



**4.0 Approval of Minutes of July 25, 2019**

**Motion 2-190926**                      **Moved by:**                      George Sachs  
**Seconded by:**                      Barclay Cormack

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #05/19, July 25, 2019 as circulated.

**Motion Carried**

**5.0 Business Arising from the Minutes**

None.

**6.0 ERO Posting: Provincial Policy Statement**

Jamie Batchelor, Planner, gave a presentation (attached) on the proposed changes to the Provincial Policy Statement. Mr. Batchelor then responded to questions from the Board regarding the proposed staff comments drafted in response to Environmental Registry of Ontario Posting 019-0279.

**Motion 3-190926**                      **Moved by:**                      Andy Jozefowicz  
**Seconded by:**                      Anne Robinson

THAT the Board of Directors of the Rideau Valley Conservation Authority approves the attached submission and directs staff to submit it to the Environmental Registry of Ontario regarding Posting 019-0279.

**Motion Carried**

**7.0 Client Service Charter**

Glen McDonald, Director of Science and Planning, explained that developing a Client Service Charter is part of Conservation Ontario's Client Service and Streamlining Initiative that RVCA's Board endorsed on March 28, 2019 (Staff Report #10-190328, Motion #12-190328).

Mr. McDonald then responded to questions from the Board. In response to a question from the Board, Sommer Casgrain-Robertson confirmed that client feedback surveys will be developed by the new year for RVCA programs that do not already have them.

**Motion 4-190926**

**Moved by:**

Carolyn Bresee

**Seconded by:**

Victor Heese

THAT the Board of Directors of the Rideau Valley Conservation Authority adopt the attached Client Service Charter and direct staff to post in on RVCA's website.

**Motion Carried**

**8.0 Ad Hoc Policy Committee**

Sommer Casgrain-Robertson advised that the RVCA has Board approved policies guiding plan review and permitting services which require updating and there are also policy gaps that need to be addressed. Chair Leenhouts proposed that policies be updated by staff with advisory and review support from an ad hoc committee of the Board of Directors. This idea was supported by the Board at their July meeting.

Ms. Casgrain-Robertson responded to questions regarding next steps.

**Motion 5-190926**

**Moved by:**

Gerry Boyce

**Seconded by:**

Dale McLenaghan

THAT the Board of Directors of the Rideau Valley Conservation Authority appoint Pieter Leenhouts, Judy Brown, Barclay Cormack, Brian Dowdall, Melissa Sullivan, Anne Robinson and Carolyn Bresee to an Ad Hoc Policy Committee with the attached Terms of Reference.

**Motion Carried**

**9.0 2020 Budget Discussion**

Sommer Casgrain-Robertson gave a presentation (attached) regarding recent provincial developments including consultations by the Provincial Flood Advisor, letter to conservation authorities from Minister Yurek and anticipated draft regulations under the *Conservation Authorities Act*. She then indicated how these changes could impact conservation authorities and recommended a status quo budget (with continued efficiencies) for 2020 as conservation authorities plan and prepare for changes in 2021. Following a discussion about provincial changes and budget implications, the Board provided general budget direction for 2020 including staying within a 2% levy increase plus assessment growth and increasing fees by 2%. Ms. Casgrain-Robertson also proposed a cost of living increase for staff of 1% but the Board requested that management make efforts to find room in the budget to provide a cost of living increase closer to the current rate of 1.9%.

## 10.0 2020 Meeting Schedule

Sommer Casgrain-Robertson presented the 2020 Meeting Schedule and explained that the January meeting was included as a placeholder and would only take place if needed to review and provide comments on draft regulations under the *Conservation Authorities Act*.

**Motion 6-190926**

**Moved by:**

Brian Dowdall

**Seconded by:**

Barclay Cormack

THAT the Board of Directors of the Rideau Valley Conservation Authority approve the attached 2020 Board of Directors Meeting Schedule.

**Motion Carried**

## 9.0 Meetings

- a) Presentation to Rideau Lakes Municipal Services Committee, August 12, 2019  
Carolyn Bresee noted that it was good to have Sommer Casgrain-Robertson come to the Township and that the presentation was well received.
- b) Presentation to Drummond/North Elmsley Council, August 15, 2019  
George Sachs observed that it was a successful meeting and that people with planning issues as well as lake associations were present to voice questions and concerns that RVCA and MVCA were then able to respond to.
- c) Meeting with Provincial Flood Advisor, September 5, 2019
- d) RVC Foundation Board of Directors Meeting: September 11, 2019
- e) Ontario East Municipal Conference, September 11-13, 2019  
Sommer Casgrain-Robertson advised that Conservation Ontario once again covered the cost of a booth for the Eastern Ontario conservation authorities.
- f) Mud Creek Hazard Mapping Open House, September 24, 2019
- g) RVC Foundation Donor Appreciation Event, September 26, 2019

Upcoming:

- h) Conservation Ontario Council Meeting: September 30, 2019 (Toronto)
- i) RVCA Board of Directors Meeting: October 24, 2019 (Manotick)
- j) Latornell Conservation Symposium: November 19-21, 2019 (Alliston)  
Sommer Casgrain-Robertson advised that three Board members have expressed interest in attending this year's Latornell Conservation Symposium. Any other interested members should speak with Sommer before leaving.

**13.0 Member Inquiries**

There were no member inquiries.

**14.0 New Business**

Sommer Casgrain-Robertson polled the Board to determine if there was interest in having staff set up display booths about the programs they deliver prior to the October 26 Board Meeting. Consensus was to proceed as it gives the Board a chance to meet staff and get a better appreciation of program work.

**15.0 Adjournment**

The Chair adjourned the meeting at 8:13 p.m. on a motion by Andy Jozefowicz which was seconded by Shawn Pankow.

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**Pieter Leenhouts**  
Chair

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**Michelle Paton**  
Recording Secretary

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**Sommer Casgrain-Robertson**  
General Manager/Secretary-Treasurer