

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

APPROVED MINUTES

Board of Directors **9/17** **November 23, 2017**

Present:	Anne Barr	Gerry Boyce
	Judy Brown	Brian Campbell
	Barclay Cormack	Vince Carroll
	Erin Greco	Ed Hand
	Victor Heese	Andy Jozefowicz
	Dale McLenaghan	Scott Moffatt
	Sharon Mousseau	Lyle Pederson
	Ralph Pentland	Ray Scissons
	Tom Scott	
Staff:	Sommer Casgrain-Robertson	Dan Cooper
	Terry Davidson	Diane Downey
	Ewan Hardie	Glen McDonald
	Shelley Macpherson	Sarah Wayne
Regrets:	Jeff Banks	Pat Barr
	Joe Gallipeau	Pieter Leenhouts
	Gerald Schwingamer	

1.0 Agenda Review

Lyle Pederson called the meeting to order at 6:30 pm and reviewed the Agenda.

2.0 Adoption of Agenda

Motion 1-171123 **Moved by:** Victor Heese
Seconded by: Sharon Mousseau

That the Board of Directors of the Rideau Valley Conservation Authority adopts the Agenda as circulated.

Motion Carried

3.0 Declaration of Interest

There were no declarations of interest declared.

4.0 Approval of Minutes of October 26, 2017

Motion 2-171123	Moved by:	Judy Brown
	Seconded by:	Dale McLenaghan

That the Board of Directors of the Rideau Valley Conservation Authority approves the Minutes of the Board of Directors Meeting #8/17, October 26, 2017 as circulated.

Motion Carried

5.0 Business Arising from the Minutes

There was no business arising.

6.0 In-Camera Session

Motion 3-171123	Moved by:	Andy Jozefowicz
	Seconded by:	Barclay Cormack

That the Board of Directors of the Rideau Valley Conservation Authority move in-camera to discuss a legal matter regarding the Goulbourn Wetland Complex.

Motion Carried

Motion 4-171123	Moved by:	Ray Scissons
	Seconded by:	Brian Campbell

That the Board of Directors of the Rideau Valley Conservation Authority move out-of-camera.

Motion Carried

Chair Lyle Pederson reported that the Board of Directors had received legal advice regarding the decision they had made at their October 26, 2017 meeting about the Goulbourn Wetland Complex (motion 3-171026).

General Manager Sommer Casgrain Robertson informed the Board that upcoming flood risk and regulatory mapping for Flowing Creek and Hobb's Drain could mitigate some of the risk identified by the lawyer while waiting for the City of Ottawa to complete their Official Plan Amendment. The mapping will capture those sections of wetland that are floodplain which are areas that if filled or altered could affect the control of flooding.

Discussion took place about the information received and risk management.

Motion 5-171123

Moved by: Judy Brown
Seconded by: Victor Hesse

That the Board of Directors of the Rideau Valley Conservation Authority revisit the regulation of the Goulbourn Wetland Complex at the January 2018 Board of Directors meeting.

A recorded vote was requested.

Those in favour:

Anne Barr	Judy Brown
Vince Carroll	Erin Greco
Ed Hand	Victor Heese
Dale McLenaghan	Lyle Pederson
Ralph Pentland	Tom Scott

Those against:

Gerry Boyce	Brian Campbell
Barclay Cormack	Andy Jozefowicz
Scott Moffatt	Sharon Mousseau
Ray Scissons	

Absent:

Jeff Banks	Pat Barr
Joe Gallipeau	Pieter Leenhouts
Gerald Schwingamer	

Motion Carried

7.0 Revenue and Expenditure Report

Sarah Wayne, Manager of Financial Services, presented the revenue and expenditure report for the third quarter of 2017. Sarah identified changes from the last reporting cycle and indicated that work will continue on identifying reserve and deferred revenue as we head into end-of-year.

Motion 6-171123

Moved by:

Tom Scott

Seconded by:

Barclay Cormack

That the Board of Directors of the Rideau Valley Conservation Authority approve the Revenue and Expenditure Report for the nine months ended September 30, 2017.

Motion Carried

8.0 2018 Preliminary Budget

Sommer Casgrain-Robertson presented the 2018 preliminary budget. She highlighted the new format which reflects public sector accounting standards and mirrors our quarterly and year-end financial statements. She also indicated that the budget was prepared using a new automated budget tool developed by finance staff. This tool enables various budget scenarios to be run and there are multiple cross-checks to ensure correct inputs. The budget also includes all accounting adjustments (amortization, tangible capital assets) so that all costs are accounted for. Ms. Casgrain-Robertson stated that the Auditors will be please to see so many of their recommendations implemented.

Sommer responded to board member questions regarding the budget.

Motion 7-171026

Moved by:

Ray Scissons

Seconded by:

Judy Brown

That the Rideau Valley Conservation Authority Board of Directors receive the attached 2018 preliminary budget and levy apportionment sheet for review.

Motion Carried

9.0 Program Reviews

Chair Lyle Pederson looked to board members for discussion and feedback on the second batch of program reviews. Staff responded to board questions and notes were taken of Board feedback.

Motion 8-171123

Moved by:

Erin Greco

Seconded by:

Ralph Pentland

That the Board of Directors of the Rideau Valley Conservation Authority receive the attached program reviews for Regulatory Services and Stewardship Services.

Motion Carried

10.0 Meetings

- a) MRSPC Meeting: November 2, 2017
- b) 1st Annual Ottawa/CA General Managers Meeting: November 7, 2017
- c) A.D. Latornell Conservation Symposium: November 21-23, 2017

Upcoming:

- d) Conservation Ontario Council: Monday, December 11, 2017
- e) RVCA Board of Directors Meeting: Thursday, December 14, 2017

Chair Pederson announced that amendments to the *Conservation Authorities Act* had received third reading that day. It is anticipated that royal assent will be received shortly.

11.0 Member Inquiries

None.

12.0 New Business

None.

13.0 Adjournment

The Chair adjourned the meeting at 9:07 p.m. on a motion by Andy Jozefowicz which was seconded by Sharon Mousseau.

Lyle Pederson
Chair

Diane Downey
Recording Secretary