

RIDEAU VALLEY CONSERVATION AUTHORITY

Box 599, 1128 Mill Street
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

MINUTES

Board of Directors Meeting **March 20, 2003** **#3/03**

Present: Alan Arbuckle Dwight Bennett
 Charles Long Allan McCallum
 Michael McEwen John Miller
 Janet Stavinga Bill Stevenson
 Cathy Willoughby

Staff: Charles Billington Jocelyn Chandler
 Cliff Craig Dell Hallett
 Don Maciver

Regrets: Stephen Bird Jan Harder
 Wendy Stewart

John Miller welcomed members to the meeting.

1. **Declaration of Interest** None.

2. Approval of Minutes, February 20, 2003

Motion 1 **Moved by:** Bill Stevenson
 Seconded by: Alan Arbuckle

That the minutes of the Board of Directors Meeting, #2/03, February 20, 2003 be approved.

_____ **Motion Carried**

3. Minutes, Joint Advisory Board, February 27, 2003

Motion 2 **Moved by:** Allan McCallum
 Seconded by: Michael McEwen

That the minutes of the Joint Advisory Board, February 27, 2003 be received.

_____ **Motion Carried**

4. Business Arising from Minutes

None.

5. Meetings

a) RVC Foundation, February 26, 2003

Charles Billington reported on the main discussion points including the *Citizen* story of February 21, the draft 2003 RVCF Work Plan, the Conservation Award team for this year, the preparations for the launch of the Williams Water Endowment Fund and a review of recent property donations. A meeting of RVCF Board and RVCA Board was set up for March 3 to discuss any further actions necessary in relation to the *Citizen* story.

b) Eastern Ontario Chairs & GMs Meeting, March 17, 2003

This was the first meeting of this group in several years. John Miller reported on topics of common concern and discussion including CA links to the new 12-county wardens group, the Eastern Ontario Smart Growth panel (Dell to address in April), how to effectively work with the proliferation of environmental NGOs in our area, and our relationship with Conservation Ontario and how to make the provincial marketing plan work for us. Consensus was that the forum was useful and will continue.

6. **Accounts Paid, February 1-28, 2003**

Cliff Craig answered questions on tax related matters. RVCA receives no preferential treatment on property taxes except for the managed forest, the managed wetland or other conservation land tax rebate programs in effect for all land owners in the province. RVCA is appealing two property tax assessments in the City of Ottawa.

Motion 3 **Moved by:** Bill Stevenson
 Seconded by: Janet Stavinga

That the Accounts Paid, February 1-28, 2003 be approved.

Motion Carried

7. **Expenditure and Revenue Summary, February 28, 2003**

Dell presented the Summary.

Motion 4 **Moved by:** Charles Long
 Seconded by: Dwight Bennett

That the Expenditure and Revenue Summary dated February 28, 2003 be received.

Motion Carried

8. **Executive Committee Rules of Procedure**

Don Maciver led the discussion on the draft Executive Committee Rules of Procedure. There was discussion on two main points: the costs, timing

and appropriateness of electronic hearings; and the intent of section 9.5 on whether or not the committee meetings are open or closed except by invitation. Staff will look into the first point and our legal advisers will advise on the second for a later meeting.

Motion 5 **Moved by:** Bill Stevenson
 Seconded by: Allan McCallum

That the Executive Committee Rules of Procedures (dated 11/02) prepared by Board member Stephen Bird (including Chair's Opening and Closing Remarks) be referred back to staff for further investigation.

_____ **Motion Carried**

9. Recent Media Reports About the Tay River

Charles Billington presented the Staff Report of a meeting between RVCA and RVCF Boards of Directors regarding this matter. The resulting action plan is being implemented. The Board thanked Charles Long, Allan Arbuckle and John Miller, the RVCF Board representatives and staff for working through this issue on their behalf.

10. March Activity Reports

Motion 6 **Moved by:** Bill Stevenson
 Seconded by: Charles Long

That the March Activity Reports be accepted.

_____ **Motion Carried**

11. Members Inquiries

- _____
- The Township of Elizabethtown-Kitley is preparing a new Official Plan.
 - Daily flood forecast updates are available by phone (choose Current Flood Conditions) or on the RVCA website at www.rideauvalley.on.ca and click on Streamflow Conditions on the homepage.
 - A tour of the flood plain during high water for new members of the Board will be arranged. This experience is useful background for hearings.
 - The issue of the Rideau River Roundtable and their difficulty in recognizing RVCA as a partner in river projects was raised. The Board reinforced our central role as implementing the watershed plans on behalf of our municipalities and that everyone is invited to bring their positive energy and get involved in that task.
 - It was emphasized that the RVCA three-year plan is a rolling plan such that a new third year of work will be added as the current year's progress is accounted for.
 - It was reported that several municipalities appreciated the information supplied during the round of municipal meetings through January and February. There will always be new councillors who are not familiar with the mandate and scope of work of RVCA.

12. New Business

-The septic inspection and approvals program managed by the Ottawa Septic System Office (OSSO) on behalf of the three Ottawa-area CAs has been renewed until December 2006 with the City. Dell reported that a survey showed a 100% client satisfaction rate based on over 1,000 applications in a sometimes confrontational program. The Board offered sincere congratulations to staff on this exceptional client service performance. A septic re-inspection program opportunity is still pending decisions within the City of Ottawa.

-A well inspection pilot project within the City of Ottawa is very close to final agreement between MOE, the City of Ottawa and the OSSO. Terry Davidson, OSSO Director, will make a presentation to the Board at the April meeting.

-New office space has been leased on Clapp Lane (formerly Church Street) in Manotick. Nine staff members with the Watershed Planning, Monitoring and Reporting function will move into the building around May 1st. Details are in the attached report to the Board.

-Progress is being made on a business case for the eventual move to a more appropriate office setting as requested by municipal representatives this winter. A staff team is working through a five-step process to come up with a solid recommendation this summer.

-Conservation Ontario levy for 2003 is \$21,607 (increase of 10% from 2002). There is no dispute about the value of service received from Conservation Ontario staff, marketing, committee work, lobbying, and research.

Motion 7	Moved by:	Michael McEwen
Seconded by:	Bill Stevenson	

That the 2003 Conservation Ontario levy in the amount of \$21,607 be paid.

Motion Carried

13. In-Camera

Motion 8	Moved by:	Bill Stevenson
	Seconded by:	Alan Arbuckle

That the Board move in-camera.

Motion Carried

Motion 9	Moved by:	Dwight Bennett
	Seconded by:	Charles Long

That the Board move from in-camera to regular meeting status.

Motion Carried

Motion 10

Moved by: Allan McCallum
Seconded by: Charles Long

That the Board approve the recommendation that the following seven contract employees be offered permanent full-time regular employment with RVCA as of Monday, March 24, 2003: Ray Boyd (Septic Inspector), Sommer Casgrain-Robertson (LRC Information Specialist), Jocelyn Chandler (Planner), Dan Cooper (Forest Technician), Matt Craig (Planner), Ewan Hardie (GIS Technician), Robert Passmore (Septic Inspector), and Hal Stimson (Fish Habitat Inspector/Advisor).

Motion Carried

14. Upcoming Meetings

- Upper RVCA Advisory Board, April 2, 2003
- Board of Directors - April 17, 2003
- Middle RVCA Advisory Board, May 1, 2003

14. **Adjournment** The Chair adjourned the meeting at 10 pm.

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**Chair,
John Miller**

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**Recording Secretary,
Charles Billington**