

5. **Expenditure and Revenue Summary, December 31, 2005**

Dell Hallett presented the Expenditure and Revenue Summary to the end of the year. Discussion followed. Directors wish to record and congratulate staff on the outstanding record of sick leave which is well below similar rates in government departments. It was also emphasized that timely and complete production of information for Directors is needed. Dell mentioned two areas of potential pressure for 2006: the workload in the planning and regulation area and in financial services within the Corporate Services department.

Motion 3 **Moved by:** Alan Arbuckle
Seconded by: David Biggs

That the Expenditure and Revenue Summary, December 31, 2006, be approved.

Motion Carried

6. **Making it Happen 2006 – 2008, Three Year Strategy and Work Plan Booklet**

Dell presented the new Three Year Strategy and Work Plan. Directors commented on the leadership of RVCA in providing a helpful three year look ahead for municipalities. The booklet will be refreshed in look and key information next year. More lead time to review and a refreshed look with highlighted key information was requested by Directors for next year.

Motion 4 **Moved by:** Allan McCallum
Seconded by: David Biggs

That the “Making it Happen 2006-2008, Three Year Strategy and Work Plan Booklet” be distributed (as revised) to all members for use at the Joint Advisory Board meeting on February 23, 2006.

Motion Carried

7. **Staff Report – Selection of City of Ottawa Member as Representative on RVCA Middle Advisory Board**

Dell Hallett asked the City of Ottawa members to appoint a representative to attend the RVCA Middle Advisory Board meetings. Wendy Stewart is the City of Ottawa representative on the RVCA Upper Advisory Board. On the meeting schedule, the next two Middle Board meetings are Wednesday, April 19th and Wednesday, October 18th, 2006. There are usually three meetings a year.

Motion 5 **Moved by:** Alan Arbuckle
Seconded by: Janet Stavinga

That David Biggs represent the City of Ottawa on the RVCA Middle Advisory Board.

Motion Carried

8. February Activity Reports

Cliff Craig presented an update on the new office. We are in the design development phase; site plan control approval is required before construction starts. Realistically, construction will start in summer 2006. A secondary building known as an Annex will be needed to house some functions that we had planned to put in the basement of the office. There are several ongoing functions that need to be geared up concurrently: communications around the project, an Environmental Assessment document for background, continuing respect of city staff relationships with encouragement to move the unresolved issues forward, and application to MOE for a large septic system permit. A meeting of the Building Committee will be called in mid-March to further discuss progress on site plan, floor plans, schedules and cost estimate of new office and Annex.

Motion 6 **Moved by:** Dwight Bennett
 Seconded by: Allan McCallum

That February Activity Reports be received.

Motion Carried

9. In-Camera – Land Acquisition

Motion 7 **Moved by:** Cathy Willoughby
 Seconded by: Janet Stavinga

That the RVCA Board of Directors move *in-camera* to discuss a potential land donation.

Motion Carried

Motion 8 **Moved by:** Dwight Bennett
 Seconded by: David Biggs

That the RVCA Board of Directors move *out-of-camera* and report.

Motion Carried

Motion 9 **Moved by:** Dwight Bennett
 Seconded by: Michael McEwen

That the RVCA Board of Directors request the Rideau Valley Conservation Foundation to accept the donation of the Property as presented in the *in-camera* staff report.

10. Member Inquiries

None.

11. New Business

Cathy Willoughby mentioned, on behalf of several rural municipalities, that it would be useful to see a separation of levy for 2006 into two parts, one showing the general levy supporting program costs, and the other showing the municipality's contribution to the new office. Staff to find an appropriate way within the budget motion and in verbal explanations to show the two components of the budget within the 2006 RVCA budget at the February 23 meeting. The Board was clear in affirming that there will be only one vote on the entire budget on February 23.

Allan McCallum raised the question of RVCA's intention to continue work on Otter Creek in Rideau Lakes Township. It is the intention of RVCA to continue with the work on beaver dams and water levels in the area.

Directors discussed the issue of wetlands and the Generic Regulation that is being talked about in the watershed. Generic Regulation policy is being drafted for discussion at the March Board of Directors meeting. Key messages about RVCA's approach and a communications strategy will also be developed to help provide a consistent, straightforward message.

12. Upcoming Meetings

a) RVCA Joint Advisory Board Meeting, Thursday, February 23, 2006

b) RVCA Board of Directors, Thursday, March 23, 2006

13. Adjournment The Chair adjourned the meeting at 10:00 pm.

**Chair,
John H. Miller**

**Recording Secretary,
Charles Billington**