

RIDEAU VALLEY CONSERVATION AUTHORITY
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Manotick, Ontario, K4M 1A5
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APPROVED MINUTES

Board of Directors **April 28, 2011** **03/11**

Present:

Jim Anderton	Alan Arbuckle
Lee Armstrong	Gerry Boyce
John Campbell	Vince Carroll
David Crowley	Rob Dunfield
Andy Jozefowicz	John H. Miller
Lyle Pederson	Ray Scissons
Bradley Wing	

Staff:

Diane Downey	Kristy Giles
Dell Hallett	Don Maciver
Shelley Macpherson	Michelle Paton
Bruce Reid	

Regrets:

David Chernushenko	Barclay Cormack
Gary Davison	Steve Desroches
Tom Dewey	Ken Graham
Ed Hand	

1. **Declaration of Interest** None.
2. **Delegations** None.
3. **Consent Agenda**

Motion **Moved by:** Andy Jozefowicz
Seconded by: Rob Dunfield

That items 4, 7, 10, 12 and 14 be approved on consent.

Motion Carried

4. **Approval of Minutes, February 24, 2011**

The minutes of Board of Directors Meeting, #2/11, February 24, 2011 were approved by consent.

5. **Business Arising from Minutes** None.

6. Meetings

a) **Rideau Valley Conservation Foundation Meeting, Wednesday, March 2, 2011**

Diane Downey, Director of Communications, reported on behalf of RVCF Executive Director Charles Billington on several Foundation initiatives:

- 1) The Tri-Valley Conservation Awards are moving to a bi-annual schedule. Charles will be drafting a MOU about the purpose of the programs, the judging criteria, the process and the expectations of the event host. This will be shared with the staff of the MVCF and SNC with the view for all partners to accept the MOU as the operational guidelines for the program.
- 2) The RVCF Carbon Neutral Program is almost ready for launch. This new program is for local, small businesses and groups who want a local, low-cost, experienced tree planting service to offset their carbon emissions in the Rideau Valley.
- 3) RVCF is investigating a secure online donation service called Canada Helps.

b) **Finance and Economic Development Committee, City of Ottawa, Tuesday, April 5, 2011**

Alan Arbuckle reported that both he and Dell Hallett attended the meeting where the Authority levy was approved on consent.

c) **Mississippi-Rideau Source Protection Committee Meeting, Thursday, April 7, 2011**

Alan Arbuckle attended this meeting. The meeting focused on the storage of heating oil.

d) **Conservation Ontario AGM, Monday, April 18, 2011**

Alan Arbuckle and Ken Graham travelled to Toronto for this meeting. The meeting focused on elections which resulted in Dick Hibna (Grey Sauble) returning as Chair. Other board members include Walter Benotto (Nottawasaga Valley), Mark Burnham (Mississippi Valley), Brian Tayler (North Bay-Mattawa), Ken Hill (South Nation) and Wayne Willson (Nottawasaga Valley).

Ontario Ministry of Natural Resources Minister Linda Jeffrey addressed the group and made a fairly significant statement saying that there would be a "stable level of funding" directed to Conservation Authorities.

7. Accounts Paid, February 1 – 28, 2011 and March 1 – 31, 2011

The Accounts Paid, February 1 – 28, 2010 and March 1 – 31, 2011 were approved on consent.

For Ontario Regulation 174/06 (the “Development, Interference with Wetlands and Alteration to Waterways” Regulation) under Section 28 of the *Conservation Authorities Act* (R.S.O., 1990, Chapter 27 as amended) namely:

- Shelley Macpherson, Regulations Enforcement Officer
- Hal Stimson, Inspector
- John Garrah, Inspector / Compliance Technician
- Martha Bradburn, Environmental Planner
- Jamie Batchelor, Planner
- Don Maciver, MCIP RPP Director of Planning
- Terry Davidson, P. Eng. Director of Regulations

For Ontario Regulation 130 (Conservation Areas regulations) under Section 29 of the *Conservation Authorities Act* (R.S.O., 1990, Chapter 27 as amended) on conservation authority owned and managed lands namely:

- Kristy Giles¹, Conservation Lands Planner
- Shelley Macpherson, Regulations Enforcement Officer
- Rudy Dyck, Director Watershed Stewardship Services
- Andrea Klymko, Watershed Planning Technician

For Ontario Regulation O. Reg. 315/10 as amended under Part 8 of the *Ontario Building Code* namely:

- Terry Davidson, P.Eng. Director of Regulations
- Jason Hutton, Inspector
- Adam Dillon
- John Garrah, Inspector / Compliance Technician
- Eric Kohlsmith, Inspector
- Robert Freel, Junior Inspector

All staff members, except as noted, have completed training in accordance with Provincial standards to enable them to competently and safely undertake assigned duties and be considered as Provincial Offences Officers.

Motion Carried

11. Staff Report – Ottawa Septic System Office 2011 Fee Schedule

Lyle Pederson asked how staff determined the 2.5 percent increase to OSSO fees. Terry K. Davidson, Director of Regulations explained that they review, with the auditor, the man-hours spent on various applications. This information, when combined with the annual cost of living expenses and transportation costs help determine the appropriate fee. In recent years, the

¹ Provincial Offences / Compliance training will be scheduled as soon as possible; other internal resources are available for support.

City of Ottawa has also requested annual increases rather than biannual increases.

Motion **Moved by:** David Crowley
Seconded by: John Campbell

That the Board of Directors of the Rideau Valley Conservation Authority approves the attached Ottawa Septic System Office Proposed 2011 Fee Schedule as per the requirements of the *Building Code Act*, S.O. 1992, c.23 as amended by S.O. 201, c.19, schedule 2 section 7.(6) BCA.

Motion Carried

12. Staff Report – Conservation Lands Capital Reserve

The RVCA Board of Directors approved, on consent, that \$16,000 be used from the Conservation Lands Capital Reserve for the replacement of the windows in the house at Perth Wildlife Reserve and the house at Foley Mountain Conservation Area.

The RVCA Board of Directors also approved the Barn Relocation Project at Foley Mountain Conservation Area and the use of \$12,000 from the Conservation Lands Capital Reserve to complete the foundation and provide associated materials.

13. Staff Report – 2011 Program Directions Summary

Dell Hallett presented the 2011 Program Directions Summary as attached.

Lyle Pederson was very pleased with this progressive, forward-thinking, planning framework. Alan Arbuckle reminded everyone that August will be the Board's opportunity to provide strategic directions as they work towards the 2012 budget.

14. Activity Reports

Staff Reports were received on consent.

Motion Carried

15. Member Inquiries

David Crowley asked about the Meisel Woods Conservation Area and the construction of the Sandi Slater Memorial Walk. Kristy Giles, RVCA Conservation Lands Planner, was happy to announce that she had just received notification from the Community Foundation for Kingston and Area that a grant application for \$3,000 was approved. This money will be put

towards trail development. Additional applications are being submitted to support this project.

Jim Anderton commented on the unfortunate press surrounding the flooding at Hilly Lane.

Lyle Pederson was pleased to announce that he met with the Elizabethtown-Kitley Council to outline the many RVCA activities and the budget to support those activities. The Council was astounded at the work being done in their municipality and were in-turn, very enthusiastic to approve the 2011 levy. Alan thanked Lyle for presenting this information to Council and suggested that should any other Board Member be interested in presenting to their Council, RVCA staff would be pleased to assist with presentation materials.

There was an inquiry into activities surrounding the Mott's Mill Project. Bruce Reid, Director of Watershed Science and Engineering, said that some on-site work is being done this spring — identifying beaver dams and some trapping. There have been access issues with this exceptionally wet spring. Next steps are to initiate discussions with landowners.

16. New Business

Vince Carroll highlighted an upcoming training opportunity from the Walkerton Clean Water Centre.

Standard of Care — Safe Drinking Water Act

May 24, 2011 Royal Canadian Legion Branch 95
7 Main Street East, 2:00 p.m. to 5:00 p.m., \$169.50

COURSE OVERVIEW:

This course was developed by the Ontario Ministry of the Environment and the Walkerton Clean Water Centre with significant guidance and input from an Advisory Group of municipal councillors and mayors.

This course is designed to inform municipal councillors and officials of their oversight responsibilities under Section 19 of the *Safe Drinking Water Act*, which comes into effect on January 1, 2013. Severe penalties are possible for municipal officials who fail to act in good faith and do not exercise honesty, competence and integrity to ensure the protection and safety of the users of municipal drinking water systems. Several examples of waterborne disease outbreaks are examined which highlight the importance of competent oversight.

11. Upcoming Meetings

- a) **Mississippi-Rideau Source Protection Committee Meeting, Thursday, May 5, 2011**
- b) **Rideau Valley Conservation Foundation Meeting, 12 pm, Monday May 16, 2011**
- c) **RVCA Board of Directors, Foley Mountain Conservation Area, 7 pm, Thursday, May 26, 2011,**

12. Adjournment The Chair adjourned the meeting at 7:56 p.m.

Alan Arbuckle
Chair

Diane Downey
Recording Secretary

Saved As: Board of Directors Minutes April 28, 2011 Approved