

RIDEAU VALLEY CONSERVATION AUTHORITY
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APPROVED MINUTES

Board of Directors **6/18** **July 26, 2018**

Present:	Jeff Banks Pat Barr Judy Brown Barclay Cormack Ed Hand Andy Jozefowicz Dale McLenaghan Mark Parliament Ralph Pentland	Anne Barr Gerry Boyce Vince Carroll Joe Gallipeau Victor Heese Pieter Leenhouts Sharon Mousseau Lyle Pederson Tom Scott
Staff:	Ferdous Ahmed Dan Cooper Diane Downey Michelle Paton	Sommer Casgrain-Robertson Terry Davidson Jennifer Lamoureux Sarah Wayne
Regrets:	Brian Campbell Scott Moffatt	Erin Greco Ray Scissons

Lyle Pederson took a moment to remember Alan Arbuckle, former RVCA Chair who recent passed away.

1.0 Agenda Review

Lyle Pederson called the meeting to order at 6:30 pm and reviewed the Agenda.

2.0 Adoption of Agenda

Motion 1-180726	Moved by:	Andy Jozefowicz
	Seconded by:	Dale McLenaghan

That the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Motion Carried

3.0 Declaration of Interest

There were no declarations of interest declared.

4.0 Approval of Minutes of May 24, 2018

Motion 2-180726 **Moved by:** Barclay Cormack
Seconded by: Gerry Boyce

That the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #05/18, May 24, 2018 as circulated.

Motion Carried

5.0 Business Arising from the Minutes

None.

6.0 Jebbs Creek Wetland Embayment Project

Jennifer Lamoureux, RVCA's Aquatic and Fish Habitat Biologist, described the proposed Jebbs Creek Wetland Embayment Project at Perth Wildlife Reserve and responded to questions from Members.

Motion 3-180726 **Moved by:** Vince Carroll
Seconded by: Judy Brown

That the Board of Directors of the Rideau Valley Conservation Authority approves Agrodrain Systems Limited to construct the Jebbs Creek Wetland Embayment Project at a cost of \$29,025 plus all applicable taxes.

Motion Carried

7.0 Public Open House for Flood and Regulation Limits Mapping for Nichols Creek

Ferdous Ahmed, RVCA's Senior Water Resources Engineer, provided an update on the public open house for flood and regulation limits mapping for Nichols Creek.

Motion 4-180726 **Moved by:** Victor Heese
Seconded by: Sharon Mousseau

That the Board of Directors of the Rideau Valley Conservation Authority receive this report on the Public Open House for Flood and Regulation Limits Mapping for Nichols Creek from Montague Boundary Road to Jock River.

Motion Carried

8.0 **Public Open House for Flood and Regulation Limits Mapping for Flowing Creek (from Flewellyn Road to Jock River) and Hobbs Drain (from Fallowfield Road to Jock River)**

Ferdous Ahmed provided an update on the public open house for flood and regulation limits mapping for Flowing Creek and responded to questions from members.

Motion 5-180726 **Moved by:** Ralph Pentland
Seconded by: Joe Gallipeau

That the Board of Directors of the Rideau Valley Conservation Authority receive this activity report on the Public Open House for Flood and Regulation Limits Mapping for Flowing Creek from Flewellyn Road to Jock River and Hobbs Drain from Fallowfield Road to Jock River.

Motion Carried

9.0 **Public Open House for Flood and Regulation Limits Mapping for Kings Creek (from Brunton Side Road to Jock River)**

Ferdous Ahmed updated the Board on the public open house for flood and regulation limits mapping for Kings Creek and responded to questions.

Motion 6-180726 **Moved by:** Dale McLenaghan
Seconded by: Sharon Mousseau

That the Board of Directors of the Rideau Valley Conservation Authority receive this report on the Public Open House for Flood and Regulation Limits Mapping for Kings Creek from Brunton Side Road to Jock River.

Motion Carried

10.0 Computer Network Server Purchase

Sommer Casgrain-Robertson updated the Board on the proposed computer network server purchase. In response to a question from a member, Ms. Casgrain-Robertson confirmed that the approved 2018 budget included the cost of the new servers.

Motion 7-180726 **Moved by:** Judy Brown
Seconded by: Pieter Leenhouts

That the Board of Directors of the Rideau Valley Conservation Authority approve a purchase order to CDW Canada for the acquisition of three Scale HC1150 – NAS servers in the amount of \$36,623 plus all applicable taxes.

Motion Carried

11.0 RVCA Logo Refresh

Diane Downey, Manager of Communications, presented the proposed new RVCA logo design. Ms. Downey explained that the logo would be phased in as products are updated or reprinted to reduce costs.

In response to a question from a Member regarding the French translation, Sommer Casgrain-Robertson explained that the translation was mandated under the *Conservation Authorities Act*. She noted that recent changes to the *Conservation Authorities Act* may have relaxed these restrictions and staff would consult the new Act.

Motion 8-180726 **Moved by:** Dale McLenaghan
Seconded by: Victor Heese

That the Board of Directors of the Rideau Valley Conservation Authority approve the updated logo design for the RVCA.

Motion Carried

12.0 Financial Reports for January to May 2018

Sarah Wayne, RVCA's Manager of Finance, presented the financial reports for January to May 2018 and responded to questions from the Board. Ms. Wayne explained that the RVCA's new Chart of Accounts, which were implemented in March 2018, produced the reports creating a much stronger foundation.

Motion 9-180726

Moved by:

Tom Scott

Seconded by:

Sharon Mousseau

That the Board of Directors of the Rideau Valley Conservation Authority approve the Revenue and Expenditure Report and Balance Sheet for the period ending May 31, 2018.

Motion Carried

13.0 2019 Meeting Schedule

Sommer Casgrain-Robertson presented the 2019 Meeting Schedule explaining that the schedule is being brought to the Board earlier this year so it can be circulated to municipalities who will be recruiting new RVCA board representatives following the municipal election.

Ms. Casgrain-Robertson noted that the annual Watershed Tour typically held in June has been moved to May to better balance the meetings over the course of the year.

Motion 10-180726

Moved by:

Judy Brown

Seconded by:

Victor Heese

That the Board of Directors of the Rideau Valley Conservation Authority approve the Draft 2019 Meeting Schedule as presented.

Motion Carried

14.0 Program Review Summary

Sommer Casgrain-Robertson presented a report to wrap up the program review process including a revised fee schedule for Conservation Areas and a corporate wide activity report from January to June 2018.

Lyle Pederson stated that the forthcoming production of business cases for each program area would include key monitoring elements allowing future Boards to assess the effectiveness of programs on a rotational basis.

Motion 11-180726

Moved by:

Andy Jozefowciz

Seconded by:

Joe Gallipeau

That the Board of Directors of the Rideau Valley Conservation Authority receive this report and attached information and activity report as a summary of the program review.

Motion Carried

15.0 Draft Wetland Policies

Terry Davidson, Director of Engineering and Regulations, presented the attached slide deck and responded to questions from the Board regarding the draft wetland policies. Members were asked to review the draft wetland policies in more detail following the meeting and submit any questions to staff well in advance of the September agenda package.

Motion 11-180726 **Moved by:** Barclay Cormack
Seconded by: Joe Gallipeau

That the Board of Directors of the Rideau Valley Conservation Authority review and comment on the attached draft wetland policies for the administration of the “interference with wetlands” component of RVCA’s “Development, Interference with Wetlands and Alterations to Shorelines and Watercourses” Regulation (Ontario Regulation 174/06 under Section 28 of the *Conservation Authorities Act*).

Motion Carried

16.0 Meetings

- a) Conservation Ontario Council Meeting: Monday, June 25, 2018 (Toronto)
Lyle Pederson provided an update on the Conservation Ontario Council meeting.
- b) RVCA Board of Directors Watershed Tour: Thursday, June 28, 2018
(Perth Area)
- c) Nathalie Des Rosiers, MPP (Ottawa-Vanier): Friday, July 20, 2018
(Ottawa)
Sommer Casgrain-Robertson explained that congratulatory letters had been sent out to all local Members of Provincial Parliament following the recent election. The letters led to a meeting between Ms. Casgrain-Robertson and Nathalie Des Rosiers (Ottawa-Vanier) on July 20 and an upcoming meeting with Jeremy Roberts (Ottawa West-Nepean) on August 20.

Upcoming:

- d) Mississippi-Rideau Source Protection Committee Meeting: Thursday, August 9, 2018 (Manotick)
- e) Ontario East Municipal Conference, September 12-14, 2018 (Cornwall)
- f) RVC Foundation Board of Directors Meeting: Friday, September 15, 2018 (Manotick)
- g) Conservation Ontario Council Meeting: Monday, September 24, 2018
(Toronto)
- h) RVCA Board of Directors Meeting: Thursday, September 27, 2018
(Manotick)
- i) AD Latornell Symposium: November 13-15, 2018 (Alliston)

17.0 Member Inquiries

There were no member inquiries.

18.0 New Business

Lyle Pederson reported that he met with RVCA's management team in June to follow up on direction he had provided to them in February on behalf of the Board. He reported that all items raised in February were being addressed including the implementation of management training and an initiative to engage employees in building RVCA's corporate culture.

Stemming from his conversation with RVCA's management team, Chair Pederson also emphasized the need for Members to speak up during meetings when they have differing or opposing views from those being expressed by other members. This is especially important when regulatory matters are being discussed so that all sides of an issue can be represented during deliberations.

Jeff Banks informed the Board about an ongoing issue on Bass Lake regarding water levels and indicated that RVCA staff were working with local residents and the Township to try and facilitate a resolution.

19.0 Adjournment

The Chair adjourned the meeting at 8:08 p.m. on a motion by Andy Jozefowicz which was seconded by Ed Hand.

Lyle Pederson
Chair

Michelle Paton
Recording Secretary