



**4. Meetings**

Minutes of the Joint Advisory Board Meeting, February 24, 2005 had not yet been received by several Directors. To be received next meeting. Reports were heard on the following meetings:

- a) Conservation Ontario Council Meeting, February 28, 2005
- b) RVC Foundation Meeting, February 28, 2005

**Motion 2**                      **Moved by:**                      Michael McEwen  
   **Seconded by:**                      Alan Arbuckle

That the minutes of the Conservation Ontario Council meeting and the Rideau Valley Conservation Foundation meeting both held on February 28, 2005 be received.

**Motion Carried**

**5. Accounts Paid, February 1 - 28, 2005**

Dell Hallett presented the Accounts Paid for February.

**Motion 3**                      **Moved by:**                      Alan Arbuckle  
   **Seconded by:**                      Wendy Stewart

That the Accounts Paid, February 1 - 28, 2005, be approved.

**Motion Carried**

**6. Staff Report – RVCA 40<sup>th</sup> Anniversary in 2006**

Alan Arbuckle, Ken Graham and John Miller volunteered to sit as members of the RVCA 40<sup>th</sup> Anniversary committee to plan and deliver our celebrations in 2006. Sommer Robertson and Charles Billington (staff members) round out the committee. Charles to contact all members and pull together a first meeting likely in May.

**7. Staff Report – RVCA Requirements to Upgrade Servers**

Dell Hallett and John DeMorest presented the current situation: due to accelerated growth in staff (largely due to Source Water Protection) and the capacity problems with the current server setup (slowing down our business and causing major frustration and access problems), we need to invest in the hardware, software and installation of three new servers to do our job properly. A good portion of the new equipment will be transferable to the new office site in the future and part of the cost can be charged to SWP for SWP staff use. After much discussion, the Board made the following motion:

**Motion 4**                      **Moved by:**                      Cathy Willoughby  
   **Seconded by:**                      Wendy Stewart

That the Board of Directors instruct staff to move immediately on tendering for the required materials and installation and, due to the immediate need, do so on an expedited basis ensuring that the vendors have the demonstrated capacity and experience to handle this type of purchase and installation service quickly and efficiently.

**Motion Carried**

**8. Staff Report – Watson’s Mill Manotick Inc. Management Agreement**

Dell Hallett reported on the history of the agreements with WMMI over the past seven years.

**Motion 5**                      **Moved by:**                      Alan Arbuckle  
**Seconded by:**                      Wendy Stewart

That the Rideau Valley Conservation Authority renew the Management Agreement with Watson’s Mill Manotick Inc. for a period of five years, from January 01, 2005 to December 31, 2009 as requested by the group and according to our agreement of January 1, 2000.

**Motion Carried**

**9. Staff Report – Haggart Island Dams – Phase II – Consultant Appointment**

Bruce Reid presented the Staff Report on Consultant Appointment for the Final Design and Environmental Assessment for the Haggart Island Dams Reconstruction project in the Town of Perth. It was noted that having the final design in hand has often made the task of financing the actual reconstruction work much smoother.

**Motion 6**                      **Moved by:**                      Wendy Stewart  
**Seconded by:**                      Stephen Bird

That the General Manager be authorized to sign, on behalf of the RVCA, an agreement for professional services with Ainley, Graham and Associates for the provision of professional engineering services required to complete the final design and environmental assessment for a project to reconstruct the Haggart Island Dams, according to the concept recommended in the Feasibility Study report dated March, 2005, and provided that the cost of the services shall be within the established budgetary allowance.

**Motion Carried**

**10. Member Inquiries**

-Cliff updated the Directors on the new office situation: comments have now been received from City staff who remain very supportive; two staff reports will be going forward to committee and then council within the next few months giving the needed approvals to move forward with the detailed design of the office space and layout and the public consultation/Open House for neighbours in the Beryl Gaffney Park area.

-The RVCA organizational chart showing all staff with titles and contact information to be sent out with the minutes of the meeting.

-New jobs with RVCA and with the SWP team (and there are quite a number these days) are always posted on the Conservation Ontario and the RVCA websites; the Foley Mountain Area Supervisor position replacing Barry McQuay has been filled by Mr. Bond Strand currently working in Toronto (he will start on the Mountain in mid-May).

**11. New Business**

Wendy Stewart presented and discussed the recent successful nomination of the Rideau Canal as Canada's candidate as a World Heritage Site. Of the 13 sites in Canada, none are in Ontario as yet. The decision by the United Nations committee will be made in late 2005. Wendy ran a five-minute video that highlights the nomination. This video is in the office if anyone wishes to borrow it. The Board gave full support and wished the committee well in seeking this distinction for our old friend, the Rideau.

**12. Upcoming Meetings**

- a) Upper RVCA Advisory Board Meeting, Mon., April 18, 2005
- b) Rideau Valley Conservation Foundation, Mon., April 18, 2005
- c) Middle RVCA Advisory Board Meeting, Wed., April 20, 2005
- d) Board of Directors, Thursday, April 28, 2005

**13. Adjournment**      The Chair adjourned the meeting at 21:10h.

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**Chair,  
John Miller**

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**Recording Secretary,  
Charles Billington**