

**RIDEAU VALLEY CONSERVATION AUTHORITY**  
**Box 599, 1128 Mill Street**  
**Manotick, Ontario, K4M 1A5**  
**(613) 692-3571, 1-800-267-3504**

**MINUTES**

**Board of Directors** **September 22, 2005** **#9/05**

---

<b>Present:</b>	Alan Arbuckle Stephen Bird Charles Long Michael McEwen John H. Miller	Dwight Bennett Ken Graham Allan McCallum Maria McRae Cathy Willoughby
<b>Staff:</b>	Charles Billington Dell Hallett	Cliff Craig Bruce Reid
<b>Guests:</b>	David Biggs Bill Levesque	Michael Kostiuik Ken Smith
<b>Regrets:</b>	Janet Stavinga	Wendy Stewart

John Miller welcomed members to the meeting.

1. **Declaration of Interest** None.

2. **Presentation by Bill Levesque – Beryl Gaffney Park Initiative**

Ken Smith introduced the Beryl Gaffney Park Initiative, a community effort to kickstart some park development in Beryl Gaffney Park building on the City of Ottawa 150<sup>th</sup> anniversary (2005), the Rideau Canal 175<sup>th</sup> anniversary (2007), designation of the Rideau Waterway as a World Heritage Site (anticipated in 2007) and the opening of the new RVCA building in 2007. Bill Levesque provided a lot of information in a power point presentation which is available at the office for viewing. They are seeking RVCA assistance in moving forward with their plans to encourage additional park development. Their priority project is related to providing access to the Rideau River and includes the boardwalk with stairs and perhaps viewing platform as identified in the original Beryl Gaffney Park Master Plan.

3. **Approval of Minutes, August 25, 2005**

<b>Motion 1</b>	<b>Moved by:</b>	Dwight Bennett
	<b>Seconded by:</b>	Charles Long

That the minutes of Board of Directors Meeting, #7/05, August 25, 2005, be approved.

**Motion Carried**

4. **Business Arising from Minutes** None.

5. **Meetings**

a) Conservation Ontario – August 29, 2005

John Miller outlined the pertinent points of the recent Conservation Ontario meeting including the formation of a CO lobbying group to advance outdoor education programs and seek funding support from the Ministry of Education, a report from MNR on the Great Lakes Basin water quantity negotiations, and another MNR report on restoring, diversifying and maintaining Natural Spaces in Southern Ontario.

(b) RVC Foundation Annual General Meeting – September 19, 2005

Charles Billington reported that Mary Bryden, Steve Simmering and Angela Maisonneuve were elected as Chair, Vice Chair and Secretary-Treasurer respectively for the 2005-2006 Foundation year. The Endowment Fund is exceeding expectations and revenues will be reinvested to help grow the Fund faster. The Foundation is pleased to assist in the RVCA 40<sup>th</sup> Anniversary celebrations in 2006 with a silent auction at the June Joint Advisory Board meeting and with an Anniversary Fundraising Campaign in spring 2006. All RVCA Directors are asked to consider giving Charles the names and mailing addresses of three friends, co-workers, neighbours or relatives who might be willing to receive our anniversary campaign mailed packages. Confidentiality as to the source of these names is ensured.

**Motion 2**                      **Moved by:**                      Cathy Willoughby  
**Seconded by:**                      Maria McRae

That the reports on the two meetings be received for information.

**Motion Carried**

6. **Accounts Paid, August 1 – 31, 2005**

Dell Hallett presented the Accounts Paid statement and will follow up on one question about the statements.

**Motion 3**                      **Moved by:**                      Maria McRae  
**Seconded by:**                      Alan Arbuckle

That the Accounts Paid, August 1 – 31, 2005, be approved.

**Motion Carried**

7. **Staff Report – RVCA Activities related to Drought Conditions and Activation of Water Response Team**

Bruce Reid reaffirmed that the Middle and Upper Advisory Board areas are experiencing at least Level I drought conditions. The areas south and west of Perth seem to be worse off than the rest of the watershed. The Water Response Team met on September 21 and will be issuing a press release about the continuing drought situation. They will continue to monitor the watershed and its response to the lack of rain as outlined in the Staff Report of September 14 provided in the Agenda.

**Motion 4**                      **Moved by:**                      Maria McRae  
   **Seconded by:**                      Allan McCallum

That the Board receive this report for information purposes.

**Motion Carried**

8. **Staff Report – Lower Rideau Watershed Strategy Schedule for Finalizing the Strategy and Next Steps**

Bruce Reid presented the Staff Report on the status of the Lower Rideau Watershed Strategy. We are now entering the final stages of production and distribution of the Strategy. The emphasis is now shifting from finding consensus on what the report should contain to securing more formal expressions of support for the proposed strategy from the agencies and groups involved in its production. The Community Focus Group will receive copies. A public document or tabloid version of the Strategy will be produced and widely distributed to build local shoreline landowner understanding and assistance. Coordinated implementation of the recommendations is the final step. The DRAFT Executive Summary of the Lower Rideau Watershed Strategy was distributed.

**Motion 5**                      **Moved by:**                      Cathy Willoughby  
   **Seconded by:**                      Alan Arbuckle

That the Board receive this report for information purposes.

**Motion Carried**

9. **Appointment for Engineering Consultant, Graham Creek Flood & Erosion Control – Major Maintenance**

Bruce Reid reported on the evaluation process used to select the engineering consultant to undertake the major maintenance work on Graham Creek. The complete Staff Report is in the Agenda.

**Motion 6**                      **Moved by:**                      Alan Arbuckle  
   **Seconded by:**                      Ken Graham

That the RVCA enter into an agreement with Trow Associates Inc. under which Trow will provide engineering and contract administration services associated with the completion of repairs and maintenance of flood and erosion control works on Graham Creek, in accordance with their proposal dated September 16, 2005, and for an estimated total cost of \$33,000 (including fees and disbursement), which shall not be exceeded without prior approval.

**Motion Carried**

**10. Staff Report – Generic Regulation Development Project – Program Update**

Don Maciver explained the reasons behind the proposed amendment to the RVCA work plan to include the regulation of provincially significant wetlands into the schedules currently in progress for submission to the province by April 2006.

**Motion 7**                      **Moved by:**                      Maria McRae  
**Seconded by:**                      Ken Graham

That, further to the Work Plan for the Generic Regulation project approved by the Board of Directors at their August 2004 meeting that the Board acknowledge, and based on advice from the Technical Review Committee of Conservation Ontario and staff consideration of this advice, that the 2005 Work Plan be amended to provide for the preparation of schedules including provincially significant wetlands into the 2005 Work Plan. The wetlands will be as identified on approved municipal Official Plan schedules.

Subsequent phases of the Work Plan will provide for the consideration of the regulation of interference with other wetlands in accordance with the wetlands definition provided in the Conservation Authorities Act.

The resolution provides for the utilization of all reasonable means to ensure the necessary work is completed in time for the Authority's submission this year of a regulation and schedules for approval by the Minister of Natural Resources.

And further that the Board acknowledge receipt of a First Draft of the text of the Regulation to be referenced in discussions with Provincial approvals personnel.

**Motion Carried**

**11. Staff Report – RVCA Headquarters at Beryl Gaffney**

Cliff Craig reported on the process, discussions and final recommendation concerning the selection of Architect to design the new RVCA Headquarters in Beryl Gaffney Park. All proposals were available for Directors to review during the meeting.

**Motion 8**                      **Moved by:**                      Alan Arbuckle  
   **Seconded by:**                      Michael McEwen

That the RVCA Board of Directors, on the recommendation of the Office Committee, direct staff to negotiate a Client-Architect agreement with Christopher Simmonds Architect to build a new headquarters building in Beryl Gaffney Park, and further, that each firm invited to submit a proposal be paid the \$3,000 honorarium as indicated in the call for proposals.

**Motion Carried**

**12. Member Inquiries**

There was further discussion about the timetable for the new RVCA Headquarters building. Cliff indicated that the second report containing much more detail and the financial implications will likely go to city council in November. There are a few unknowns. RVCA is of the opinion that it makes a lot of sense for RVCA to manage Beryl Gaffney Park on behalf of the city since we have experience at land management, we will be occupying the park, and we will have resources on-site on a daily basis.

**13. New Business**

It was brought to Directors' attention that Otter Creek has 12 beaver dams in one small section and will likely need work in 2006 similar to the work done on Kemptville Creek during the pilot project.

Very complimentary remarks were reported from landowners about RVCA's water quality testing program this year on the Rideau Lakes.

The Board of Directors is very pleased about the recent contribution from the Ontario Trillium Foundation of \$96,000 over two years to assist in the community-based lake management planning exercise on lakes in and near the Tay watershed. Congratulations to David Taylor and the Friends of the Tay Watershed for heading up the consortium of lake-care groups in the area. RVCA is pleased to be a participating member of the group.

**14. In-Camera**

**Motion 9**                      **Moved by:**                      Alan Arbuckle  
   **Seconded by:**                      Ken Graham

That RVCA Board of Directors move in camera.

**Motion Carried**

**Motion 10**                      **Moved by:**                      Ken Graham  
**Seconded by:**                      Dwight Bennett

That RVCA Board of Directors move out of camera.

**Motion Carried**

**Motion 11**                      **Moved by:**                      Maria McRae  
**Seconded by:**                      Alan Arbuckle

That RVCA Board of Directors recommend to the Rideau Valley Conservation Foundation that they accept the land donation in question and raise the necessary funds and/or acquire the services in-kind (e.g. appraisal and legal fees) to complete the transfer of title and issue a charitable donation receipt, and that staff apply for the necessary approvals under the Ecological Gifts Program.

**Motion Defeated**

**15. Adjournment**                      The Chair adjourned the meeting at 10 pm.

---

**Chair,  
John Miller**

---

**Recording Secretary,  
Charles Billington**

C:Board of Directors Minutes Sept 22 05 Approved