

**RIDEAU VALLEY CONSERVATION AUTHORITY**  
**Box 599, 3889 Rideau Valley Drive**  
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**(613) 692-3571, 1-800-267-3504**

**DRAFT MINUTES**  
**(to be approved at next meeting)**

**Rideau Valley  
Conservation  
Advisory Board**

**April 15, 2010**

**02/10**

**Present:** Alan Arbuckle  
David Crowley  
Rob Dunfield  
Andy Jozefowicz  
John H. Miller  
Estella Rose

Barclay Cormack  
Dan Downey  
Ken Graham  
Michael McEwen  
Larry O'Grady  
Adrian Wynands

**Staff:** John Campbell  
Kim Weedmark  
Larry York

John Purdon  
Bradley Wing

**Regrets:** Charles Billington  
Dell Hallett

Matt Craig  
Bruce Reid

**Guests:** Roger Merkley, Councillor, Village of Westport

**1. Declaration of Interest**

None.

**2. Consent Agenda**

No Agenda items were approved on consent.

**3. Adoption of the Agenda**

**Motion**                      **Moved by:**                      Andy Josefowicz  
**Seconded by:**                      Michael McEwen

That the RVCA Conservation Advisory Board Meeting Agenda, dated April 15, 2010 be approved.

**Motion Carried**

4. **Approval of Minutes**

**Motion 1**                      **Moved by:**                      Ken Graham  
**Seconded by:**                      John H. Miller

That the minutes of the RVCA Conservation Advisory Board Meeting, #1/10, January 21, 2010, be approved.

**Motion Carried**

5. **Business Arising from Minutes**

Larry O’Grady expressed support for current and proposed RVC Foundation work to keep RVCA costs down.

6. **Staff Report - Organizational Structure**

Dell Hallett provided an overview on RVCA organizational structure and encouraged Members to discuss the proposed structure options with their municipalities. He advised that discussion meetings with the City of Ottawa were being scheduled.

Alan Arbuckle confirmed that a “reply by” date had not been requested.

Members expressed concern about achieving quorum with the “one Board” model.

7. **Staff Report – Other Revenue Sources and Fundraising Opportunities**

Dell Hallett discussed other revenue generation sources which include grants, fundraising, partnerships, and services to landowners.

Charles Billington provided historical background on the RVC Foundation which was founded in 1970. In the last 15 years, \$2M has been raised along with \$1M in landowner donations. The RVC Foundation’s Board is experiencing a surge in momentum stemming from a new image, new products, and increased visibility in the community.

David Crowley suggested RVCA investigate social networking opportunities such as those associated with Facebook.

Dell Hallett confirmed that several staff members are actively pursuing grant funding for their programs. Charles Billington noted that a prospect database is available.

**8. Staff Report – Budget Process**

Dell Hallett reported that there are many opportunities for Board Members to engage municipal councils in the RVCA budget process.

A preliminary budget is drafted by senior staff incorporating priorities and budget pressures. The draft budget is presented to the RVCA Conservation Advisory Board for review and comment. It is then distributed to the RVCA Board of Directors for their comments. Following this, the draft budget is distributed to member municipalities. If direction is received that indicates that the draft budget is unacceptable, it can be revised. This happened last year when the proposed levy increase was reduced.

Alan Arbuckle suggested that the budget process might be improved if member municipalities received the draft budget earlier in the review cycle. He added that all options should be examined in delivering services and deciding between mandatory and discretionary projects.

Ken Graham suggested that municipalities who do not currently have representation on the Board might benefit by the proposed governance changes.

**9. 2009 Middle Rideau Subwatershed Report**

The 2009 Middle Rideau Subwatershed Report was distributed earlier this year. The remaining five Subwatershed Reports and detailed datasheets are nearing completion. This information will be made available primarily through the RVCA website. No formal meetings or open houses are planned.

Bruce Reid explained that RVCA has adopted adaptive management using the current state information to plan and manage in the short term.

Board Members were impressed with the Report and encouraged RVCA to capitalize on opportunities to distribute the data.

**10. Rideau Lakes Watershed Plan**

The Rideau Lakes Watershed Plan was distributed earlier this year. This report is a hybrid between the old style of watershed plan and the new style of subwatershed reports. Seven key recommendations were proposed which identify roles and key agencies that will be required for implementation. RVCA staff are waiting for feedback from the agencies, non-government organizations, and municipalities.

**11. Municipal Planning Advisory Report**

Matt Craig presented a list of planning applications within the Upper and Middle watershed. It appears that the number of applications is consistent with previous years. There are a number of subdivision files still active within the watershed. Staff have resolved several wetland violations.

**12. Member Inquiries**

None.

**13. New Business**

John H. Miller mentioned that plans for the Biennial Tour are progressing. Strong support from sponsors has been received. Members willing to volunteer should contact John Miller or Diane Downey.

**14. Upcoming Meetings**

- a) RVCA Board of Directors, 7 p.m., Thursday, April 22, 2010
- b) Conservation Ontario Council Meeting, Monday, April 26, 2010
- c) Mississippi Rideau Source Protection Committee Meeting, Thursday, May 6, 2010

**15. Adjournment**      The Chair adjourned the meeting at 8:40 pm.

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**Alan Arbuckle**  
**Chair**

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**Matt Craig**  
**Recording Secretary**

Saved As: Conservation Advisory Board Minutes April 15, 2009 Draft