

RVCA SCHEDULE "A" FEES — Planning Advisory Program 2011
Board of Directors Approved — October 2008

Planning Application Type (Privately Initiated Site Specific Applications)	Fee for "natural hazards", "natural heritage"¹ & "water quality and quantity" review
Official Plan Amendments	
Minor ⁴	\$600.00
Major ⁵	\$3000.00
Zoning By-law Amendments	\$290.00
Minor Variance Applications	\$290.00
Site Plan	
• Single Residential	\$290.00
• Multiple Residential, Commercial, Industrial	\$800.00
Minor ⁴	\$2000.00
Major ⁵	50% of initial fee
• Revision	
Consent to Sever (per new lot created)	<ul style="list-style-type: none"> • \$265.00 (public services) • \$365.00 (private services) • \$500.00 (public or private services where review of additional technical reports required)
<ul style="list-style-type: none"> • Clearance of Conditions (no site visit) for consent to severance or minor variance • Lifting of 30 cm. reserves 	\$175.00
<ul style="list-style-type: none"> • Plans of Subdivision • Plans of Condominium (with no previous site plan circulation) <p>Charges are for provision of Conditions of Draft Approval only on a new application; involvement subsequent to draft approval is subject to additional charges to be assessed.</p>	<p>\$3000.00</p> <p>\$1000.00 (Where sub-watershed study complete and approved, no technical studies required & no issues identified)</p>
Clearance of Conditions to Subdivision Registration (per phase) or Revisions ²	\$1500.00
Draft Plan Approval Extension ³	\$3000.00 / \$1000.00

¹ **All fees** are exclusive of **Technical Report Review Fees** (see Schedule "D"); supplementary Technical Report Review Fees will be added on a per issue basis in addition to any and all fees outlined in Schedule "A" herein. The "Notes" to Schedule "A" (below) form part of this Schedule.

² "Revision" means alteration to layout, blocks, roads etc.

³ "Extension" means that approval is about to lapse and the original conditions of approval need to be revised and updated necessitating a full review. Fee also applies to work required on files that have been dormant for an extended period of time (ie. more than two years).

⁴ **Minor** - An application may be considered as "minor" where no technical studies are required, or where only a scoped Environmental Impact Statement (EIS) forms part of the submission.

⁵ **Major** - An application is determined to be "major" where technical studies beyond a scoped Environmental Impact Statement (such as Full Site EIS, Stormwater Management, hydrogeology or geotechnical) form part of the 'complete application' submission.

City of Ottawa Screening Fee (collected at Ottawa client service counters)

Varies with Ward as per City agreement– CA prepares & transmits invoice for additional review fees as applicable.

Committee of Adjustment	\$80.00 *
Zoning Amendments	\$80.00

* Usually minor variance applications

Schedule “A” Notes

1. Reviews are undertaken in accordance with the CA’s mandate and related to circulation requirements associated with the Ontario Planning Act, Municipal Memorandums of Understanding and other municipal agreements or Provincial One Window review as well as agreements with the Provincial and Federal governments.
2. Application review fees shall be paid at the time of the filing of an application with the municipality. Technical Report Review Fees and the final clearance fee will be billed directly by the CA and paid prior to release of comments. All payments must be made within 30 days of CA notification in writing; **all fees must be received PRIOR to the release of written comments to an approval authority.** Interest will be charged and accumulated beyond 30 days.
3. Charges are per application.
4. The CA reserves the right to charge additional fees in the event that the review requires a substantially greater level of effort than the norm OR if additional processing past the initial submission period is required.
6. Subdivisions that have several phases will be charged a separate clearance fee of \$1,500 at the time of the clearing each phase.
7. All application fees include **one initial site visit**; subsequent site visits and / or review meetings will be subject to considerations in note #4 above.
8. In the case of simultaneous applications for concurrent Official Plan and Zoning Amendment applications the highest fee only applies.

In the case of concurrent minor variance and site plan applications only one fee (the highest) applies.
9. Digital filings are welcomed and encouraged. However at least two fully assembled paper copies of application information and of any associated technical reports are required. An administration fee and reproduction charges will be levied against applications received in only digital format.

Autocad[®] digital submissions can not be printed in our offices.