

Ottawa Septic System Office Fee Schedule

2009 version

Sewage System New construction/Replacement

Class 4 (Leaching Field) & Class 5 (Holding Tank)	
Residential	\$625.00
Commercial or other occupancies	\$750.00
Class 2 & 3 systems	\$300.00

Partial Alteration **NCB = no change to existing bed

Alteration 1: NCB - Tank Replacement only	\$225.00
Alteration 2: NCB - Addition of Treatment unit	\$250.00
Alteration 3: NCB - Mantle installation	\$225.00
Alteration 4: NCB - Re-levelling header	\$125.00
Alteration 5: NCB - Installation of effluent filter	\$125.00

Revisions to existing approved Sewage Permits

General administrative correction	\$75.00
Design Change 1 - type of treatment unit	\$75.00
Design Change 2 - pipe & stone to/from chamber, with NO pipe reduction	\$75.00
Design Change 3 - pipe & stone to/from chamber, with pipe reduction	\$125.00
Design Change 4 - addition of fixtures/floor area, w/NO increase in design flow	\$75.00
Design Change 5 - increase in design flow or lowered elevations	\$125.00
Design Change 6 - different type of system (FM/conventional/tertiary)	50% of permit fee
Design Change 7 - different location in excess of 10m from original coordinates	50% of permit fee
Additional Inspections (3rd call, subgrade, partial install)	\$125.00

Renovation/Change of Use Permits

Current year renovation permits have one year validity from issue date. Requests past the expiry date will require a new application

Renovation/Change of Use (OBC Part 10 & 11)	\$200.00
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Miscellaneous Septic Clearances

Property Clearance	\$75.00
File Search for septic records	\$75.00
Lawyer's Letters	\$75.00

Renewals & Cancellations

Renewal & Review Fee	\$100/year
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No renewals will be processed in excess of a 3 year expiry, new application will be required.

Cancellation (new owner, change designer)	refund 50% of fee paid
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Clerical Surcharges

Photocopy of approved permit to agent/installer for construction commencement	\$20.00
Photocopy of application & attachments for submission & review	\$20.00
Surcharge of 50% of permit fee added if work has started prior to issuance of a permit	50% of permit fee