

RIDEAU VALLEY SOURCE PROTECTION AUTHORITY  
Box 599, 3889 Rideau Valley Drive  
Manotick, Ontario, K4M 1A5  
613-692-3571, 1-800-267-3504

**APPROVED MINUTES**

RVSPA Board of Directors      November 28, 2019      2/19

- Present:** Carolyn Bresee  
Judy Brown  
Barclay Cormack  
Brian Dowdall  
Andy Jozefowicz  
Dale McLenaghan  
Shawn Pankow  
Anne Robinson  
Melissa Sullivan
- Gerry Boyce  
Vince Carroll  
Jamie Crawford  
Victor Heese  
Pieter Leenhouts  
Scott Moffatt  
Gene Richardson  
Rob Rothgeb
- Staff:** Ferdous Ahmed  
Dan Cooper  
Glen McDonald  
Michelle Paton  
Rico Vipari  
Kestrel Wraggett
- Sommer Casgrain-Robertson  
Terry Davidson  
Claire Milloy  
Brian Stratton  
Sarah Wayne
- Regrets:** Pat Barr  
Guy Desjardins  
Don Halpenny
- George Darouze  
Julie Graveline  
George Sachs

**2.     Agenda Review**

**3.     Adoption of Agenda**

**Motion 1-191128                    Moved by:**                    Barclay Cormack  
**Seconded by:**                    Melissa Sullivan

THAT the Board of Directors of the Rideau Valley Source Protection Authority adopts the Agenda as circulated.

**Motion Carried**

**4.     Declaration of Interest**

None

**5. Approval of last Minutes, April 25, 2019 1/19**

**Motion SPA-1-2/19**      **Moved by:**                          Anne Robinson  
   **Seconded by:**                          Gene Richardson

That the minutes of the Rideau Valley Source Protection Authority Board of Directors meeting, #1-19, April 25, 2019 be approved as presented.

**Motion Carried**

**6. Section 34 Amendment**

Brian Stratton updated Source Protection Authority members on the Section 34 Amendment which was initiated to address two proposed items: North Grenville Well and Dense Non-Aqueous Phase Liquids Policy Revision and responded to questions.

Brian Stratton clarified that Risk Management Plans were originally paid for through the Source Protection Municipal Implementation Fund (SPMIF). New Risk Management Plans would be paid for by the client.

**Motion SPA-2-2/19**      **Moved by:**                          Andy Jozefowicz  
   **Seconded by:**                          Gene Richardson

That the Rideau Valley Source Protection Authority receive this update and direct Source Protection staff to submit the Section 34 amendment to the Ministry of Environment, Conservation and Parks.

**Motion Carried**

**7. Rules and Procedures Document Update**

Brian Stratton reviewed proposed updates to the Rules and Procedures, Code of Conduct and Conflict of Interest policies. Staff are recommending a review of the existing Governing Policies to be consistent with changes to the Source Protection Committee size and operation.

In response to a question from Gene Richardson regarding the Source Protection Authority mileage rate, Sommer Casgrain-Robertson clarified that the mileage rate should match that of the RVCA Board of Directors.

**Motion SPA-3-2/19**

**Moved by:**

Rob Rothgeb

**Seconded by:**

Gene Richardson

That the Rideau Valley Source Protection Authority approve the revised Governing Policies as amended subject to provincial approval.

**Motion Carried**

**8. Part IV Fee Schedule Update**

Brian Stratton reviewed the proposed Part IV Fee Schedule Update and responded to questions.

Mr. Stratton explained the difference between user fees and municipal costs.

**Motion SPA-4-1/19**

**Moved by:**

Victor Heese

**Seconded by:**

Barclay Cormack

That, pursuant to subsection 55(1)(d) of the Clean Water Act, 2006, the Rideau Valley Source Protection Authority approve an update to the Fee Schedule previously approved on November 27, 2014 to recover costs for Part IV regulatory services.

**Motion Carried**

9. **Members Inquiries**           None

13. **New Business**           None

**14. Upcoming Meetings**

Source Protection Committee (To be determined)

**15. Adjournment**

The Chair adjourned the meeting at 6:50 with a motion by Anne Robinson which was seconded by Brian Dowdall.

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**Pieter Leenhouts**  
**Chair**

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**Michelle Paton**  
**Recording Secretary**