

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 1128 Mill Street
Manotick, Ontario, K4M 1A5
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MINUTES

Board of Directors **January 24, 2008** **1/08**

Present: Alan Arbuckle Dwight Bennett
David Biggs David Crowley
Steve Desroches Ken Graham
Magda Kubasiewicz Michael McEwen
John H. Miller Cathy Willoughby

Staff: Charles Billington Dell Hallett
Jennifer Lamoureux Don Maciver
Glen McDonald Bruce Reid

Regrets: Glenn Brooks Maria McRae

1. **Declaration of Interest** None.

1.5. **Consent Agenda**

Motion 1 **Moved by:** David Crowley
 Seconded by: John H. Miller

That Agenda items 6-9, 12-14, 16 and 19 be approved by mutual consent of the Board.

Motion Carried

2. **Approval of Minutes, December 20, 2007**

Motion 2 **Moved by:** David Crowley
 Seconded by: John H. Miller

That the minutes of Board of Directors Meeting, #12/07, December 20, 2007, be approved.

Motion Carried

3. **Business Arising from Minutes** None.

4. **Staff Report – Election of Chair and Vice-Chair for 2008**

Dell Hallett conducted the election for Chair of the Rideau Valley Conservation Authority Board of Directors for 2008.

a) **Chair**

Motion 3 **Moved by:** Dwight Bennett

That Alan Arbuckle be nominated for Chair of the Rideau Valley Conservation Authority.

No other nominations were forthcoming.

Motion 4 **Moved by:** Cathy Willoughby
Seconded by: John H. Miller

That nominations for Chair be closed.

Motion Carried

Alan Arbuckle was acclaimed as Chair for 2008. He thanked the Board for their continued support and pledged to work with them all again in the coming year. He resumed Chairmanship of the meeting.

b) **Vice-Chair**

Motion 5 **Moved by:** Cathy Willoughby

That Ken Graham be nominated for Vice-Chair of the Rideau Valley Conservation Authority.

No other nominations were forthcoming.

Motion 6 **Moved by:** David Biggs
Seconded by: David Crowley

That nominations for Vice-Chair be closed.

Ken Graham was acclaimed as Vice-Chair for 2008 expressing his sincere thanks for the confidence of the Board and how much he looked forward to working on conservation matters again in 2008.

5. **Meetings**

a. RVCA Middle Advisory Board, January 16, 2008

Cathy Willoughby presented the discussions around the Middle Advisory Board table.

b. RVCA Upper Advisory Board, January 21, 2008

John H. Miller presented the Upper Board discussions.

9. Staff Report – Borrowing By-Law

Signing officers of the RVCA were authorized to borrow up to a maximum of \$750,000 in 2008 which may be required for the purpose of the RVCA to implement its program, until payment to the RVCA of any grants, levies or other revenues on Consent.

10. Staff Report – Appointments to Executive Committee

Dell Hallett reported that the Executive Committee hears applications for permits associated with the RVCA Fill, Construction and Alteration to Waterways Regulation. Since the RVCA adopted a written policy, there have been approximately five hearings per year. The Executive Committee has five members. The Chair and Vice-Chair are automatically appointed.

Motion 9 **Moved by:** Michael McEwan
 Seconded by: Ken Graham

That Alan Arbuckle, Ken Graham, John H. Miller, Cathy Willoughby and David Biggs be named to the RVCA Executive Committee and that David Crowley be named as the alternate for 2008.

Motion Carried

11. Staff Report – Appointment to Conservation Ontario

Dell Hallett reported that in the past, there have been different combinations of Members and the General Manager filling these positions.

Motion 10 **Moved by:** Cathy Willoughby
 Seconded by: David Crowley

That Alan Arbuckle be appointed as the Conservation Ontario representatives and that Ken Graham and Dell Hallett be appointed as alternates for 2008.

Motion Carried

12. Staff Report – Conservation Ontario Levy

Carried on Consent that the RVCA Board of Directors approve payment in the amount of \$25,730.00, to Conservation Ontario for the 2008 levy to the RVCA. This is \$1,732 more than the 2007 levy but \$955 less than 2006.

13. Staff Report – Member’s Per Diem & Chair’s Honorarium

Carried on Consent that the RVCA Board of Directors increase members’ per diem for meetings to \$57.00, and further that the Chair’s honorarium remain at \$2,000.

14. Staff Report – Mileage Rates

Carried on Consent that the RVCA Board of Directors approve an increase in mileage paid for the business use of personal vehicles to .44 cents per km effective as of the date of this meeting.

15. Staff Report – RVC Centre Office Financing

Dell Hallett presented the Office Financing Report showing budget, recoveries and total cost of the new building as requested by the Board at the December meeting. Key elements: very transparent process (unanticipated costs were managed as shown) and the final debenture is less than we anticipated. The value of in-kind gifts from contractors will be added to the report.

Motion 11 **Moved by:** Ken Graham
 Seconded by: John H. Miller

That the Office Financing Report be received.

Motion Carried

16. Staff Report – Crow and Eagle Lakes, South & Central Frontenac Townships

Carried on Consent that the Staff Report be received for information.

17. Staff Report – Britannia Village Flood Control Project Appointment of Consultant

Bruce gave a thorough presentation and the Board had a thorough discussion of the Engineering Consultant Selection process for Final Design and Construction Administrative Services for the Britannia Village Flood Control Project.

Motion 12 **Moved by:** Ken Graham
 Seconded by: Magda Kubasiewicz

Subject to prior consultation with the City of Ottawa, that Delcan be appointed to provide engineering services for the final design and construction of the project, and further

that the agreement for engineering services between RVCA and Delcan be prepared such that the required services are to be

provided in two phases, the first of which is to include a complete review of the available background documents and information accumulated as a result of previous technical work on the project, a review of the overall project cost estimate as it presently stands (based on engineering input obtained as of 2005), and provision of an opinion on the adequacy of the established overall project budget for successful completion of the project, and further

that Delcan be authorized to proceed immediately with the Phase One services, provided that the scope and estimated cost of the Phase One services shall be adequately described within the engineering agreement to the satisfaction of the General Manager of the RVCA, and further

that Delcan be authorized to proceed with the remaining services (Phase Two) only after approval of a revised overall budget for the project is obtained, if necessary, from the City of Ottawa.

Motion Carried

18. Staff Report – City Stream Watch

Jennifer Lamoureux, RVCA Aquatic & Fish Habitat Biologist, presented a summary of the first five very successful years of the City Stream Watch program. Board expressed satisfaction at the amount of good work done and the amount of money saved through the extensive use and development of citizen volunteers. A copy of the presentation by Grant Nichol and Jennifer Lamoureux is attached to the Minutes.

19. January Activity Reports

Carried on Consent.

20. In-Camera

Charles Billington requested to remain in the room.

Motion 13	Moved by:	David Biggs
	Seconded by:	David Crowley

That the Board of Directors move in-camera.

Motion Carried

Motion 14	Moved by:	David Crowley
	Seconded by:	David Biggs

That the Board of Directors move out of camera.

Motion Carried

