

RIDEAU VALLEY CONSERVATION AUTHORITY
Box 599, 1128 Mill Street
Manotick, Ontario, K4M 1A5
(613) 692-3571, 1-800-267-3504

MINUTES

Board of Directors **May 26, 2005** **#5/05**

Present:	Alan Arbuckle Stephen Bird Charles Long Michael McEwen Cathy Willoughby	Dwight Bennett Ken Graham Allan McCallum John H. Miller
Staff:	Charles Billington Dell Hallett John Garrah	Cliff Craig Bruce Reid Bond Strand
Guests:	Mary Bryden Mike Kostiuik	David Biggs
Regrets:	Maria McRae Wendy Stewart	Janet Stavinga

John Miller welcomed members to the meeting.

1. Declaration of Interest

None

2. Approval of Minutes, April 28, 2005

Motion 1	Moved by:	Dwight Bennett
	Seconded by:	Michael McEwen

That the minutes of Board of Directors Meeting, #4/05, April 28, 2005, be approved.

Motion Carried

3. Business Arising from Minutes

None

4. Meetings

a) RVC Foundation Meeting and Dragon Boat Festival

Mary Bryden made a presentation concerning the Dragon Boat Race Festival to be held on June 25th and 26th. The goal is to raise \$200,000, which will be shared by the four charities, of which the RVCF is one. Mary encouraged members to participate as a volunteer that weekend or to secure pledges from others.

Cathy Willoughby congratulated Mary and the Foundation for raising significant funds for the RVCA Clean Water Program. Without the Foundation's assistance the program would not have been successful last year.

5. Accounts Paid, April 1 - 30, 2005

Cathy Willoughby questioned the April 02 05 payment to Bell Canada. This included set up of the new building at 1130 Mill Street.

Stephen Bird questioned the OMERS pension buy-back. Buy back is the responsibility of the employee and this cheque is simply flow through for ease of administration.

Motion 2	Moved by:	Dwight Bennett
	Seconded by:	Charles Long

That the Accounts Paid, April 1 - 30, 2005, be approved.

Motion Carried

6. Staff Report – Insurance Premiums for 2005/2006 Term

Dell Hallett presented the Insurance report. Overall, premiums have been reduced slightly.

Motion 3	Moved by:	Alan Arbuckle
	Seconded by:	Allan McCallum

That the RVCA pay the premium for the 2005/2006 policy year as set by our Insurance Brokers, Aon Reed Stenhouse in the amount of \$55,096 (before taxes).

Motion Carried

7. RVCA Purchasing Policy

Dell Hallett presented the purchasing policy. It was decided that the RVCA should publicly advertise for the submission of statement of qualifications and interest for professional services in excess of \$50,000.

Motion 4 **Moved by:** Dwight Bennett
Seconded by: Alan Arbuckle

That the RVCA Purchasing Policy be approved as amended.

Motion Carried

8. Staff Report – Rideau River Ice Management/Flood Control

Bruce Reid presented the staff report.

Motion 5 **Moved by:** Dwight Bennett
Seconded by: Stephen Bird

That the Board of Directors receive this report for information purposes.

Motion Carried

9. Staff Report – Decision to Install RVCA Server Hardware

Dell Hallett presented the staff report.

Motion 6 **Moved by:** Stephen Bird
Seconded by: Cathy Willoughby

That the RVCA engage the services of Compugen Inc. to install the RVCA Server Hardware and Software Upgrades based on the proposal submitted, and additional requirements as specified, for an upset limit of \$61,147.23.

Motion Carried

10. May Activity Reports

These were provided with the agenda.

11. Member Inquiries

Dwight Bennett inquired about the status of discussions with the city of Ottawa regarding the new office. Cliff Craig responded that a staff report has been drafted and circulated internally within city departments but that we haven't seen a copy yet. He also told the Board that the date for committee presentation has been changed to July 7, 2005.

12. New Business

None

13. **In-Camera**

Motion 7 **Moved by:** Alan Arbuckle
 Seconded by: Cathy Willoughby

That the RVCA Board of Directors move *in-camera*.

Motion Carried

Motion 8 **Moved by:** Dwight Bennett
 Seconded by: Alan Arbuckle

That the Board of Directors move *out-of-camera* and report.

Motion Carried

Motion 9 **Moved by:** Stephen Bird
 Seconded by: Ken Graham

That staff compensation for 2005 be approved as presented by the General Manager.

Motion Carried

Motion 10 **Moved by:** Stephen Bird
 Seconded by: Dwight Bennett

That staff be directed to obtain an appraisal for Property 1, continue discussions with the owner, and pursue partnership opportunities regarding acquisition.

Motion Carried

Motion 11 **Moved by:** Stephen Bird
 Seconded by: Cathy Willoughby

That Property #2 not be acquired.

Motion Carried

Motion 12 **Moved by:** Stephen Bird
 Seconded by: Al Arbuckle

That staff investigate options for acquisition and maintenance of Property #3 in the context of other publicly owned corridor lands.

Motion Carried

14. Upcoming Meetings

- a) RVCA Joint Advisory Board Meeting, June 16, 2005
- b) Board of Directors, Thursday, June 23, 2005

15. Adjournment

The meeting was adjourned at 10:00 pm on a motion by Dwight Bennett.

**Chair,
John Miller**

**Recording Secretary,
Dell Hallett**

C:Board of Directors Minutes May 26 05 Approved