Free Seedling Giveaway on June 20, 2020. The event was a huge success with 1,500 tree seedlings being distributed.

George Sachs asked if the conservation areas pass issued by Conservation Ontario expires and if new ones will be issued for 2020. Staff will investigate and respond.

#### **13.0 Adjournment**

The Chair adjourned the meeting at 7:50 p.m. on a motion by Andy Jozefowicz which was seconded by Carolyn Bresee.

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**Pieter Leenhouts**  
**Chair**

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**Michelle Paton**  
**Recording Secretary**

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**Sommer Casgrain-Robertson**  
**General Manager/Secretary-Treasurer**