

RIDEAU VALLEY CONSERVATION AUTHORITY
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MINUTES

Board of Directors **July 26, 2007** **7/07**

Present:	Alan Arbuckle David Crowley Magda Kubasiewicz John H. Miller	Dwight Bennett Ken Graham Michael McEwen Cathy Willoughby
Staff:	Cliff Craig Dell Hallett Bruce Reid	Sommer Casgrain-Robertson Don Maciver Brian Stratton
Regrets:	David Biggs Steve Desroches	Glenn Brooks Maria McRae

1. Declaration of Interest

None.

2. Consent Agenda

Motion 1	Moved by:	Cathy Willoughby
	Seconded by:	John H. Miller

That agenda items 3 and 5 be carried on consent.

Motion Carried

3. Approval of Minutes, June 28, 2007

That the minutes of Board of Directors Meeting, #6/07, June 28, 2007, be approved.

Carried on consent

4. Business Arising from Minutes

None.

5. **Accounts Paid, June 1 - 30, 2007**

That the Accounts Paid, June 1 - 30, 2007 be approved.

Carried on consent

6. **RVCA Expenditure Statement, end of June 2007 Review**

Dell Hallett presented the expenditure statement and highlighted the following points:

- There is a modest surplus at this time
- There is a deficit in Planning & Regulations (specifically site specific plan review) due to an unusually low number of subdivision applications
- There is a deficit in Watershed Science & Engineering because they are retaining their hydrologic modeler
- RVCA is making money in the vehicle pool reserves

Directors had a number of questions and Dell Hallett responded with the following details and clarifications:

- RVCA is currently exempt from PSAB, however our auditors have advised us to get our inventory done as it is anticipated that we will eventually be subject to it
- Bruce Reid gave an update on the Haggart Dam workplan and explained that work would begin next summer on the smaller of the two structures
- The \$93,000 in the employee leave fund should go back into operations and budget excess should be put into the vehicle and equipment fund
- This year's donations to the Rural Clean Water Program are similar to last year so it's unlikely that the recent Rideau Valley Conservation Center fundraising campaign impacted their fundraising. It is a popular program and Directors may want to look at how it is funded during next month's strategic planning session.

Motion 2

Moved by:

David Crowley

Seconded by:

Magda Kubasiewicz

That the Expenditure and Revenue Summary at June 2007 be approved.

Motion Carried

7. **Staff Report – Status Report on the Mississippi – Rideau Tier 1 Water Budget and Stress Assessment**

Brian Stratton explained that MNR approved the Mississippi-Rideau Tier 1 Water Budget workplan therefore, finalized costs are now available and are presented in this staff report. Completion date for the Tier 1 Water Budget is early 2008

In response to questions from Directors, Brian explained that both Delcan and Intera were selected through competitive processes. Delcan was hired through a competitive process this spring to manage our Tier 1 Water Budget work. Intera was hired through a competitive process two years ago to provide us with a part-time hydrogeologist after we were unsuccessful in hiring one on staff. Intera's contract has been extended twice which provides us with staffing consistency.

Motion 3 **Moved by:** Dwight Bennett
 Seconded by: Ken Graham

That RVCA enter into an agreement with Delcan under which Delcan will be the lead/hydrological consultant for the MNR approved Tier 1 Water Budget and Stress Assessment for the Mississippi-Rideau Source Protection Region for an amount of \$139,500; and

That the RVCA enter into an agreement with Intera under which Intera will be the hydrogeological consultant for the MNR approved Tier 1 Water Budget and Stress Assessment for the Mississippi-Rideau Source Protection Region for an amount of \$106,500.

Motion Carried

8. July Activity Reports

Dwight Bennett thanked staff for the activity reports and said he appreciates being kept informed.

There was much discussion about a meeting held on June 25th between RVCA staff and landowners adjacent to the Mott's Mills dam (owned by RVCA) and the surrounding marsh. Bruce Reid explained that RVCA wanted to meet with these property owners to discuss the history of the dam, get a better understanding of the hydrologic functions the dam is serving (or not serving) and get feedback on what should be done with the dam. An existing report states it would be very costly to rehabilitate the dam so it is important to establish what the desirable upstream water levels are and if the dam is necessary. Approximately 8-12 landowners attended.

A report will be presented to the board this winter outlining recommendations on what should be done with the dam. Public consultation will be held on this report.

Motion 4 **Moved by:** Dwight Bennett
 Seconded by: David Crowley

That the July Activity Reports be received.

Motion Carried

9. Member Inquiries

Magda Kubasiewicz asked for an update on the Riverside South High School. Dell Hallett explained that a meeting was held with the main stakeholders and with a few changes to the site plan construction will be able to proceed without causing a “harmful alteration, disruption or destruction” (HADD) of fish habitat.

Dwight Bennett inquired about the sale of RVCA properties in Manotick. Dell Hallett indicated that a business plan was being prepared by a local group which would be presented to the City of Ottawa and RVCA.

10. New Business

Cliff Craig reported on an Office Committee meeting held just before the Board meeting. Contracts for landscaping and the septic system were evaluated and both came in over budget. The committee was able to make changes to the landscaping contract to get it down to \$50,000 over budget and they got the septic system contract down to \$100,000 over budget by getting the Ottawa Septic System staff to install the system using donated products. The new office building budget therefore needs an additional \$150,000 (\$50,000 will come from the recent fundraising campaign). Including this increase the overall project is only 6.2% over budget.

Motion 5	Moved by:	Dwight Bennett
	Seconded by:	Michael McEwen

That the budget for the new office building be increased by \$150,000.

Motion Carried

Cliff also reviewed the signage options that were discussed at the Office Committee Meeting and distributed a mock-up of these options. A sign will be placed on the exterior stone wall of the Boardroom facing Prince of Wales Drive. Directors debated whether the sign should say “RVCA” which would be highly visible to passing traffic or “Rideau Valley Conservation Authority” which captures what it is we do. It was also acknowledged that as many signs as possible should be bilingual (entrance sign, interior building signs and signs within the park).

11. Upcoming Meetings

a) RVCA Board of Directors, August 23, 2007 (Strategic Planning session and BBQ)

12. **Adjournment** The Chair adjourned the meeting at 8:30 pm.

Alan Arbuckle
Chair

Sommer Casgrain-Robertson
Recording Secretary

C:Board of Directors Minutes June 28 2007 Approved