

### **RVCA Guidelines for Geocaching Placement**

1. Any person wishing to place a cache on RVCA lands must have a letter of written approval from RVCA.
2. All caches on RVCA land must be submitted, reviewed and approved by the RVCA. A letter of approval will be granted for acceptable caches
3. All caches will be valid for a period of 12 months from the date of approval, unless otherwise stated.
4. A limit of 3 caches will be permitted in any one Conservation Area at one time.
5. Caches will not be permitted within sensitive ecological, historical or archaeological locations.
6. A “leave no trace” ethic must be followed. No digging, burying, cutting, or disruption of ground/rock or animal habitat is permitted. This includes no placement of nails in trees.
7. All caches must also follow and use existing trails.
8. The cache owner is to monitor the site monthly and maintain family friendly contents. Cache is not to include any items of pesticide, chemicals, explosive, food, plastic rings, narcotics, pornographic material or other illegal material, or other dangerous material which can potential affect plants, animals, the environment or individuals.
9. No webcams are to be used, as this contravenes an individual’s right to privacy under the *‘Freedom of Information and Protection of Privacy Act’*.
10. Cache owners and seekers must follow all Conservation Area rules and regulations including operation hours and user fees.
11. If the location of a cache becomes a problem (i.e. risk to park visitors or causing ecological damage as a result of visitation) the Conservation Authority reserves the right to request the removal of any cache. In such cases the owner will be required to move the cache to an alternative location under a new letter of approval or remove it.
12. The cache owner will remove all caches upon the completion of the approved time. Any caches found without a permit will be removed by park staff.
13. If any terms of the approval are violated, the permit will be voided and the owner requested to remove the cache.

# Geocache Placement Approval Application

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Email Address \_\_\_\_\_

Proposed Conservation  
Area Location \_\_\_\_\_

Nearest Parking Area to starting cache search \_\_\_\_\_

Location, Coordinates (UTMS) \_\_\_\_\_

Physical Description of Area \_\_\_\_\_

Cache Name \_\_\_\_\_

Type of Cache \_\_\_\_\_

Physical Description of Condition and Original Contents \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed Starting Date for Placement of Cache \_\_\_\_\_

Proposed Removal Date for Cache at Site \_\_\_\_\_

\_\_\_\_\_  
Applicants' Signature

\_\_\_\_\_  
Approved By

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Please mail / fax completed application to:  
Rideau Valley Conservation Authority  
Box 599, 3889 Rideau Valley Drive, Manotick, ON K4M 1A5  
613-692-3571 fax: 613-692-0831 www.rvca.ca  
Revised Aug 2008