

RIDEAU VALLEY CONSERVATION AUTHORITY
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MINUTES

Board of Directors **May 24, 2007** **5/07**

Present: Alan Arbuckle David Biggs
 Glenn Brooks David Crowley
 Steve Desroches Ken Graham
 Magda Kubasiewicz Michael McEwen
 John Miller Cathy Willoughby

Staff: Cliff Craig Dell Hallett
 Brian Stratton Emily Saumure

Regrets: Dwight Bennett Maria McRae

1. Declaration of Interest

None.

2. Consent Agenda

Motion 1 **Moved by:** John Miller
 Seconded by: Ken Graham

That agenda items 3, 6, 7 and 11 be approved under the consent agenda.

Motion Carried

3. Approval of Minutes, April 26, 2007

That the minutes of Board of Directors Meeting, #4/07, April 26, 2007, be approved.

Carried on consent

4. Business Arising from Minutes

None.

5. Meetings

a) Conservation Ontario, April 30, 2007

Alan Arbuckle summarized the Conservation Ontario meeting

held in Toronto on April 30, 2007. Highlights included the election of officers for 2007. There were no changes to the positions of Chair and Vice Chairs. CO has developed a guideline for Private Land Access and there were updates on Source Water Protection Planning and Marketing and communication initiatives.

b) RVC Foundation, May 7, 2007

Dell Hallett summarized the minutes of the meeting. Items of discussion included the Rideau Valley Conservation Centre Fundraising Campaign and nominations for the Annual Conservation Award that will be given out at the Joint Advisory Board Meeting and Tour on June 21, 2007.

6. Accounts Paid, April 1 - 30, 2007

That the Accounts Paid, April 1 – 30, 2007 be approved.

Carried on consent

7. RVCA Expenditure Statement April 30 2007

That the Expenditure and Revenue Summary, April 30, 2007 be received.

Carried on consent

8. Staff Report – Selection of preferred consultant for Surface Water Vulnerability Study for the Mississippi-Rideau Source Protection Region

Brian Stratton reported on the staff report included with the May 24, 2007 Agenda. He requested that staff and members change the figures reported in the Agenda to \$70,000 (from \$66,038) and \$3,100 from (\$7,062).

Motion 2

Moved by:

David Biggs

Seconded by:

Michael McEwen

That the RVCA enter into an agreement with the consulting group lead by J.F. Sabourin and Associates Inc. (J.F. Sabourin) under which J.F. Sabourin will conduct the Surface Water Vulnerability Study for the inland river drinking water systems (Carleton Place, Smiths Falls and Perth) within the Mississippi – Rideau Source Protection Region for an amount of \$70,000. A portion of the total MOE funding amount \$3,100 has been reserved as a contingency for peer review and for other study costs.

Motion Carried

9. **Staff Report – Overview of peer review process and selection of preferred consultant for peer review work – Groundwater Vulnerability Studies for the Mississippi-Rideau Source Protection Region**

Brian Stratton reported on the staff report. Glenn Brooks asked about the RVCA approach to sole sourcing contracts. RVCA has a policy that directs staff and it is only done when there are sound reasons to do so and generally only on small jobs. He also asked about public involvement. That will come later once the Source Protection Committee is formed.

Conservation Ontario has advised the M-R SPR not to move forward with the proposed peer review approach presented in this staff report until further consultation with the province. A conference call with all parties is being scheduled for the week of May 28th, 2007. The three recommendations below will not be acted upon if the province does not approve the M-R SPR proposed peer review approach.

Motion 3 **Moved by:** Cathy Willoughby
Seconded by: John Miller

Subject to Provincial approval:

- 1) That the RVCA enter into an agreement with Malroz Engineering Inc. (Malroz) under which Malroz will conduct the peer review of: (1) two wellhead protection area (WHPA) update studies (City of Ottawa WHPA Study and Almonte WHPA Study), and (2) the Kemptville and Merrickville WHPA Study for an approximate amount of \$30,000 (for both 1) and 2)). The M-R SPR money for this project is from the core source water protection funding provided by the Ministry of the Environment (MOE).
- 2) That the RVCA enter into an agreement with the Village of Westport (Westport) under which Westport will pay Golder Associates Ltd. (Golder) to conduct the peer review of the Westport WHPA Study. Westport will provide the initial \$8,000 to pay Golder from existing MOE funding and the M-R SPR will pay the remainder, up to a maximum amount of \$12,000. The M-R SPR money for this project is from the core source water protection funding provided by the MOE.
- 3) That the RVCA enter into an agreement with a consultant (not currently selected) to conduct a peer review of the Inland Rivers Intake Protection Zone Study (at Smiths Falls, Perth and Carleton Place) for an amount not exceeding \$10,000 of which approximately \$3,000 is available from the MOE funding allocation for this study. The M-R SPR money for this project is from the core source water protection funding provided by the MOE.

Motion Carried

10. RVCA New Office Headquarters

Cliff Craig provided a slide presentation of construction progress at the new office. We are still on schedule, and anticipate moving in November.

11. May Activity Reports

That the May Activity Reports be received.

Carried on consent

12. In-Camera – Staff Compensation

Motion 4 **Moved by:** Ken Graham
 Seconded by: David Biggs

That the Board of Directors move in camera.

Motion Carried

Motion 5 **Moved by:** Ken Graham
 Seconded by: Magda Kubasiewicz

That the Board of Director move out of camera.

Motion Carried

Motion 6 **Moved by:** David Crowley
 Seconded by: David Biggs

That the changes to the compensation package as recommended by the General Manager be approved.

Motion Carried

13. Member Inquiries

Glenn Brooks asked about the process for forwarding complaints to the RVCA. Dell Hallett responded that complaints should be forwarded to him and that if they remained unresolved, then the Board of Directors would get involved.

14. New Business

Alan Arbuckle suggested that the Board of Directors have a strategic planning session in August, instead of the regular Board of Directors meeting.

15. Upcoming Meetings

- a) RVCA Joint Advisory Board Meeting, June 21, 2007. A late afternoon and early evening tour and short meeting are being planned.
- b) RVCA Board of Directors, June 28, 2007

16. Adjournment The Chair adjourned the meeting at 9:00 pm.

Alan Arbuckle
Chair

Dell Hallett
Recording Secretary

C:Board of Directors Minutes May 24 2007 Approved