

RIDEAU VALLEY CONSERVATION AUTHORITY

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MINUTES

Board of Directors Meeting **January 23, 2003** **#1/03**

Present: Alan Arbuckle Dwight Bennett
 Charles Long John Miller, Chair
 Janet Stavinga Wendy Stewart
 Cathy Willoughby

Staff: Dell Hallett Charles Billington
 Jocelyn Chandler Cliff Craig
 Terry Davidson Bruce Reid

Regrets: Stephen Bird Jan Harder
 Allan McCallum Michael McEwen
 Bill Stevenson

Guests: Mary Bryden, Chair, Rideau Valley Conservation Foundation
 Carol Dillon, Co-Chair, Friends of the Tay Watershed
 Ron Tomlinson, R.W.Tomlinson Limited

John Miller welcomed members and guests to the meeting.

Prior to the formal meeting, Ron Tomlinson of R.W.Tomlinson Limited, presented a gift of \$5,000 to Rideau Valley Conservation Foundation Chair Mary Bryden in the continuing tradition of Tomlinson support to the Environmental Land Fund. Mary Bryden, as a token of appreciation for the longstanding generosity of Tomlinson Limited, gave Mr Tomlinson a wooden paddle engraved with the thanks of the people of the Rideau Valley.

Mary Bryden then outlined the Foundation's proposal to create a Conservation Donor Wall in the RVCA/RVCF Boardroom. The plan is to take down the outdated photo map of the watershed and use the space to honour the names of people, businesses and organizations that donate gifts to further the work of the RVCA. The Boardroom is a busy conservation meeting space used by most of the municipal, provincial and federal people, groups and individuals who have anything to do with the environment of the Rideau Valley.

Motion 1 **Moved by:** Wendy Stewart
 Seconded by: Dwight Bennett

That the Board of Directors support the establishment of a wall for donor recognition purposes in place of the photomap in the Boardroom. The

Foundation to bring back specifications and costs at a later date.

Motion Carried

John thanked Mary and the Foundation Directors for their efforts in enhancing the work of RVCA.

1. Declaration of Interest

None declared.

2. Approval of Minutes, December 19, 2002

Motion 2 **Moved by:** Alan Arbuckle
 Seconded by: Wendy Stewart

That the minutes of the Board of Directors Meeting, #10/02, December 19, 2002 be approved.

Motion Carried

Chair John thanked Charles Long for chairing the meeting.

3. Business Arising from Minutes

None.

4. Election of Chair and Vice-Chair for 2003

Dell Hallett conducted the election for Authority Chair.

Motion 3 **Moved by:** Dwight Bennett

That, John Miller be nominated for Chair of the Rideau Valley Conservation Authority for 2003.

Motion 4 **Moved by:** Wendy Stewart
 Seconded by: Cathy Willoughby

That, nominations for Chair be closed.

John Miller was declared Authority Chair by acclamation.

Motion Carried

John Miller conducted the election for Vice-Chair of the Rideau Valley Conservation Authority for 2003.

Motion 5 **Moved by:** Cathy Willoughby
That, Janet Stavinga be nominated for Vice-Chair of the Rideau Valley Conservation Authority for 2003.

Motion 6 **Moved by:** Charles Long
 Seconded by: Dwight Bennett

That, nominations for Vice-Chair be closed.

Janet Stavinga was declared Authority Vice-Chair by acclamation.

Motion Carried

5. Meetings

a) Upper RVCA Advisory Board - January 15, 2003

Motion 7 **Moved by:** John Miller
 Seconded by: Wendy Stewart

That, the Board of Directors receive the minutes and motions from the Upper RVCA Advisory Board, dated January 15, 2003.

Motion Carried

b) Middle RVCA Advisory Board - January 16, 2003

Discussion followed the report by Cathy Willoughby and focussed on the amount, quality and method of sharing of information available to municipal representatives and councillors regarding RVCA matters and particularly budget and workplan. A meeting is planned with Leeds and Grenville County Council hosted jointly by the three CAs as well as the ongoing briefings by the General Manager and members with individual municipal councils.

Motion 8 **Moved by:** Cathy Willoughby
 Seconded by: Dwight Bennett

That, the Board of Directors receive the minutes and motions from the Middle RVCA Advisory Board, dated January 16, 2003.

Motion Carried

6. Accounts Paid, December 1 - 31, 2002

Dell Hallett presented the statement. It was pointed out that, in the future, grants paid to proponents through the Rural Clean Water Program would be more appropriately identified by application numbers rather than by individual names.

Motion 9 **Moved by:** Charles Long
 Seconded by: Janet Stavinga

That the Accounts Paid, December 1 - 31, 2002 be approved.

Motion Carried

7. **Expenditure and Revenue Summary, December 31, 2002**

Dell Hallett presented the summary describing 2002 as essentially a break-even year. It was clarified that the Septic Systems Office is recovering all their costs including life-cycle replacement of vehicles and other equipment through fee structures.

Motion 10 **Moved by:** Wendy Stewart
 Seconded by: Dwight Bennett

That the Expenditure and Revenue Summary, December 31, 2002 be approved.

Motion Carried

8. **Appointment of Auditors**

Motion 11 **Moved by:** Wendy Stewart
 Seconded by: Janet Stavinga

That the firm of Allan and Partners be retained to provide auditing services to the RVCA for the year 2003.

Motion Carried

9. **Appointment of Legal Advisors**

Motion 12 **Moved by:** Charles Long
 Seconded by: Janet Stavinga

That the firm of Bell Baker, Barristers and Solicitors be retained as legal advisors for 2003 and furthermore that other legal counsel be retained as required.

Motion Carried

10. **Borrowing By-Law**

Dell Hallett explained the history of the borrowing by-law being a safety feature to keep RVCA functioning through periods of difficult cash flow. We have not had to use it in many years.

Motion 13 **Moved by:** Dwight Bennett
 Seconded by: Charles Long

That the signing officers of the RVCA be authorized to borrow up to a maximum of \$500,000, which may be required for the purpose of the RVCA to implement its program, until payment to the RVCA of any grants, levies or other revenues.

Motion Carried

11. Appointment to Executive Committee

Motion 14 **Moved by:** Dwight Bennett
 Seconded by: Wendy Stewart

That John Miller, Janet Stavinga, Alan Arbuckle, Bill Stevenson, and Stephen Bird be named to the RVCA Executive Committee and that Charles Long be named as an alternate, for 2003.

Motion Carried

12. Appointment to Conservation Ontario

Motion 15 **Moved by:** Cathy Willoughby
 Seconded by: Wendy Stewart

That John Miller be appointed as the Conservation Ontario representative and that Dell Hallett be appointed as alternate, for 2003.

Motion Carried

13. January Activity Reports

In addition to the printed reports, there were two verbal information presentations to Board of Directors. The first one was regarding a potential pilot Septic Re-inspection Program in the City of Ottawa by Terry Davidson. Terry and his septic inspection staff have put together a proposal with five options about how to proceed with a re-inspection program. Decisions are expected within a few weeks.

The second presentation concerned the future of the City of Ottawa's Rural Clean Water Program discussed by Cliff Craig. The uncertainty of future grants is causing frustration among potential participants and giving program delivery staff some problems. There was some hope that groundwater was to be included in a new edition of the program but everything including public confidence is on hold as we await internal city decisions.

Discussion ensued about several reports including the location of RVCA candidate sites for the Provincial Stream Gauge Network Rehabilitation Project (Becketts Creek, Tay River) and the identification of candidate sub-watersheds in Leeds and Grenville for the Phase II pilot on defining suitable boundaries and scale for source protection planning (one on the Limestone Plain such as Kemptville Creek and the other on the Shield such as around Charleston Lake).

Motion 16 **Moved by:** Cathy Willoughby
 Seconded by: Wendy Stewart

That the January Activity Reports be accepted.

Motion Carried

14. Members Inquiries

Directors discussed the matter of verbal communications and expiry dates on RVCA plan review comments sent to individuals, municipal planning boards and other interested parties. It is clear that written comments are the only valid method for RVCA comments to be transmitted for consideration into planning decisions. Acceptance of anything else by a planning body including verbal communications could leave the municipality open to problems in the future if things go wrong. Staff to follow up as to making municipalities aware of RVCA s policy of providing official comments in writing.

15. New Business

Motion 17 **Moved by:** Alan Arbuckle
 Seconded by: Cathy Willoughby

That the Board move in-camera.

Motion Carried

Motion 18 **Moved by:** Dwight Bennett
 Seconded by: Alan Arbuckle

That the Board move back to a public meeting.

Motion Carried

Motion 19 **Moved by:** Wendy Stewart
 Seconded by: Charles Long

That the Board defer consideration of land acquisition until after the Upper Advisory Board meeting of April 2 to enable staff to provide additional information.

Motion Carried

16. Upcoming Meetings

- a) Board Of Directors - Thursday, February 20, 2003
- b) Joint Advisory Board and Board of Directors Vote on Levy - Thursday, February 27, 2003
- c) Board of Directors - Thursday, March 20, 2003

17. Adjournment The Chair adjourned the meeting at 10 pm.

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**Chair,
John Miller**

**Recording Secretary,
Charles Billington**

C:Minutes Board of Directors January 23 2003