

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 1128 Mill Street
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

MINUTES

Board of Directors **February 15, 2007** **2/07**

Present: Dwight Bennett David Crowley
Steve Desroches Ken Graham
Magda Kubasiewicz John H. Miller
Cathy Willoughby

Staff: Charles Billington Cliff Craig
Dell Hallett Don Maciver
Brian Stratton

Regrets: Alan Arbuckle David Biggs
Glenn Brooks Michael McEwen
Maria McRae

1. **Declaration of Interest** None.

2. **Consent Agenda**

Motion 1 **Moved by:** John Miller
Seconded by: David Crowley

That Agenda items 4, 10 and 11 be carried on consent.

Motion Carried

3. **Approval of Minutes, January 25, 2006**

Motion 2 **Moved by:** Dwight Bennett
Seconded by: David Crowley

That the appointments to Conservation Ontario approved in the January minutes be amended to include General Manager Dell Hallett as an alternate.

Motion Carried

Motion 3 **Moved by:** Dwight Bennett
Seconded by: Cathy Willoughby

That the minutes of Board of Directors Meeting, #1/07, January 25, 2007, be approved as amended.

Motion Carried

4. **Business Arising from Minutes** None.

5. **Meetings**

a) **New Office Headquarters, February 6, 2007 Meeting**

Cliff Craig ran through recent updates on the new Office Headquarters construction. Cliff mentioned concern about the tenders for the Mechanical/Electrical work coming in significantly over budget and how to trim them down. Cliff is also coordinating a Staff Office Move Committee to handle the hundreds of small action items needed to make next November's move smooth.

Motion 4 **Moved by:** David Crowley
 Seconded by: John Miller

That the Board accepts the verbal report on new Office Headquarters.

Motion Carried

6. **Accounts Paid, January 1 - 31, 2007**

Dell Hallett presented the Accounts Paid for January and fielded several questions. In particular, the Board wants more information on Source Water Protection finances which go through RVCA books.

Motion 5 **Moved by:** Dwight Bennett
 Seconded by: Cathy Willoughby

That the Accounts Paid, January 1 – 31, 2007 be approved.

Motion Carried

7. **Staff Report – RVCA 2006 Draft Financial Statement**

Dell Hallett walked the Board through the RVCA 2006 Draft Financial Statement and answered many questions on Source Water Protection funding, unusual increases in some line items (mostly previously approved projects or unusual circumstances) and interest rates for borrowing money. The Board appreciates receiving this DRAFT information before the Annual Meeting.

Motion 6 **Moved by:** John Miller
 Seconded by: Dwight Bennett

That the Board of Directors receive this report.

Motion Carried

8. Staff Report – RVCA Draft Meeting Schedule

Dell Hallett presented the revised RVCA Draft Meeting Schedule.

Motion 7 **Moved by:** David Crowley
Seconded by: Dwight Bennett

That the RVCA Draft Meeting Schedule – Revised and dated January 19, 2007, be amended to make the winter daytime Board of Directors meetings from October to March inclusive instead of from September. The summer evening meeting schedule then starts in April and runs through September.

Motion Carried

9. Staff Report –Source Water Protection Update

Brian Stratton, SWP Project Manager, reported in detail on the technical progress and financial health of the program. Charles Billington updated the Board on their pending responsibilities as the Source Protection Authority (SPA) under the *Clean Water Act*. Discussion ensued.

Motion 8 **Moved by:** Cathy Willoughby
Seconded by: John Miller

That the Board of Directors receive this presentation.

Motion Carried

10. Staff Report – 2006 CA Levy Rates Summary

Passed on consent.

11. February Activity Reports

Passed on consent.

12. Member Inquiries

- Can current SWP financial information be added directly to RVCA financial statements? Would be helpful.
- Can staff provide some clarification around the summer hiring of Board or staff family members at next meeting?
- Request to attach the RVCA “constitution” to these minutes to refresh memory of some details.
- The position at Foley Mountain is currently being shortlisted for interviews.

- The “Making it Happen” workplan and budget document should be updated with footnotes to explain recent adjustments to both
- Discussion around the status of the proposed sale of Dickinson Square properties to City of Ottawa.

13. **New Business** None.

14. **Upcoming Meetings**

- a) RVCA Joint Advisory Board Meeting, 7 pm, Thursday, February 22, 2007
- b) RVCA Board of Directors, 1:30 pm, Thursday, March 23, 2007

15. **Adjournment** The Chair adjourned the meeting at 2 pm.

Ken Graham
Acting Chair

Recording Secretary,
Charles Billington

C:Board of Directors Minutes February 15 2007 Approved