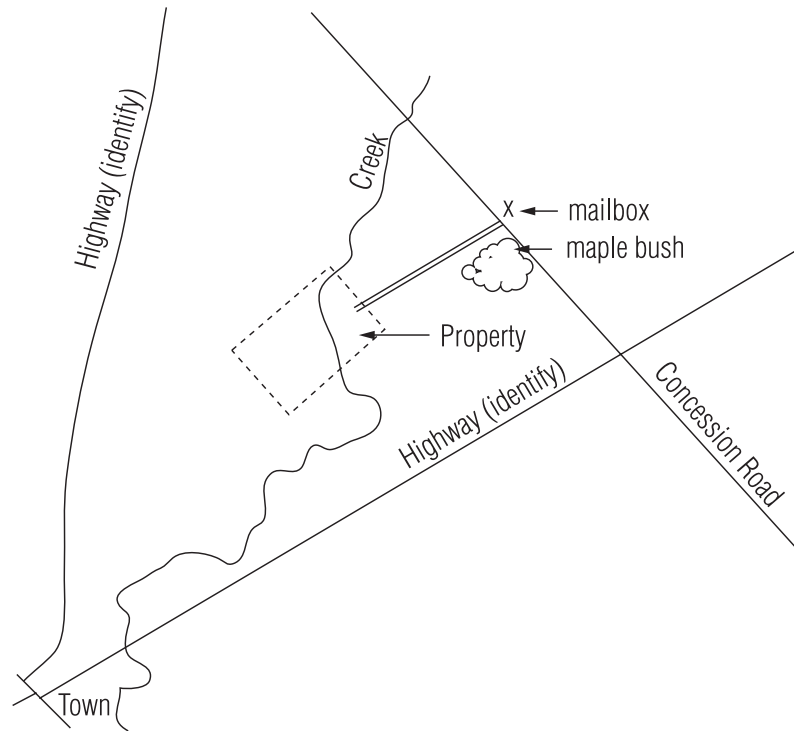
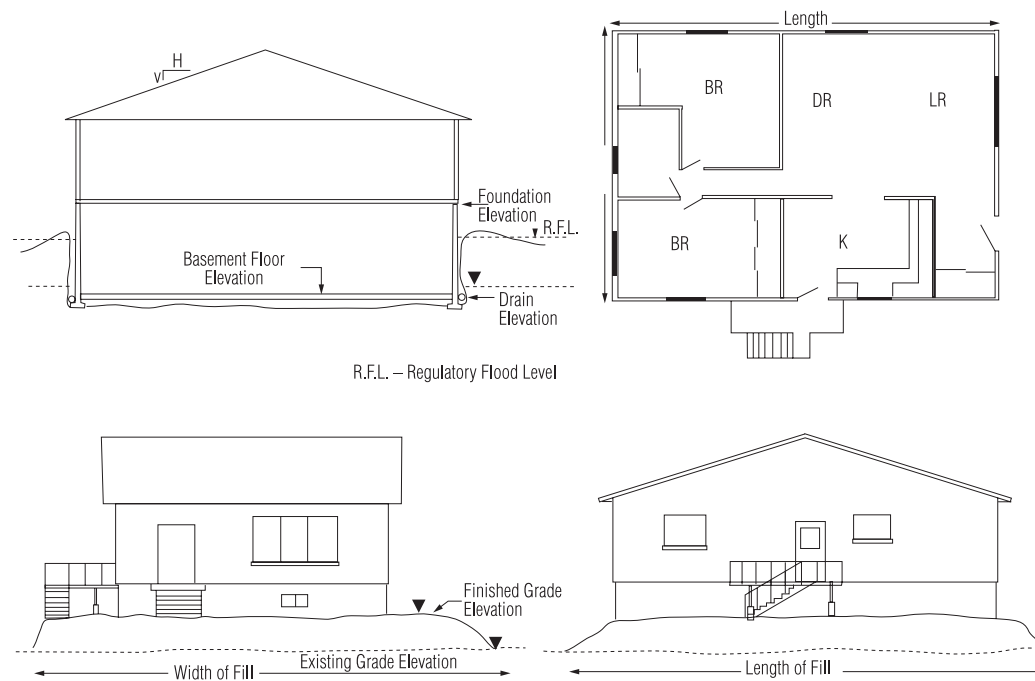


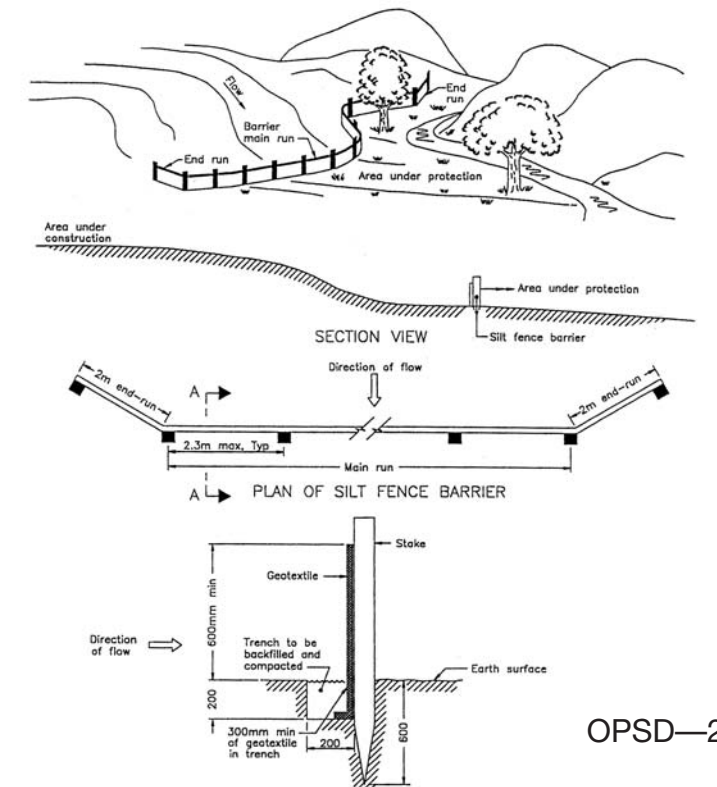
Location Plan: (draw to scale or give accurate distance measurements)



Construction Drawings

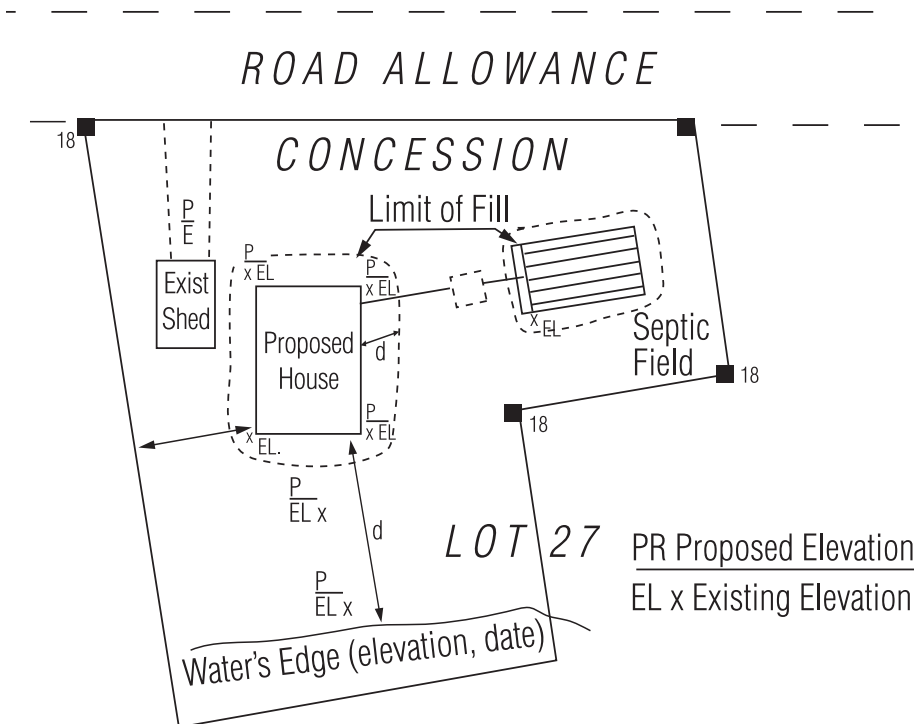


Sediment Control

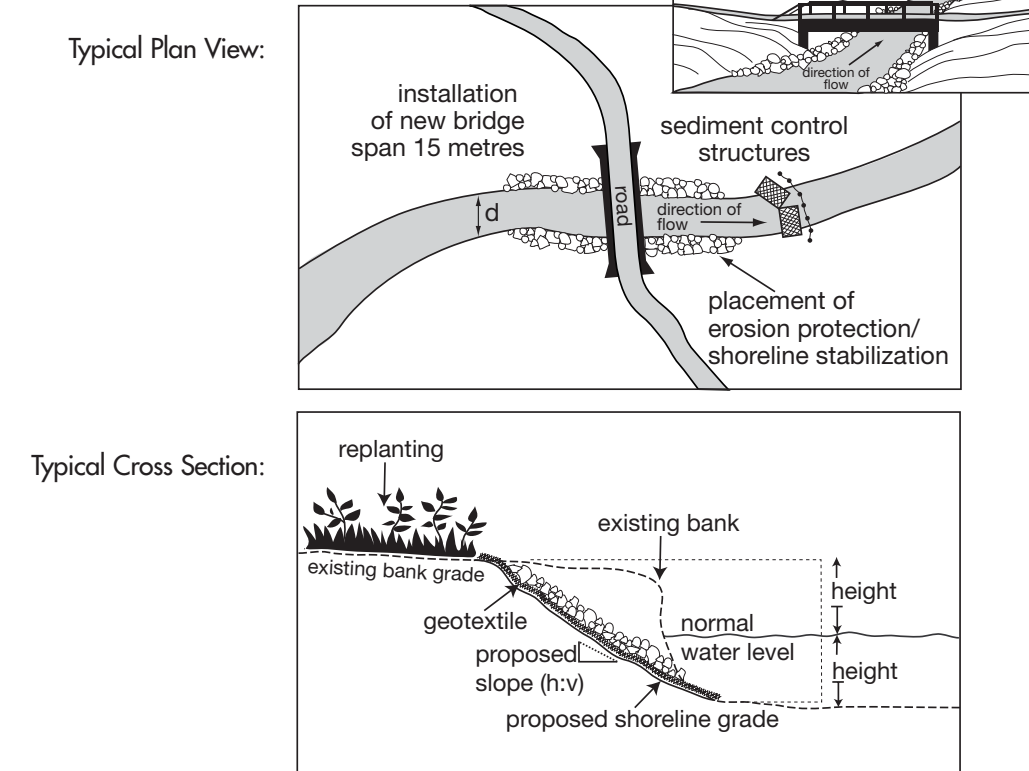


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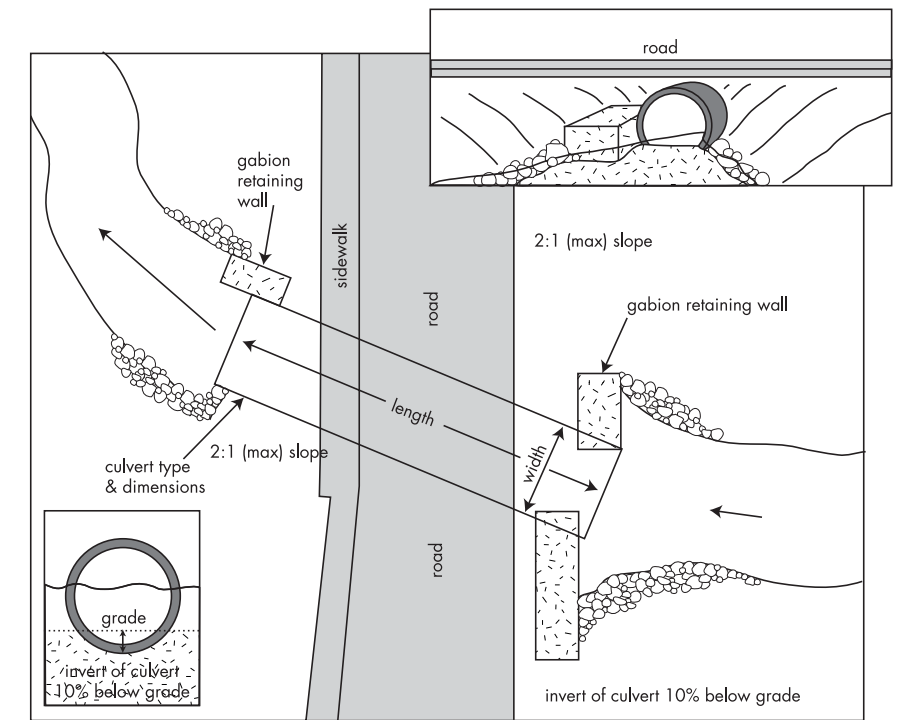
Site Plan: (draw to scale or give accurate distance measurements and existing and proposed grades)



Channelization, Bank Stabilization, Erosion Control:



Culvert: Plan View



MINIMUM APPLICATION REQUIREMENTS

Development Including Fill, Construction/Reconstruction & Alteration to Waterways

Ontario Regulation 166 under Section 28 of the *Conservation Authorities Act* (R.S.O. 1990, chpt. 27 as amended)



Additional information available @ http://www.rideauvalley.on.ca/programs/program_index.html

This sheet should be read in full in conjunction with the approved policies prior to preparing and submitting an application. Pre-consultation is encouraged. All required information and the applicable fee must accompany the submission before an application will be processed.

The application must be accompanied by complete copies of plans showing the proposed works. To meet the requirements of Ontario Regulation 166 the following minimum information is required.

1. GENERAL REQUIREMENTS — ALL APPLICATIONS

- 1 x Completed application form signed and dated by applicant or authorized agent.
- 1 x Location map of subject property (in relation to surrounding roads, buildings, waterbodies etc.) providing clear travel directions.
- 4 x Location of any natural features on or adjacent to the property such as: — watercourses, wetlands, ponds, drainage routes (including seasonal / annual spring flood areas), drains and / or swales, woodlots, wetlands, forests, valleylands.
- 4 x Plan of property showing lot line dimensions and area of subject property to scale (submission of a survey plan preferred).
- 4 x Location, area and dimensions of existing structures, wells and septic system to scale on the property.
- 4 x Statement of the dates between which the work will commenced and be completed.
- 4 x Letter describing the nature of the development proposed.

2. CONSTRUCTION / RECONSTRUCTION — NEW BUILDING

In addition to the general requirements, the following is required.

- 4 x Location, area and dimensions of all proposed structures, wells and septic system on the subject property.
- 4 x Both existing and proposed final grades (including development envelope, area of septic system, road frontage and private drive) referenced to a geodetic datum.
- 4 x Construction drawings to scale in plan view and cross sectional detail showing proposed use of each floor or level of building including area under main floor (basement, crawl space, etc.).
- 4 x Grade elevation(s) of the lowest and all exterior openings (windows, doors etc.) in relation to final grades and elevation of basement floor slab / crawl space floor etc..
- 4 x Flood proofing measures prepared by a professional engineer in accordance with RVCA policy or geotechnical report prepared by a professional engineer where unstable slopes or soils involved.
- 4 x Details of erosion and sediment control measures to be implemented PRIOR to commencement of work and throughout the construction period (if required).

3. ALTERATIONS, ADDITIONS AND / OR RENOVATIONS TO A BUILDING

In addition to the general requirements, the following is required.

- 4 x Location, area and dimensions of all proposed structures, wells and septic system on the subject property.
- 4 x Construction drawings to scale in plan view and cross sectional detail for each level of building showing proposed use of each floor including area under main floor (basement, crawl space, etc.) in any addition to a building.
- 4 x Grade elevation(s) of the lowest and all exterior openings (windows, doors etc.) in relation to final grades as well as elevation of basement floor slab / crawl space floor etc.).

- 4 x Both existing and proposed final grades (including development envelope, area of septic system, road frontage and private drive) referenced to a geodetic datum.
- 4 x Flood proofing measures prepared by a professional engineer in accordance with RVCA policy or geotechnical report prepared by a professional engineer where unstable slopes or soils involved.
- 4 x Details of erosion and sediment control measures to be implemented PRIOR to commencement of work and throughout the construction period (if required).

4. PLACE OR REMOVE FILL

In addition to the general requirements, the following is required.

- 4 x Location, type, source and amount (in cubic metres) of fill material (provide the same information for cut where applicable).
- 4 x Plan view and cross-sectional detail to scale showing existing grade and proposed final grade elevations referenced to a geodetic benchmark.
- 4 x Site restoration plan including planting detail.
- 4 x Construction techniques including phasing, if any, and method of filling.
- 4 x Geotechnical report prepared by a professional engineer in accordance with established standards and procedures when adjacent to steep and / or unstable slopes or when situated on organic soils or leda clay or unstable bedrock.
- 4 x "Fill deposit" where required.
- 4 x Details of erosion and sediment control measures to be implemented PRIOR to commencement of work and throughout the construction period.

5. ALTERATION TO AN EXISTING WATERCOURSE

In addition to the general requirements, the following is required.

- 4 x Statement of the purpose of the proposed works.
- 4 x Construction style drawing to scale showing, in plan view and cross-sectional detail, the existing and proposed watercourse or watercourse crossing detail.
- 4 x Erosion and sediment control measures to be implemented PRIOR to commencement of work and throughout the construction period.
- 4 x Site restoration plan including planting details.
- 4 x Details of staging of construction (commencement, order of works, completion etc.)
- 4 x Detailed description of actual construction techniques and materials to be utilized.

Please Note:

The Conservation Authority is authorized by the Department of Fisheries and Oceans Canada to include in our review consideration for the effects of works on the harmful alteration, destruction or disturbance of fish habitat (s. 35 *Canada Fisheries Act*).

C.A. permission does not relieve applicants of responsibility for obtaining other approvals associated with federal, provincial or municipal law. C.A. permission is not intended to imply or confer any right of occupation or use of public land.

The Conservation Authority is the delegated approval authority for private sewage systems in the City of Ottawa.