

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 3889 Rideau Valley Drive
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

APPROVED MINUTES

Board of Directors **January 28, 2010** **1/10**

Present:	Alan Arbuckle Barclay Cormack Ken Graham Andy Jozefowicz	Glenn Brooks David Crowley Ed Hand Michael McEwen
Staff:	Ferdous Ahmed Diane Downey Don Maciver Stephanie Schreiner	Sommer Casgrain-Robertson Dell Hallett Bruce Reid Brian Stratton
Regrets:	Steve Desroches Maria McRae	Clive Doucet John H. Miller
Also Present:	Tina Allison, Landowner Brian Arbuckle, Landowner Gisele Moore, Secretary of the Richmond Village Plan Steering Committee	
Others:	Bonnie Burson John Curry Doug Featherstone Graham Green Sue Murphy	Darlene Conway Shawn Driscoll Paul Frigon Rose Kung Mark Russell

1. **Declaration of Interest** None.

2. **Consent Agenda**

Motion 1	Moved by:	Andy Jozefowicz
	Seconded by:	Michael McEwen

That Agenda items 3, 6, 9,10, 13, 15, 16, 17 and 19 be approved by mutual consent. Agenda item 14 is deferred until the next Board of Directors' meeting in February.

Motion Carried

3. Approval of Minutes, December 17, 2009

Minutes of the Board of Directors Meeting, #11/09, December 17, 2009 are approved by consent.

Motion Carried

4. Business Arising from Minutes None.

5. Meetings

a) RVCA Advisory Board, Thursday, January 21, 2010
Barclay Cormack (North Grenville), recently elected Chair of the Advisory Board, provided a brief update on the meeting. This was the first meeting of the newly formed Conservation Advisory Board. It was well attended with 13 board members present along with the RVCA General Manager and Directors. Ken Graham (Smiths Falls) was elected Vice-Chair. It was an evening filled with staff presentations and lively discussion. The group looks forward to the challenges of 2010.

6. Accounts Paid, December 1 – 31, 2009

The Accounts Paid, December 1 – 31, 2009 (Attachment #1) are approved on consent.

7. Staff Report – Election of Chair and Vice-Chair for 2010

a) **Chair**

Dell Hallett conducted the election for Chair of the Rideau Valley Conservation Authority Board of Directors for 2010.

Motion 2 Moved by: Ken Graham
Seconded by: Andy Jozefowicz

That Alan Arbuckle be nominated for Chair of the Rideau Valley Conservation Authority.

Glen Brooks requested that, there being no other no other nominations for Chair, nominations be closed.

Motion Carried

Alan Arbuckle was declared Chair of the Rideau Valley Conservation Authority.

b) Vice-Chair

Dell Hallett conducted the election for Vice-Chair of the Rideau Valley Conservation Authority for 2010.

Motion 3 **Moved by:** David Crowley
 Seconded by: Andy Jozefowicz

That Ken Graham be nominated for Vice-Chair of the Rideau Valley Conservation Authority.

David Crowley requested that, there being no other no other nominations for Vice-Chair, nominations be closed.

Motion Carried

Ken Graham was declared Vice-Chair of the Rideau Valley Conservation Authority.

8. Staff Report – Appointment of Auditors

Ed Hand inquired as to why Allan and Partners is considered the ideal auditor. Dell Hallett explained that this firm has provided excellent advice to RVCA Corporate Services over the years. They have a clear understanding of the Authority and its projects and offer cost-effective service. Proposals for new auditors will be entertained in 2011.

Motion 4 **Moved by:** David Crowley
 Seconded by: Michael McEwan

That the firm of Allan and Partners be retained to provide auditing services to the RVCA for the year 2010.

Motion Carried

9. Staff Report – Appointment of Legal Advisors

The recommendation that firm of Bell Baker, Barristers and Solicitors is retained as legal advisors for 2010 and furthermore that other legal counsel be retained as required is approved by consent.

10. Staff Report – Borrowing By-Law

In 2010, the signing officers of the RVCA are authorized to borrow up to a maximum of \$750,000, which may be required for RVCA to implement its program, until payment to the RVCA of any grants, levies or other revenues. This is approved on consent.

11. Staff Report – Appointment to Executive Committee

Motion 5 **Moved by:** Andy Jozefowicz
 Seconded by: Ken Graham

That Alan Arbuckle, Ken Graham, John Miller, David Crowley and Ed Hand be named to the RVCA Executive Committee and that Barclay Cormack be named as alternate for 2010.

Motion Carried

12. Staff Report – Appointments to Conservation Ontario

Motion 6 **Moved by:** David Crowley
 Seconded by: Barclay Cormack

That Alan Arbuckle be appointed as the Conservation Ontario representative and that Ken Graham and Dell Hallett, be appointed as alternates for 2010.

Motion Carried

13. Staff Report – Member’s Per Diem & Chair’s Honorarium

The RVCA Board of Directors will increase members’ per diem for meetings to \$62, and further that the Chair’s honorarium remain at \$2,000. This item is approved on consent.

14. Staff Report – RVCA Expenditure and Revenue Summary

This item is deferred until next meeting on consent.

15. Staff Report – Delegations to the RVCA Board

The RVCA Board of Directors adopted the Delegation Guidelines (Attachment #2) on consent

16. Staff Report – Activity on Ontario Regulation 174/06 (the ”Development, Interference with Wetlands and Alteration to Shorelines and Watercourses” Regulation) under Section 28 of the CA Act (October 1, 2009 to December 31, 2009

This report (Attachment #3) is received on consent.

17. Staff Report – Britannia Village Flood Control Project

This report (Attachment #4) is received for information purposes on consent.

18. Staff Report – New Candidate for Tree Planting on Memory Lane

Alan Arbuckle was pleased to present the RVCA Management Committee's nomination to plant a white pine in honour of David Crowley's many years of commitment and service to the RVCA.

David Crowley thanked the Board and Authority Staff saying that he has enjoyed his many years working in various capacities for the Authority. He is pleased to remain an active participant on the Board of Directors on behalf of the Town of Perth.

Motion 7	Moved by:	Ken Graham
	Seconded by:	Barclay Cormack

That the RVCA Board of Directors heartily endorses the nomination of David Crowley for dedication of the next tree along Memory Lane at the Rideau Valley Conservation Centre in light of his loyal and dedicated 35 years of commitment to conservation in the watershed.

Motion Carried

19. January Activity Reports

The January Activity Reports (Attachment #5) are received on consent.

20. Rideau Corridor Landscape Strategy

Ed Hand provided a brief update. The newly formed Rideau Corridor Landscape Strategy Steering Committee met on January 11, 2010. This new committee is chaired by Doug Struthers (Mayor, Village of Merrickville-Wolford) and Vice-Chair Susan Freeman (Deputy Reeve, Tay Valley Township). The next meeting is scheduled for March. Ed is pleased that the group is taking a watershed approach when discussing issues rather than focusing exclusively on the Rideau Canal.

21. Van Gaal Floodplain Mapping Update

Bruce Reid provided an extensive update on the ongoing Van Gaal Flood Plain Mapping Project. A *Supplementary Staff Report* (January 28, 2010) (Attachment #6) and Meeting Minutes (finalized January 27, 2010) (Attachment #7) were distributed outlining the results of the January 14 meeting between RVCA staff, City of Ottawa representatives, Mattamy Homes and their engineering consultants.

There continues to be differing opinions between Mattamy consultants and RVCA consultants regarding the Van Gaal Drain's 1:100 year design flows; however, RVCA staff are confident that the design flows presented in J.F. Sabourin and Associates' final report are defensible before appeal tribunals such as the Mining and Lands Commissioner, OMB or the Courts.

As a result, the various parties concluded that they should work towards a step-by-step process that will bring the matter to a successful conclusion. These steps are summarized in the *Supplementary Staff Report*.

Bruce responded to questions from the Board and from delegates (Tina Allison, landowner; Gisele Moore, Secretary of the Richmond Village Plan Steering Committee; Brian Arbuckle, landowner).

Glen Brooks expressed his satisfaction with how staff handled the outcome of the final project working in cooperation with City of Ottawa staff, developers and local landowners. Delegates also expressed their pleasure in how things are progressing and the agreed-upon, step-by-step process.

Motion 8 **Moved by:** Ken Graham
 Seconded by: Michael McEwen

- 1) That the RVCA accept the JFSA report dated November 2009 and accompanying flood plain mapping as having fulfilled the terms of reference of the project.
- 2) That the RVCA accept the JFSA report dated November 2009 and accompanying flood plain mapping as representing the best available information regarding flooding hazards in the Van Gaal Drain watershed.
- 3) That the information provided in the JFSA report and accompanying flood plain mapping be used by the RVCA when participating in the municipal land planning and development approval process, and when exercising its powers and responsibilities under Ontario Regulation 174/06.
- 4) That the RVCA confirm its agreement in principle with the step-by-step approach which is described in the Finalized Minutes of the January 14, 2010 meeting.
- 5) That, effective immediately, the RVCA adopts a formal policy to the effect that the administration and enforcement of *Ontario Regulation 174/06* on flood hazard lands should begin immediately upon the release of any new or updated flood plain mapping product when it is in draft form.

Motion Carried

22. In Camera None

The Board of Directors moved in camera.

Motion 9 **Moved by:** Ed Hand
 Seconded by: Ken Graham

That the Board of Directors move out of camera.

Motion Carried

Motion 10 **Moved by:** David Crowley
 Seconded by: Barclay Cormack

Whereas the Board of Directors approved the three day paid holiday between Christmas and New Years and that staff was notified late in the year; be it resolved that staff be allowed to use any unused vacation credits from 2009 until the end of February 2010.

Motion Carried

23. Member Inquiries None.

24. New Business None.

25. Upcoming Meetings

- a) RVCF Board of Directors, 7 pm, Monday, February 15, 2010
- b) RVCA Board of Directors, 7 pm, Thursday, February 18, 2010
- c) Joint Advisory and Board of Directors, 7 pm, Thursday, February 25, 2010

26. Adjournment The Chair adjourned the meeting at 8:10 pm.

Alan Arbuckle
Chair

Diane Downey
Recording Secretary