



including watershed management, farm programs, forestry , public health and landowner attitudes to conservation. Sincere thanks to the organizing committee for an outstanding symposium.

**5. Accounts Paid, October 1 - 30, 2003**

Dell Hallett presented the accounts and made several clarifications for members.

**Motion 2**                      **Moved by:**                      Bill Stevenson  
                                         **Seconded by:**                      Alan Arbuckle

That the Accounts Paid, October 1 - 31, 2003, be approved.

**Motion Carried**

**6. Expenditure and Revenue Summary, October 31, 2003**

Dell Hallett presented the Summary including the new summary of reserves and operations. Dell updated members on the line items that had changed. The Board insisted that RVCA needs to maintain a minimum of reserves in case of economic downturn in the future. It is time to look at fees again (last review six years ago) and to develop a strategy to protect RVCA against a slowing economy.

**Motion 3**                      **Moved by:**                      Wendy Stewart  
                                         **Seconded by:**                      Alan Arbuckle

That the Expenditure and Revenue Summary dated October 31, 2003, be approved.

**Motion Carried**

**7. Preliminary Budget for 2004 and Three Year Work Plan**

Dell Hallett presented the item. The Budget is the second of our original three year work plan unanimously supported in 2002 showing three years of aggressive growth to get to the appropriate steady state to effectively deliver the kind of work needed by municipalities. Budget and levy information should be out to municipalities by end of January 2004 along with a status report on the benefits of RVCA membership tailored to each individual municipality. One of the important messages is the leverage that the municipal levy provides in bringing in new dollars to help pay project costs. Supporting documentation will be available for December meeting.

**Motion 4**                      **Moved by:**                      Bill Stevenson  
                                         **Seconded by:**                      Alan Arbuckle

That the Board receives the Preliminary Budget information and the Three Year Work Plan.

**Motion Withdrawn**

**Motion 5**                      **Moved by:**                      Dwight Bennett  
**Seconded by:**                      Allan McCallum

That the Board of Directors table the Preliminary Budget for 2004 and Three Year Work Plan at this time.

**Motion Carried**

**8.      Staff Report – Appointment of an Engineering Consultant for the Haggart Island Dams Reconstruction/Rehabilitation**

Bruce Reid presented a Staff Report providing the background to a recommendation for the appointment of Engineering Consultant for the Haggart Island Dams Reconstruction/Rehabilitation Feasibility Study. Board members had many questions including are the potential additional surveys costed into the stated price, the project's relationship to park planning, possible heritage designation, the possibility of microhydro production, and actual ownership of the bridge.

**Motion 6**                      **Moved by:**                      Wendy Stewart  
**Seconded by:**                      Stephen Bird

That the firm of Ainley, Graham and Associates Ltd. (in association with Commonwealth Historic Resource Management Ltd, EcoTec Environmental Consultants Inc., J.F.Sabourin and Associates Inc, and Harmer Podolak Engineering Consultants) be appointed to provide professional services required for the Haggart Island Dams Feasibility Study, in accordance with their proposal dated November 17, 2003 and in fulfillment of the tasks outlined in the Brief on Study Scope and Timelines dated October 20, 2003 for a total cost that shall not exceed \$75,000 (including professional fees, disbursement and applicable GST, net of rebates for which RVCA is eligible).

**Motion Carried**

**9.      Staff Report – Numerical Modeling of the Rideau Watershed**

Bruce Reid and Ferdous Ahmed presented the Staff Report and background report explaining the need for action on hydrologic and hydraulic modeling of the Rideau watershed. The selected model package is "Mike 11" developed by the Danish Hydraulic Institute. Board discussion was unanimously favourable. Several questions arose as to "ownership" of the model, the right to use it, and the sharing of its potential with other agencies. RVCA is pleased to cooperate but on what terms? Bruce and the Water Science and Engineering team have researched hydrologic modeling platforms, particularly among CAs. With the recommended model, RVCA will be in much better

position to influence water management regimes and advise municipalities about water issues.

**Motion 7**                      **Moved by:**                      Charles Long  
                                         **Seconded by:**                  Wendy Stewart

That the Project Outline for a Numerical Model for the Rideau Watershed, November 7, 2002 be approved in principle, and that implementation of the project proceed immediately, and as expeditiously as possible given the human and financial resources that are allocated to it in the current (2003) budget and will be allocated to it in future (2004 and 2005) budgets.

**Motion Carried**

**10. Shoreline Stewardship Directory – 2003**

Charles Billington outlined the background and content of the new Shoreline Stewardship Directory produced by LRC on behalf of the 13 participating groups. It is meant to give municipalities a better handle on who is offering shoreline stewardship services in the area. The new document has been sent in electronic and hard copy format to all municipal CAOs and to all staff managers who deal with environmental issues.

**11. November Activity Reports**

For members information.

**12. Members Inquiries**

Beaver update: high water levels on Kemptville Creek have prevented any trapping or dam removal activity since approval in late October. Attempts continue. DFO has apparently secured some funding for a three year beaver dam and fish habitat monitoring program on Kemptville Creek and the South Nation. Details to follow.

RVCA Communications Plan and Handbook available for Board review at the December meeting. One of the major recommendations is a fence-mending image campaign with a minority of shoreline landowners and farmers who consider RVCA as too stringent in processing approvals for shoreline work on the flood plain.

An orientation program for newly-appointed members and joint meetings with municipal CAOs and GM at municipal offices to give an overview of RVCA's service should be in place by end of January.

**13. New Business**

**Motion 8**                      **Moved by:**                      Bill Stevenson  
                                         **Seconded by:**                  Alan Arbuckle

That the Board of Directors move in camera.

**Motion 9**                      **Moved by:**                      Bill Stevenson  
                                         **Seconded by:**                      Alan Arbuckle

That the Board of Directors move out of camera.

**Motion Carried**

**14. Upcoming Meetings**

a) Board of Directors – December 18, 2003

**15. Adjournment**                      The Chair adjourned the meeting at 10 pm.

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**Chair,  
John Miller**

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**Recording Secretary,  
Charles Billington**

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