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Board of Directors Orientation & Training

Date: Thursday, February 21, 2019
Time: 1:00 pm
Location: RVCA Office (3889 Rideau Valley Drive, Manotick)

Agenda

1. **Welcome**
 - a. 2019 Board of Directors
 - b. Roundtable Introductions
 - c. Housekeeping Items
 - d. Agenda Review

2. **Overview of Conservation Authorities**
 - a. A Brief History
 - b. The *Conservation Authorities Act*
 - c. Mandate of Conservation Authorities
 - d. Conservation Ontario

3. **Overview of RVCA**
 - a. Vision, Mission and Values
 - b. Strategic Plan
 - c. Organizational Structure
 - d. Overview of Departments
 - e. Key Partners
 - f. A Rejuvenated Organization

4. **Overview of the Board of Directors**
 - a. Roles and Responsibilities
 - b. Legal and Financial Obligations
 - c. Code of Conduct
 - d. Conflict of Interest Policy

**Proudly working in partnership
with our 18 watershed municipalities**

Athens, Augusta, Beckwith, Central Frontenac, Clarence-Rockland,
Drummond/North Elmsley, Elizabethtown-Kitley, Merrickville-Wolford, Montague,
North Dundas, North Grenville, Ottawa, Perth, Rideau Lakes, Smiths Falls, South Frontenac, Tay Valley, Westport

5. Overview of Governance & Meeting Procedures

- a. Budget Process
- b. Annual Financial Audit
- c. Annual Report
- d. Chair and Vice-Chair
- e. Executive Committee
- f. Audit Committee
- g. Advisory Boards & Other Committees
- h. Weighted Budget Vote
- i. Meeting Procedures

6. Next Steps

- a. Completing Your Information Sheet
- b. Submitting a Biography
- c. 2019 Meeting Schedule
- d. Member's Webpage
- e. Remuneration & Quorum
- f. Questions?

7. Photos

8. Building Tour