# RIDEAU VALLEY CONSERVATION AUTHORITY Box 599, 3889 Rideau Valley Drive

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#### **APPROVED MINUTES**

Executive Committee Meeting January 27, 2023 3:00 pm #1/23

**Present:** Brian Dowdall Pieter Leenhouts

Anne Robinson

**Staff:** Sommer Casgrain-Robertson

## 1.0 Roll Call

Pieter Leenhouts, Chair, called the meeting to order at 3:00 p.m. and conducted a roll call.

## 2.0 Agenda Review

Chair Leenhouts reviewed the agenda.

## 3.0 Adoption of Agenda

Motion 1-230127 Moved by: Anne Robinson

Seconded by: Brian Dowdall

THAT the Executive Committee adopt the agenda as circulated.

**Motion Carried** 

# 4.0 <u>Declarations of Interest</u>

No declarations of interest were identified.

#### 5.0 Approval of Minutes

Motion 2-230127 Moved by: Anne Robinson

Seconded by: Brian Dowdall

That the Executive Committee meeting minutes of November 24, 2022 be approved as circulated.

**Motion Carried** 

#### 6.0 In-Camera Item

Motion 3-230127 Moved by: Brian Dowdall

Seconded by: Anne Robinson

THAT the Executive Committee of the Rideau Valley Conservation Authority move in-camera to discuss a personal matter about an identifiable individual (General Manager's 2022 Performance Appraisal) as per Section C.13(b) of RVCA's Administrative By-law.

**Motion Carried** 

Motion 4-230127 Moved by: Anne Robinson

Seconded by: Brian Dowdall

THAT the Executive Committee of the Rideau Valley Conservation Authority move out of camera.

**Motion Carried** 

7.0 Rise and Report

Motion 5-230127 Moved by: Brian Dowdall

Seconded by: Anne Robinson

THAT the Executive Committee of the Rideau Valley Conservation Authority grant a salary grid increase to the General Manager as allowed for in RVCA's approved 2023 operating budget.

**Motion Carried** 

8.0 Adjournment

The meeting adjourned at 4:40 p.m. on a motion by Anne Robinson that was seconded by Brian Dowdall.

Pieter Leenhouts Sommer Casgrain-Robertson Recording Secretary