

RIDEAU VALLEY CONSERVATION AUTHORITY
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APPROVED MINUTES

Board of Directors **8/18** **October 25, 2018**

- Present:** Jeff Banks Pat Barr
Gerry Boyce Judy Brown
Brian Campbell Vince Carroll
Barclay Cormack Joe Gallipeau
Erin Greco Victor Heese
Andy Jozefowicz Pieter Leenhouts
Dale McLenaghan Scott Moffatt
Sharon Mousseau Ralph Pentland
Ray Scissons Tom Scott
- Staff:** Ferdous Ahmed Sommer Casgrain-Robertson
Terry Davidson Diane Downey
Marika Livingston Glen McDonald
Phil Mosher Michelle Paton
Megan Peacock Brian Stratton
Sarah Wayne
- Guests:** Carl Bickerdike, South Nation Conservation
Ronda Boutz, South Nation Conservation
Michelle Cavanagh, South Nation Conservation
Sandra Mancini, South Nation Conservation
- Regrets:** Anne Barr Ed Hand
Mark Parliament Lyle Pederson

1.0 Agenda Review

Vice-Chair Leenhouts called the meeting to order at 7:20 and reviewed the Agenda (Chair Lyle Pederson could not attend due to illness).

2.0 Adoption of Agenda

Motion 1-181025 **Moved by:** Andy Jozefowicz
Seconded by: Victor Heese

That the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Motion Carried

3.0 Declaration of Interest

There were no declarations of interest declared.

4.0 Approval of Minutes of September 27, 2018

Motion 2-181025 **Moved by:** Joe Galipeau
Seconded by: Erin Greco

That the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #07/18, September 27, 2018 as circulated.

Motion Carried

5.0 Business Arising from the Minutes

None.

6.0 2019 Preliminary Draft Budget

Sommer Casgrain-Robertson gave a presentation on the 2019 Preliminary Draft Budget (attached) and responded to questions.

Staff were directed to include 2018 accomplishments in the information being circulated to member municipalities with the 2019 draft budget.

Ms. Casgrain-Robertson confirmed that third quarter financial information would be presented to the Board in November.

Motion 3-181025 **Moved by:** Tom Scott
Seconded by: Judy Brown

That the Board of Directors of the Rideau Valley Conservation Authority receive the attached 2019 Preliminary Draft Budget and Levy Apportionment sheet for review and comment.

Motion Carried

7.0 Flood and Regulation Limits Mapping for Becketts Creek from Sarsfield Road to the Ottawa River, City of Ottawa, for the purposes of administering Ontario Regulation 174/06 under Section 28 of the Conservation Authorities Act of Ontario

Ferdous Ahmed, Senior Water Resources Engineer, responded to questions on the proposed flood and regulation limits mapping from Becketts Creek.

Motion 4-181025 **Moved by:** Sharon Mousseau
Seconded by: Victor Heese

That the Board of Directors of the Rideau Valley Conservation Authority receive the flood mapping report (dated October 15, 2018);

That the report and associated maps be adopted as the best available information related to establishing flood risk limits along Becketts Creek;

That the reports and maps be used in RVCA's planning advisory and regulation programs and other watershed management activities effective immediately;

That the report and maps be published and put on the RVCA web site for public use and information;

That a public open house be held in an expeditious manner to solicit input from the public on the reports and maps and to explain how the regulation limits were derived and how that are being administered.

That a final staff report be provided to the Board to inform them of the outcome of the public open house; and,

That any feedback from the open house that warrants a change to the reports or maps be done promptly and brought to the Board for approval.

Motion Carried

8.0 Memorandum of Agreement between the City of Ottawa and the Conservation Partners for the Provision of Plan Input and Review Services

Glen McDonald, Director of Planning and Watershed Science, provided historical background on the Memorandum of Agreement between the City of Ottawa and the Conservation Partners (Mississippi Valley, Rideau Valley, and South Nation Conservation Authorities) and responded to questions from members.

Mr. McDonald confirmed that there was no change in scope with the new Memorandum of Agreement.

Motion 5-181025 **Moved by:** Brian Campbell
Seconded by: Ray Scissons

That the Board of Directors of the Rideau Valley Conservation Authority authorize the Chair to enter into the attached Memorandum of Agreement with the City of Ottawa and the Conservation Partners for the provision of plan input and review services.

Motion Carried

9.0 2019 Fees for Planning Advisory, Regulatory and Professional Services

Glen McDonald reviewed the 2019 Fees for Planning Advisory, Regulatory and Professional Services noting that the proposed fees incorporate a two percent increase which is comparable to increases over the last few years.

Mr. McDonald responded to questions regarding the rate of cost recovery on fees and the effect that continued two percent annual increases will have on levy in the future.

Motion 6-181025 **Moved by:** Tom Scott
Seconded by: Barclay Cormack

That the Board of Directors of the Rideau Valley Conservation Authority approve the attached fee schedules to take effect January 1, 2019 for Planning Advisory, Regulatory and Professional Services:

- Schedule “A” Fees: Planning Advisory Program
- Schedule “B” Fees: Section 28 of the *Conservation Authorities Act*
- Schedule “C” Fees: Technical Report Review Fees
- Schedule “D” Fees: Information and Professional Services

Motion Carried

10.0 Bilberry Creek Stabilization and Erosion Control Project

Terry Davidson, Director of Engineering and Regulations, provided an update on the Bilberry Creek Stabilization and Erosion Control Project. Mr. Davidson reviewed the tender process for the project noting that the Rideau Valley Conservation Authority has worked with Rabb Construction on previous projects.

Motion 7-181025

Moved by:

Judy Brown

Seconded by:

Pat Barr

That the Board of Directors of the Rideau Valley Conservation Authority approves Rabb Construction to complete the Bilberry Creek Stabilization and Erosion Control Project (Sugar Creek Way, Orleans) at a cost of \$321,150 plus HST;

That the Board approves Paterson Group for the engineering supervision phase of the project at a cost of \$15,000 plus HST;

And that RVCA staff be allowed to issue Change Work Orders (contingencies) up to a maximum of \$48,000 plus HST to complete the project.

Motion Carried

11.0 Meetings

- a) RVC Foundation Board of Directors Meeting: October 1, 2018 (Manotick)
Sommer Casgrain-Robertson stated that 2020 would mark the 50th anniversary of the Rideau Valley Conservation Foundation.
- b) Mississippi-Rideau Source Protection Committee Meeting: October 4, 2018 (Manotick)
- c) Provincial General Managers Meeting: October 15, 2018 (Toronto)
- d) Indigenous Engagement Workshop: October 16, 2018 (Toronto)
Sommer Casgrain-Robertson attended this workshop noting that there are opportunities for the Authority to become more engaged with indigenous groups. A member noted that consultation requirements have recently changed federally that staff should be aware of them.
- e) Lake Links Workshop: Saturday, October 20, 2018 (Perth)
Ray Scissons attended this workshop.
- f) Ottawa Riverkeeper Annual Public Meeting: October 24, 2018 (Ottawa)
Sommer Casgrain-Robertson and Tom Scott attended this event. Ms. Casgrain-Robertson confirmed that Meredith Brown would be stepping down as Riverkeeper. Mr. Scott informed the Board that Ms. Casgrain-Robertson did a good job as part of the evening's Expert Panel on Drinking Water.

Upcoming:

- f) Eastern Ontario General Managers Meeting: October 29, 2018 (Kingston)
Sommer Casgrain-Robertson confirmed that the General Managers of Quinte Conservation, Terry Murphy, and Mississippi Valley Conservation Authority, Paul Lehman, are retiring and that they would be replaced by Brad McNevin and Sally McIntyre respectively.

- g) Leeds & Grenville County Wide Council Orientation: November 10, 2018 (Brockville)
- h) Latornell Conservation Symposium: November 13-15, 2018 (Alliston)
Sommer Casgrain-Robertson confirmed that she would be attending.
- i) RVCA Board of Directors Meeting: Thursday, November 22, 2018 (Manotick)

12.0 Member Inquiries

Dale McLenaghan suggested that South Nation Conservation staff be invited to present findings from their report: *Protecting and Increasing Forest Cover in the South Nation Conservation Jurisdiction* which was prepared by South Nation's Forest Conservation Working Group.

13.0 New Business

Pieter Leenhouts cautioned that ticks are very prevalent at this time of year and advised staff and members to check for ticks and exercise caution when coming in from the outdoors.

Dale McLenaghan and Brian Campbell both spoke to the recent Jebb's Creek Planting Day which was very well organized and had a great turnout.

14.0 Adjournment

The Chair adjourned the meeting at 8:20 p.m. on a motion by Brian Campbell which was seconded by Andy Jozefowicz.

Pieter Leenhouts
Acting Chair

Michelle Paton
Recording Secretary