

**Maintenance Agreement:  
Class 5 Sewage System (Holding Tank)**

**Contract Agreement Between:**

Name of Owner:

Phone #: (      )

E-mail:

Mailing Address:

Name of Licensed Hauler:

Certificate of Approval #:

Phone #: (      )

Address:

**Location of Holding Tank to be Serviced**

Address:

Lot #:

Conc. #:

R.Plan #:

Former Municipality:

Roll. #:

**Contracted Hauler Agrees**

1. To pump out this holding tank at reasonable intervals so that over-filling of tank will be prevented.
2. To ensure that the visible or other adequate warning device signifying when the tank is nearing capacity is functional
3. Pump out opening is suitably sized, capped and equipped with a locking device.
4. That all material pumped from holding tank is disposed of in a sanitary manner in a Licensed facility.
5. Shall retain all copies of receipts for said discharges, for inspection by the Director.

**Owner or Occupant Agrees**

1. To restrict use of facilities in so far as is practical, to facilitate a systematic servicing by contractors and help eliminate emergency calls.
2. To ensure that holding tank is equipped with a visible or other adequate warning device signifying when tank is nearing capacity.
3. To provide reasonably adequate access to the holding tank for the contractor's equipment.
4. That no one but the above named contractor or his agent will pump out this tank during the life of this agreement.
5. The agency responsible for sewage system approvals must be notified directly of any impending termination of this agreement or change of contractors.

Owner Signature:

Date:

Hauler Signature:

Date:

**Reference Legislation: Ontario Building Code, Section 8.8. Class 5 Sewage Systems (Holding Tank) which refers to the need for:**

- Audible/visual alarms,
- A contract with a licensed hauler &,
- Construction regarding venting.

**A copy of this agreement must be provided to the regulatory agency responsible for sewage systems in Tay Valley Township, which is the Tay Valley Septic Office,  
4175 Hwy.511 RR#2      Fax#: 613-259-3468**